

## MEETING MINUTES

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### Attendees

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#### Voting Members

Mrs. Monty Vest, Vice President  
Mr. Daxton Maze, Board Member  
Mr. Randy Sparkman, Board Member

#### Non-Voting Member

Mrs. Sabrina Buettner, Interim Superintendent

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#### I. Call to Order

The Board Vice President, Mrs. Monty Vest, called the meeting to order at 6:12 p.m.

#### II. Establishment of Quorum

The Board Vice President, Mrs. Monty Vest, declared that a quorum was present. All members were in attendance except Dr. James Joy and Mrs. Venita Jones. Mrs. Sabrina Buettner served as Secretary to the Board.

#### III. Invocation

The Invocation was led by Dr. Brad Cooper, Principal at Hartselle High School.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Mr. Rocky Smith, Director of Operations.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Mr. Randy Sparkman. The vote was unanimous in favor of the recommendation.

## **VI. Approval of Minutes**

A recommendation was made to approve the minutes of the following meetings:

1. Minutes - August 30, 2022
2. Minutes - September 15, 2022 - Work Session

Mr. Daxton Maze made a motion to approve the recommendation with a second by Mrs. Monty Vest. The vote was unanimous in favor of the recommendation.

## **VII. Action Items**

### **1. Presentations**

Senator Arthur Orr made monetary presentations to principals of each school as well as to Mr. Bradley Colburn on behalf of Hartselle City School. This presentation was made during the second Budget Hearing.

### **2. Reports to the Board**

#### **a. August 2022 Financial Reports and Account Reconciliations**

Mr. Bradley Colburn, Chief School Finance Officer, gave the Board a report of the August 2022 financial reports and account reconciliation.

#### **b. Superintendent's Report**

Interim Superintendent, Mrs. Sabrina Buettner, gave the Board a report on the following information:

- September 30 - Groundbreaking at Crestline Elementary School at 9:00.
- October 1 - Neighborhood meeting to discuss the plans for the new school and give the neighborhood an opportunity to learn more about their community.
- State of the School - October 5th, at First Methodist Church, at 7:30 am.

### **3. Recommendation to Approve 2022-2023 Budget**

The Superintendent made the recommendation to approve the 2022-2023 Budget.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

**4. Recommendation to Approve 2022-2023 Capital Plan**

The Superintendent made the recommendation to approve the 2022-2023 Capital Plan.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

**5. Recommendation to Approve Memorandum of Agreements**

The Superintendent made the recommendation to approve the Memorandum of Agreements with The City of Hartselle for School Resource Officers (SROs) and School Protection Officers (SPOs) for the 2022-2023 school year.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

**6. Recommendation to Approve Surplus Property**

The Superintendent made the recommendation to approve declare the following items as surplus property:

1. Two wrestling mats at Hartselle High School
2. History, English, Science, and Career Tech textbooks at Hartselle Junior High School (list is attached).
3. Chain link fencing and associate gates around both playgrounds at Crestline Elementary.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

**7. Recommendation to Approve Position and Salary Schedule**

The Superintendent made the recommendation to approve the position and salary schedule of the Career Coach. The Superintendent made the recommendation to approve the position and salary schedule of the Career Coach.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

**8. Recommendation to Approve Network Upgrade**

The Superintendent made the recommendation to approve Dynetics, A Leidos Company, Huntsville, to replace the wireless and wired local and wide area networks, in the amount of \$1,193,803.63.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

**9. Recommendation to Approve Out-of-State Field Trip**

The Superintendent made the recommendation to approve the following out-of-state field trips:

1. Members of Hartselle High School Choral Department to take an out-of-state field trip to Orlando, Florida, on November 30 - December 4, 2022, to perform at Walt Disney World.
2. Hartselle High School boys' basketball team to travel to Lawrenceburg, Tennessee to participate in a tournament on December 19-21, 2022.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

**10. Recommendation to Approve PTO Account Transition**

The Superintendent made the recommendation to approve the request for F.E. Burlison PTO to come onto the Local School Books, effective October 1, 2022.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

**11. Recommendation to Approve Policy Revision - Final Reading**

The Superintendent made the recommendation to approve the final reading of the revision of Board Policy 6.1.3 *Student Health Services*.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

**12. Recommendation to Approve Bus Purchases**

The Superintendent made the recommendation to approve the following bus purchases:

- Three conventional International 72 passenger buses from Southland Transportation Group, in the amount of \$284,309.25; and,
- One 54 passenger handicapped accessible Thomas bus from Transportation South, in the amount of \$109,980.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

**13. Recommendation to Approve Tennis Courts Change Order**

The Superintendent made the recommendation to approve the request to award Alternate #1 - Team Room, to Limestone Building Group, as a change-order to the Tennis Court Renovation Project construction contract, for an amount not to exceed \$199,000.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

#### **14. Recommendation to Approve Consulting Agreement**

The Superintendent made the recommendation to approve the Consulting Services Agreement and Amendment with Turningpoint Development Services, LLC., to perform project management consulting services related to the Hartselle High School tennis courts project.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

### **VIII. Personnel Items**

#### **1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approve the following personnel items:

##### **Leave**

1. Rebecca Summerford for FMLA leave in the position of Float Nurse at Central Office, from approximately October 4, 2022-December 16, 2022.

##### **Employments**

1. Valerie Blaske for the position of School Counselor at Crestline Elementary School, effective October 1, 2022.
2. Anna Stanley for the position of School Counselor at Hartselle Intermediate School, effective October 1, 2022.
3. Julie Bone for the position of Child Nutrition Coordinator for Hartselle City Schools, effective October 1, 2022.

##### **TEAMS Contracts**

1. Dan Bennich, Science Teacher at Hartselle Intermediate School for a Preliminary TEAMS contract for the 2022-2023 school year.

##### **Non-Employment Agreements**

1. Jeff Hyché for the position of part-time Administrative Consultant for the 2022-2023 school year.

## **Stipends & Supplements**

1. Sandra Schmidt to be paid \$150 daily rate of pay, not to exceed \$900.00 for providing additional summer SAMA training sessions for Hartselle City Schools.
2. Reagan Rhone to be paid \$100 per game, not to exceed \$1000.00 for running the jumbotron for football games, to be paid with Hartselle High School Football funds. This should replace the previously approved supplement on the 22-23 additional supplement list.
3. The following Crestline Elementary School teachers to be paid \$30 an hour to provide tutoring services for the 2022-2023 school year, to be paid from ESSER funds: Christy Bennich, Margie Adams, Amy Crow, Katy Beth Mathis, and Deanne Riddle.
4. The following Crestline Elementary School teachers to serve as Extended Day managers for the 2022-2023 school year: Greg Percy and Amy Crow
5. The following F. E. Burleson teachers to be paid \$30 an hour to provide tutoring services for the 2022-2023 school year, to be paid from ESSER funds: Whitney Blackmon, Katie Davis, Kesha Dotson, Susan England, Tammy Ford, Brittany Ferguson, Savanne Hammond, Olivia Locklear, Tera Pressnell, Stephanie Roden, Baylee Southerland, Amy Wallace, and Jamie Wirwa.
6. The following HCS nurses to work after school tutoring and Saturday school sessions, as needed, for the 2022-2023 school year, to be paid at their hourly rate of pay: Karen Bynum, Amanda Mote, Wendy Crawford, Christine Craig, Kristen Meadows, Tiffany Worley, and Rebecca Summerford.

## **Substitutes**

1. Add the following to the substitute list, effective October 1, 2022: Karlee Allen, Deborah Blackwood, Janice Cole, Rachel Frontine, Candice Fuller, Zachary Goldman, Macie Harbin, Robin Hanlon, Lindsey Moore, Laura Myer, Janet Reynolds, Aimee Sheppard, Krislyn Wood, Tom Chappell (bus driver- pending CDL certification), and Charles Russell (bus driver- pending CDL certification).
2. Karmyn Cartee to work as a long-term substitute in an instructional aide position at Hartselle High School, effective September 21, 2022 until December 16, 2022.

## **Volunteers**

1. Spencer Cole to be a volunteer volleyball coach for the 2022-2023 school year.
2. Dylan Ferguson to be a volunteer eSports coach for the 2022-2023 school year.
3. Rachelle Miller to be a volunteer cross country and track coach for the 2022-2023 school year.
4. Tim Olinger to be a volunteer softball coach for the 2022-2023 school year.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

## **IX. Executive Session**

The Interim Superintendent made the recommendation to go into Executive Session regarding a formal hearing. It was announced that the session would last approximately fifteen (15) minutes; and, the board would reconvene at the end of the session.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

The Board Vice President, Mrs. Monty Vest declared the meeting adjourned at 6:39 p.m.

Mrs. Monty Vest, Board Vice President, called the meeting to order as the Board reconvened at 6:55 p.m.

### **1. Recommendation to Approve Executive Session Discussion**

The Interim Superintendent made the recommendation to approve the consequences, as discussed in the Executive Session.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## **X. Information Items**

### **1. Next Board Meeting - October 4, 2022 - Central Office**

## **XI. Adjournment**

With no further business, the Board Vice President declared the meeting adjourned at 7:06 p.m.

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Vice Chairperson