

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mrs. Monty Vest, Vice President
Mr. Randy Sparkman, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance except Mr. Daxton Maze.

III. Invocation

The Invocation led by Trent Nolan, Student Pastor from First Baptist Church.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Tina Towers, Elementary Curriculum Coordinator.

V. Adoption of Agenda

The Superintendent made to approve the agenda.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. January 2, 2024 - Special Called Meeting
2. January 23, 2024 - January Board Meeting
3. February 22, 2024 - Work Session

Motion made by: Mrs. Monty Vest; Motion seconded by: Ms. Amy Pace

Voting: Unanimously Approved

VII. Action Items

1. Reports to the Board

a. Audit Report

Tim Smalley, with Byrd, Smalley, & Adams, P.C., gave the Board an Audit Report for fiscal year 2023.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest

Voting: Unanimously Approved

b. December 2023 Financial Reports and Account Reconciliations

Mr. Bradley Colburn presented the December 2023 financial reports and account reconciliations.

c. January 2024 Financial Reports and Account Reconciliations

Mr. Bradley Colburn presented the January 2024 financial reports and account reconciliations.

d. Superintendent's Report

- First we would like to congratulate the Dance Line from Hartselle High School that won the national championship as well as the world championship in the NDA recently members are here as well as their Coach Ticia Bates.
- I was proud to attend the Hartselle Teacher Hall of Fame Induction on Saturday night. It was a well-attended event and congratulations to all inductees.
- Congratulations to the Hartselle High Girls Basketball who made it to the Elite Eight in the 6A basketball tournament.
- We had two state championships in Robotics last weekend. Congratulations to FE Burluson Elementary and also Barkley Bridge Elementary!
- Also Congratulations to Stephanie Roden for being named the State of Alabama Robotics Teacher of the Year!!
- I wanted to take the time to talk about our custodians at our schools. We have great custodians who really put in the extra work keeping our schools running.

- We recently received grants from TVA at Hartselle High School (manequin simulator) and FE Burlison Elementary School(robotics). We are very thankful for our partners at TVA, Hartselle Utilities, and Senator Britt's office. We were very pleased with these grants.

2. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the following items as surplus property:

1. 1999 Ford 150, located at the Central Office, to be declared as surplus property.
2. 1 - Z Leverage 3 Man Football Sled - at Hartselle High School
3. 1 Southwest Scaffolding 25' Lookout Tower - at Hartselle High School

3. Recommendation to Approve Change Order - Crestline Construction

The Superintendent made the recommendation to approve the following change orders for the new Crestline Elementary School:

1. Change order in the amount of \$526,047 for demolition and removal of the remainder of the existing Crestline Elementary School.
2. Change order, in the amount of \$353,500 for rock excavation and removal on the Crestline construction job site.
3. Change order, for the new Crestline Elementary School, in the amount of a credit for \$114,050 for reconciliation of the unsuitable soils allowance.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the request from Hartselle High School HOSA students to travel to Nashville, Tennessee, on March 22, 2024, to visit the Nashville Zoo, to attend a presentation given by the zoo veterinarians.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave

1. Joanie Neville for FMLA leave in the position of Instructional Aide, currently assigned to Crestline Elementary School, from approximately April 1, 2024, through May 22, 2024.
2. Amy Stadthagen to extend FMLA leave in the position of Bookkeeper at F.E. Burluson Elementary School, from approximately February 29, 2024, through March 22, 2024.
3. Hailey Clark for Catastrophic leave in the position of English Teacher at Hartselle High School, from approximately February 27, 2024, through May 24, 2024.

Resignations

1. Mary Kathalynn Atkins from the position of English Teacher at Hartselle Junior High School, effective April 1, 2024.
2. Michael Bain from the position of Career Technical/Manufacturing teacher at Hartselle High School, effective January 31, 2024.
3. Natalie Bozeman from the position of Custodian, currently assigned to F.E. Burluson Elementary School, effective February 29, 2024.
4. Zach Fletcher from the position of Alternative School Teacher, effective May 31, 2024.
5. Drew Nix from the position of Instructional Aide, currently assigned to Hartselle High School, effective February 8, 2024.
6. Melissa Partain from the position of Instructional Aide, currently assigned to Crestline Elementary School, effective February 22, 2024.

Retirements

1. Jodi Fuqua from the position of History Teacher at Hartselle Junior High School, effective June 1, 2024.
2. Kristi Greeson from the position of Instructional Technology Facilitator/Technician, effective April 1, 2024.
3. Caroline Weems from the position of Science Teacher at Hartselle Junior High School, effective June 1, 2024.

Transfer

1. Will Lang from the position of Science Teacher at Hartselle High School to the Position of Physical Education Teacher at Hartselle High School, effective March 1, 2024.

Employments

1. Joseph Allmon in the position of Manufacturing Teacher at Hartselle High School, effective March 1, 2024.
2. Cy Ellis in the position of Science Teacher at Hartselle High School, effective March 1, 2024.
3. Jerry Lake (Grant) in the position of Special Education Teacher at Hartselle High School, effective March 1, 2024.

4. Gary Phillips in the position of Bus Driver for Hartselle City Schools, effective March 1, 2024.
5. Glavine Segars in the position of Instructional Aide, based at the Central Office, to be assigned to schools, effective March 1, 2024. First school assignment- Hartselle High School (Special Education Aide)
6. Lana Trussell as an Instructional Aide, based at the Central Office, to be assigned to schools, effective March 1, 2024. First school assignment- Crestline Elementary School (PE Aide)
7. Misty Whited in the position of Custodian, based at the Central Office, to be assigned to schools, effective March 1, 2024. First school assignment- F.E. Burlison Elementary School
8. Will Yates in the position of Custodian, based at the Central Office, to be assigned to schools, effective March 1, 2024. First school assignment- Hartselle Junior High School

Retiree Agreements

1. Kristi Greeson as a part-time Instructional Technology Facilitator/Technician, effective May 1, 2024, through August 31, 2024.
2. John Pat Orr as part-time Lawn Maintenance Worker, effective July 1, 2024, through September 30, 2024.
3. Hank Quattlebaum as part-time Lawn Maintenance Worker, effective March 1, 2024, through October 31, 2024.

Non-Employee Agreement

1. Edwin Halbrooks (Harlon) as part-time Lawn Maintenance Worker, effective March 1, 2024, through June 30, 2024.

Additional Duties

1. The following Hartselle Junior High School teachers to be paid \$30 an hour to provide tutoring services for the 2023-2024 school year: Dallas Gonzales and Natalie Johnson
2. The following Hartselle High School teachers to be paid \$50 an hour to work the ACT Bootcamp on March 9, 2024, from 8:00 am until 12:00 pm: Dyroma Burroughs, Kelly Cimino, Victoria Counce, Terri Gorgeot, Annie Page, and Jennifer Talbot
3. Dr. Josh Swindall to be paid \$1,650 to work as a Bus Aide (Special Needs Bus, morning route only), for the remainder of the 2023-2024 school year.

Substitutes

1. Add the following to the substitute list, effective March 1, 2024: Leigh Ellen Atkins (bus aide), Becky Blair, Patti Bradley, Dexter Brewer (bus driver and sub), Megan Eubanks, Phillip Gargus, Mary Carolyn Last, Heather Olejnik, and Shane Russell (bus driver).
2. Leeann Trawick as a long-term substitute at Crestline Elementary School from approximately February 21, 2024, through May 10, 2024.

Athletics

1. Cy Ellis to be paid \$4,083.34 for Assistant Football Coach supplement for the 2023-20224 school year, to be paid from Board of Education supplements.
2. Jerry Lake (Grant) to be paid \$4,083.34 for Assistant Football Coach supplement for the 2023-20224 school year, to be paid from Board of Education supplements.

Volunteers

1. Chris Johnson as a volunteer soccer coach for the 2023-2024 school year.
2. Jeffrey McRae as a volunteer baseball coach for the 2023-2024 school year.
3. Christopher Nolen (Trent) as a volunteer soccer coach for the 2023-2024 school year.
4. Ken Wynn as a volunteer soccer coach for the 2023-2024 school year.

Contracts

1. Cy Ellis for an Advanced TEAMS contract for the remainder of the 2023-2024 school year.
2. Robert Newton (Bert) Head Football Coach Contract for the remainder of the 2023-2024 school year.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

IX. Information Items

1. **Next Board Meeting - March 19, 2024 - Crestline Elementary.**

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:27 p.m.