

## MEETING MINUTES

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### Attendees

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#### Voting Members

Dr. James Joy, President  
Mrs. Monty Vest, Vice President  
Mr. Daxton Maze, Board Member  
Mr. Randy Sparkman, Board Member  
Ms. Amy Pace, Board Member

#### Non-Voting Members

Dr. Brian Clayton, Superintendent

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#### I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

#### II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

#### III. Invocation

The Invocation was led by Eenie Reeves, a student at F.E. Burleson Elementary.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Lily Kate Garner, student at F.E. Burleson Elementary.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace

Voting: Unanimously Approved

#### VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

- December 12, 2023 - December Board Meeting
- January 2, 2024 - Special Called Meeting

- January 22, 2024 - Work Session

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## **VII. Action Items**

### **1. Presentation**

Mr. Bryant Whitlock, Principal at F.E. Burleson Elementary School provided the Board with a report of activities and accomplishments at Burleson.

### **2. Reports to the Board**

#### **a. November 2023 Financial Report and Account Reconciliation**

#### **b. Superintendent's Report**

- I would like to say Happy New Year to you all.
- I would like to thank Mr. Smith, our Director of Operations, Mr. Wallace and his maintenance staff for the hard work on the snow/ice that allowed us to open on Tuesday and even host a basketball game on Tuesday night. Additionally, our bus drivers did an outstanding job along with Mr. DW and Mr. Johnny, who run our bus shop, to have our buses pre-checked and ready to roll on Tuesday morning. We really appreciate these employees.
- Our bowling team, wrestling team, and both basketball teams are having great success. Please come out and support these teams as they are coming close to the end of their seasons.
- I would like to recognize all our schools and our school system for having all A's on the state report card. Our school system is one of 12 districts across the state that all A's in all schools and had an "A" for the system.
- Our elementary math teachers received the OGap fractional training at the Central Office on January 2nd. I sat in on some of the math training. I loved hearing the new strategies for teaching fractions in elementary grades.
- I know all of our Arts programs are ramping up for the spring concert season. We are looking forward to this.
- This concludes my report. Go Tigers

### **3. Recommendation to Approve Safety Film Purchase**

The Superintendent made the recommendation to approve the purchase and installation of safety laminate film, in the amount of \$103,296, at five schools and the Central Office, from National Glazing Solutions. This purchase will be paid for by the Alabama State Department of Education safety grant funds.

Motion made by: Mrs. Monty Vest; Motion seconded by: Ms. Amy Pace  
Voting: Unanimously Approved

#### **4. Recommendation to Approve Filing Cabinet Purchase**

The Superintendent made the recommendation to approve the purchase of 83 filing cabinets, in the amount of \$41,500, from Interior Elements, for the new Crestline Elementary School.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

### **VIII. Personnel Items**

#### **1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approve the following personnel items:

##### Leave

1. Alannah Bush for leave in the position of Elementary Teacher at Crestline Elementary School from approximately March 11, 2024- May 10, 2024.
2. Jessica Johnson for FMLA leave in the position of Math Teacher at Hartselle Jr. High School from approximately February 18, 2024, through April 19, 2024.
3. Hallie Johnson for FMLA leave in the position of Instructional Aide at Crestline Elementary school from approximately February 26, 2024, through April 26, 2024.
4. Sarah Shaneyfelt for FMLA leave in the position of English Teacher at Hartselle Jr. High School from approximately March 23, 2024, through May 17, 2024.
5. Brittany White for FMLA leave in the position of English Teacher at Hartselle High School from approximately April 2, 2024, through May 24, 2024.
6. Amy Stadthagen, bookkeeper at F.E. Burleson Elementary, for FMLA leave, from December 5, 2023 - February 29, 2024

##### Resignations

1. John David Atkins from the position of Special Education Teacher and Assistant Football coach, effective January 23, 2024.
2. Nic Roberson from the position of Custodian, based at the Central Office, currently assigned to Hartselle Junior High School, effective January 26, 2024

##### Employment

1. Michael Bain as Career Technical/Manufacturing teacher at Hartselle High School, effective February 1, 2024.

##### Retiree Agreements

1. Nanette Miller as a part-time bookkeeper, effective January 24, 2024, through December 31, 2024.

2. Susan Hayes a part-time administrative consultant, effective January 24, 2024, through December 31, 2024.

#### Additional Duties

1. The attached list of additional extended day workers for the 2023-2024 school year.

#### Substitutes

1. Add the following to the substitute list, effective January 29, 2024: Katelynn Coleman, Lynn Garner (nurse), Abbie Johnson, Kasie Nolen (nurse), Tara Norrell, Holli Turney, and Amy Webster.
2. Amanda Bullard to work as a long-term substitute at F.E. Burleson Pre-K from January 8, 2024, through March 1, 2024.
3. Amanda Franks to work as a long-term substitute at Barkley Bridge Pre-K from January 8, 2024, through March 1, 2024.
4. Roberta Griffin to work as a long-term substitute at Hartselle Jr. High School from February 18, 2024, through April 19, 2024.
5. Tabatha Nowak to work as a long-term substitute at Hartselle Jr. High School to fill an English vacancy from January 2, 2024, through May 24, 2024.

#### Athletics

1. Jacob Cole to be paid \$2,000 as 9th Grade Baseball Assistant Coach, to be paid from Baseball funds.
2. Tara Morrow to be paid \$15/page for Softball Media Guide fundraiser, to be paid from Softball club funds.
3. Tara Morrow to be paid \$15/page for the Baseball Media Guide fundraiser, to be paid from Baseball club funds.
4. Marianna Parker to be paid \$3,500 for Baseball administrative work, to be paid from Baseball funds.
5. Chad Smith to be paid \$3,500 as Assistant Baseball Coach, to be paid from HCS General Fund.
6. Luke Southerland to be paid \$1,166.70 as Assistant Soccer Coach, to be paid from HCS General Fund.
7. Cooper Wood to be paid \$2,000 as 9th Grade Baseball Assistant Coach, to be paid from Baseball funds.

#### Volunteers

1. Jeff Hanners as a volunteer Baseball Coach for the 2024 baseball season.
2. Tyler Williamson as a volunteer Baseball Coach for the 2024 baseball season.

### **IX. Information Items**

- 1. Next Board Meeting - February 27, 2024 - Crestline Elementary**

**X. Adjournment**

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:25 PM.