

**Hartselle City Schools  
Meeting Minutes**

**Special Called Meeting  
06/18/2020 06:00 PM**  
Central Office  
305 College Street, NE  
Hartselle, Alabama 35640

**Attendees**

Voting Members

Mrs. Amy Pace, Chair

Mr. Randy Sparkman, Vice Chair

Dr. James Joy, Board Member

Mr. Daxton Maze, Board Member

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

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**I. Call to Order**

Ms. Amy Pace, Board President called the meeting to order at 6:00 p.m.

**II. Establishment of Quorum**

The Board President declared that a quorum was present. All members were present except for Mrs. Venita Jones.

**III. Adoption of Agenda**

A recommendation was made to approve the agenda. Mr. Randy Sparkman made a motion to approve the recommendation with a second by Mr. Daxton Maze. The vote was unanimous in favor of the recommendation.

**IV. Action Items**

**1. Recommendation to Approve CNP Bids**

The Superintendent made the recommendation to approve the following child nutrition bids for the 2020-2021 school year:

- Renewal bid for ice cream products to Purity Dairies, LLC, Nashville, Tennessee
- Renewal bid for milk products to Purity Dairies, LLC, Nashville Tennessee

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## V. Personnel Items

### 1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

#### Resignations

1. Jordan Hutchison, from the position of elementary teacher at Crestline Elementary School, effective June 11, 2020.
2. Austin Westbrook, from the position of instructional aide, currently assigned to Hartselle High School, effective June 6, 2020.
3. Rachel Sims, from the position of instructional aide, currently assigned to Hartselle Junior High School, effective June 15, 2020.
4. Haley Chapman, from the position of Health Science teacher at Hartselle High School, effective June 16, 2020.

#### Transfers

1. Dr. Jerome Ward, from the position of Assistant Principal at Hartselle High School, to the position of 9-month English teacher at Hartselle High School, effective July 1, 2020.
2. Dana Gladden, from the position of Guidance Counselor at Hartselle High School to the position of Counselor, based at the Central Office (to be assigned to schools), effective July 20, 2020.

#### Employment

1. Brooke Woodard, for the position of elementary teacher at Crestline Elementary School, effective with the beginning of the 2020-2021 school year.
2. Kailyn Knight, for the position of Bookkeeper at Hartselle High School, effective June 22, 2020.
3. Alba Quattlebaum, for the position of Spanish teacher to be split between Hartselle Junior High and Hartselle High schools, effective with the beginning of the 2020-2021 school year.
4. Paula McPherson, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2020-2021 school year.
5. Baylee Lockhart, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2020-2021 school year.
6. Kasey Brown, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2020-2021 school year.
7. Jess Riddle, for the position of Custodian, based at the Central Office, to be assigned to schools, effective June 22, 2020.

8. Hudson Harden to be hired as part-time custodial help for the summer, at a rate of \$10 per hour at Hartselle Junior High School.
9. Phillip Jarmon for the position of Principal at F.E. Burleson Elementary School, effective July 1, 2020.

Contract

1. Contract for Phillip Jarmon, for the position of Principal at F.E. Burleson Elementary School, effective July 1, 2020 - June 30, 2023.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

**VI. Information Items**

1. Upcoming Board Meetings

The July Board meeting is scheduled for July 14, 2020, at 6:00 p.m.

**VII. Adjournment**

With no further business, Ms. Pace declared that the meeting was adjourned at 6:19 p.m.

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Chairperson