

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mrs. Monty Vest, Vice President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

III. Invocation

The Invocation led by Noah Kersey, student at Crestline Elementary School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Ellie Houser, student at Crestline Elementary.

V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest

Voting: Unanimously Approved

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. February 27, 2024

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman

Voting: Unanimously Approved

VII. Action Items

1. Presentations

- a. Dr. Clayton presented a Certification of Recognition to the following Hartselle High School Dance Team members for earning the title of Dance Team National Champions:
 - Captain-Avery Delaney
 - Co-Captain-Kaitlyn Moore
 - Sarah Westbrook
 - Gracie Exum
 - Maggie Beth King
 - Mattie Reynolds
 - Mollie Haskins
 - Anna Grace DeLucenay
 - Aubrey Lott
 - Pressley Berry
 - Hailey Scott
 - Tisha Bates - Coach
 - Jenny Faulk – Coach

- b. Mrs. Karissa Lang, Principal at Crestline Elementary School led a presentation about activities and accomplishments at Crestline.

2. Reports to the Board

a. February 2024 Financial Reports and Account Reconciliations

Mr. Bradley Colburn, Chief School Finance Officer presented the Board with February 2024 financial reports and account reconciliations.

b. Superintendent's Report

- We started online enrollment with kindergarten this year and it has gone very well.
- I was able to read on Read Across America Day at FE Burlison Elementary to the fourth grade class. The book I was given was a Dr. Seuss book and it was quite a tongue twister. I practiced but I still came really close to saying something that I shouldn't.
- I need to change the June Board meeting to June 25th due to travel to summer conferences scheduled for June 11th.
- I would like to thank Mrs. Aldridge (junior high English teacher), Mr. Sparkman, and Dr. Swindall for representing Hartselle City Schools very well in their presentation to school leaders at a CLAS Leadership Institute on the use of AI in the classroom. From all reports that did an outstanding job.
- Mrs. Karissa Lang had the opportunity to advocate for school children last week on Capitol Hill. This is the picture of the delegation. Mrs. Lang is there with former Hartselle City School Superintendent Dr. Vic Wilson.
- Students from Barkley Bridge and F.E. Burlison elementary schools won robotics competitions at the state level. They will be going to Nationals in Dallas, TX on April 30, 2024.

- Congratulations are an order for Hartselle Intermediate School for being awarded the Blue Ribbon School Excellence Lighthouse Award which is the highest award sponsored by this organization.
- Spring sports are in full swing and as a tradition in Hartselle they are being very successful.
- Spring musical Sponge is this week Thursday, Friday, and Saturday and matinee on Saturday.
- The Association of School Business Officials International (ASBO) is pleased to announce that Ronald Colburn, SFO, Chief School Financial Officer, Hartselle City Board of Education, Hartselle, AL, has earned the Certified Administrator of School Finance and Operations (SFO). School business professionals who earn the SFO certification have proven they have the knowledge, expertise, and fiscal credibility to lead their school district and effectively manage its finances.
- I hope everyone has an outstanding Spring Break.

3. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the following requests to declare surplus property:

- The attached list of CNP items as surplus property.
- Hartselle Band program to declare current and former band uniforms as surplus property.
- The attached list of furniture and equipment at Crestline Elementary School as surplus property.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Marketing Education classes at Hartselle High School to travel to Anaheim, California, from April 26 - May 1, 2024, to compete in DECA's International Career Development Conference.
- Hartselle Junior High School band students to travel to Gatlinburg / Pigeon Forge, Tennessee, on April 25 - 27, 2024, to participate in various activities in the area.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

5. Recommendation to Approve Safety Film for CES

The Superintendent made the recommendation to approve the purchase of safety laminate film for the new Crestline Elementary School, from National Glazing Solutions, in the amount of \$15,400. Funding will come from the ALSDE safety grant.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

6. Recommendation to Approve Antenna for CES

The Superintendent made the recommendation to approve the purchase of a bi-directional amplifier antenna system, in the amount of \$58,361, from State Systems, Inc.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

7. Recommendation to Approve Reroofing Bid

The Superintendent made the recommendation to approve awarding a bid in the amount of \$796,443 to Standard Roofing of Montgomery, Inc., for a partial reroof of Hartselle Junior High School and the Riddle Auditorium.

Motion made by: Ms. Amy Pace
Motion seconded by: Mrs. Monty Vest
Voting:
Unanimously Approved

8. Recommendation to Approve Change Orders for CES

The Superintendent made the recommendation to approve changes orders, in the amount of \$24,849, for the new Crestline Elementary School:

- Additional plaque with committee and key contributors
- Transformer wall to protect the building from a transformer fire per code
- 6" floor base in some hallways
- Paper towel holders in faculty bathrooms
- A condensation line for a rooftop HVAC unit.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

9. Recommendation to Approve Landscape Purchase for CES

The Superintendent made the recommendation to approve the purchase in the amount of \$89,000 for landscaping plants, mulch, and associated installation from Timber Creek Land Solutions for the new Crestline Elementary School.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leaves

1. Grant Lake for leave in the position of Special Education Teacher at Hartselle High School from approximately March 20, 2024, through May 3, 2024.
2. Ally McCaghren for FMLA Leave in the position of Special Education Teacher at Hartselle High School from approximately April 15, 2024, through May 17, 2024.
3. Amy Stadthagen for Catastrophic Leave in the position of Bookkeeper at F.E. Burleson Elementary School, from approximately April 1, 2024, through June 30, 2024.

Resignation

1. Darby Lindsey from the position of Physical Education Teacher at Hartselle Intermediate School and Girls Junior High Basketball Coach, effective May 24, 2024.

Retirements

1. Amy Godwin from the position of Math Teacher at Hartselle High School, effective June 1, 2024.
2. Sandra Armistead from the position of Secretary at Barkley Bridge Elementary School, effective June 1, 2024.

Transfer

1. Suzanne Mozley from the position of Math Teacher at Hartselle Intermediate School to the position of Instructional Technology Facilitator/Technician at Central Office, effective April 1, 2024.

Additional Duties

1. Jasmine Sartin (HHS Student) to be paid for serving the Hartselle City Schools Extended Day Program at Barkley Bridge Elementary School for the 2023-2024 school year.

Retiree Agreement

1. Jenny McFee to perform part-time Special Education Testing for the remainder of the 2023-2024 school year, effective March 20, 2024, through May 24, 2024.

Substitutes

1. Add the following to the substitute list, effective April 1, 2024: Jesse Bailey, Nora Beltran, and Connie McCutcheon.
2. Karmyn Cartee to work as a long-term substitute at Hartselle High School to fill an English Teacher leave effective April 1, 2024, through May 22, 2024.
3. Leigh Ann Ozment to work as a long-term substitute at Hartselle High School to fill a Special Education Teacher leave effective April 15, 2024, through May 17, 2024.
4. Alisha Tankersley to work as a long-term substitute for a Pre-K Aide leave at Crestline Elementary School, effective April 1, 2024, through May 24, 2024.

Athletics

1. Michelle Lazaro to be paid for working the 2024 Youth Volleyball Camp, to be paid from the proceeds collected from the Youth Camp.

Contracts

1. Brad Cooper, for a three-year Principal Contract, effective July 1, 2024 - June 30, 2027.
2. Tina Kimbrell, for a three-year Principal Contract, effective July 1, 2024 - June 30, 2027.
3. Laura Lamb, for a three-year Principal Contract, effective July 1, 2024 - June 30, 2027.
4. Earon Sheats, for a three-year Principal Contract, effective July 1, 2024 - June 30, 2027.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

2. Recommendation to Approve CSFO Contract

The Board President will make the recommendation to approve the Chief School Finance Officer Contract for Bradley Colburn, effective May 1, 2024 - April 30, 2029.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

IX. Executive Session

The Superintendent made the recommendation to go into Executive Session regarding real estate discussions. The session should last approximately 15 minutes. The Board will reconvene after the Executive Session is complete.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

The regular meeting was adjourned suspended meeting at 6:41 p.m.

The Board reconvened at 7:10 p.m.

X. Information Items

1. **Next Board Meeting - April 16, 2024 - Barkley Bridge Elementary**

XI. Adjournment

With no further business, the board President, Dr. James Joy declared the meeting adjourned at 7:11 p.m.