

## MEETING MINUTES

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### Attendees

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#### Voting Members

Dr. James Joy, President  
Mrs. Monty Vest, Vice President  
Mrs. Venita Jones, Board Member  
Mr. Daxton Maze, Board Member  
Mr. Randy Sparkman, Board Member

#### Non-Voting Member

Mrs. Sabrina Buettner, Interim Superintendent

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#### I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

#### II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

#### III. Invocation

The Invocation was led by Katie Claire Hyde, F.E. Burleson student.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Lucy Braddock, F.E. Burleson student.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Mr. Randy Sparkman.

#### VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. October 18, 2022 - Work Session

2. October 18, 2022 - October Board Meeting
3. November 4, 2022 - Special Called Meeting
4. November 7, 9, and 10 - Superintendent Interviews

A motion was made by Mr. Randy Sparkman with a second by Mr. Daxton Maze to approve the minutes. The vote was unanimous in favor of the recommendation.

## **VII. Action Items**

### **1. Reports to the Board**

#### **a. September 2022 Financial Reports and Account Reconciliations**

#### **b. Superintendent's Report**

Interim Superintendent, Mrs. Sabrina Buettner, stated that she has enjoyed her time as Interim Superintendent.

### **2. Presentation**

Mr. Whitlock provided highlights, activities, and accomplishments at F.E. Burleson Elementary.

### **3. Recommendation to Approve Out-of State Field Trips**

The Interim Superintendent made the recommendation to approve the out-of-state field request for the Varsity and Junior Varsity softball teams from Hartselle High School to travel to Columbus, Georgia on April 7-8 to compete in the Sidney Cooper Invitational tournament.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

### **4. Recommendation to Approve Surplus Property Requests**

The Interim Superintendent made the recommendation to approve the following items to be declared as surplus property:

- Four Hill-Rom Model #8400 hospital beds from Hartselle High School medical classes.
- Three International school buses that have been replaced due to fleet renewal (bus 11-10, 13-16, and 13-17)

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

### **5. Recommendation to Approve Tennis Court Change Order**

The Interim Superintendent made the recommendation to approve the following Change Orders for the Tennis Court project at Hartselle High School:

- Change Order 1 of the contract with Limestone Building Group, LLC, for the Tennis Court project in the amount of \$240,000.
- Allow the Interim Superintendent, or her designee, to approve a change order to the contract with Limestone Building Group, LLC, for a reduction of \$41,000 to the tennis court project.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

#### **6. Recommendation to Approve 2023-2024 Calendar - First Reading**

The Interim Superintendent made the recommendation to approve the 2023-2024 Calendar for the first reading.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

### **VIII. Personnel Items**

#### **1. Recommendation to Approve Personnel Items**

The Interim Superintendent made the recommendation to approve the following personnel items:

##### **Leaves**

1. Karen Bynum for an extension of FMLA leave in the position of Nurse from October 24, 2022 through November 3, 2022 and Catastrophic leave from November 4, 2022 through December 16, 2022.
2. Katy Beth Mathis for FMLA leave in the position of Special Education Teacher at Crestline Elementary School from December 13, 2022 through March 21, 2023.
3. Kathryn Tyler for extension of FMLA leave in the position of Secretary at Crestline Elementary School from December 16, 2022 to January 27, 2023.
4. Steve Ward, maintenance worker, for FMLA from November 18, 2022 - January 4, 2023.

##### **Retirement**

1. Geri Morris, from the position of special education teacher at Hartselle Intermediate School, effective January 1, 2023.

##### **Transfers**

1. Brittany Ferguson from Pre-K teacher at F.E. Burleson Elementary School to Library Media Specialist at F.E. Burleson Elementary School, effective November 28, 2022.

2. Johnie Henderson from Shop Assistant at Hartselle City Schools Central Office to the position of certified Bus Mechanic at Hartselle City Schools Central Office, effective December 1, 2022.

### **Supplements**

1. Jodi Fuqua to be paid \$1,000 for Hartselle Junior High School Yearbook Sponsor for the 2022-2023 school year, to be paid from HJHS funds.

### **Additional Duties**

1. The following to work Extended Day for the 2022-2023 school year at Crestline Elementary School: Teachers: Valerie Blaske, Olivia Gillette, Sophie Gillette, Stacie McDaniel, Heather Saint, and Anabeth Ward.
2. The following to work Extended Day for the 2022-2023 school year at F.E. Burleson Elementary School: Teachers - Jada Hayes and Melissa Bass.

### **Substitutes**

1. Add the following to the substitute list, effective November 16, 2022: Amanda Franks, Claire Grammer, Rebecca Hazel, Loren Hernandez, Carley Howse, Kristy Honaker (nurse), Tammy McNatt, Brenda Mosteller, Tammy Oaks, James Owen, Jessica Riddle, Julie Zimmer, and Kelly Wade.
2. Donna Pitt to work as a long-term substitute at Crestline Elementary School to cover a Secretary vacancy, effective November 10, 2022-January 30, 2023.
3. Nadia Sanders to work as a long-term substitute at Hartselle Intermediate School to cover an Elementary Teacher vacancy, effective December 10, 2022 until February 10, 2023.
4. Rachel Uhrig to work as a long-term substitute at F.E. Burleson Elementary School, effective October 31, 2022 until December 16, 2022.

### **Volunteer**

1. Sam Olinger to be a volunteer baseball coach for the 2022-2023 school year.

### **Non-Employee Agreements**

1. Valerie Green to be paid as the HHS and HJHS Basketball Concession Stand Coordinator during the 2022-2023 school year, to be paid from basketball funds.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

## **2. Recommendation to Approve Superintendent Candidate**

Board President, Dr. James Joy, made the recommendation to accept a motion to identify the candidate that the board would like to enter into contract negotiations with to be Superintendent of Hartselle City Schools.

Mr. Daxton Maze made the motion to table the recommendation for naming a Superintendent during the November Board meeting to a later date. Mrs. Venita Jones seconded the motion.

After discussion, Dr. James Joy asked for a roll-call vote to table the naming of a Superintendent at the November meeting: Mr. Daxton Maze – yes; Dr. James Joy – no; Mr. Randy Sparkman – no; Mrs. Venita Jones – yes; Mrs. Monty Vest – no. The recommendation failed for lack of a majority vote.

Mrs. Monty Vest made the motion to begin contract negotiations with Dr. Brian Clayton as the next Superintendent, with a second by Mr. Randy Sparkman. After a lengthy discussion, Dr. James Joy asked for a roll-call vote to approve the recommendation: Dr. James Joy, yes; Mrs. Monty Vest, yes; Mr. Daxton Maze, no; Mr. Randy Sparkman, yes; and, Mrs. Venita Jones, no. The recommendation was approved by a majority vote.

Dr. James Joy recommended for Mrs. Monty Vest to work with Mr. Woody Sanderson, board attorney, to enter into contract negotiations with Dr. Brian Clayton.

## **IX. Information Items**

### **1. Next Board Meeting - December 13, 2022 - Barkley Bridge Elementary**

The next regular Board meeting will be December 13, 2022, at Barkley Bridge Elementary, at 6:00 p.m.

- 2.** Mr. Bradley Colburn, Chief School Finance Officer, thanked everyone for their support and vote for the passage of Local Amendment 1, regarding the SSUT Tax.

## **X. Adjournment**

### **Recommendation**

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:50 p.m.

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Chairman