

**Attendees**

Voting Members

Mrs. Venita Jones, Board Member (VJ)

Mr. Daxton Maze, Chair (DM)

Mrs. Amy Pace, Vice Chair (AP)

Mr. Randy Sparkman, Board Member (RS)

Non-Voting Member

Dr. Dee Dee Jones, Superintendent (DJ)

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**I. Call to Order**

Board President, Daxton Maze, called the meeting to order at 6:00 p.m.

**II. Establishment of Quorum**

The Board President declared that a quorum was present. All members were present except Dr. James Joy.

**III. Adoption of Agenda**

Motion: VJ

Second: RS

Discussion:

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

**IV. Approval of Minutes**

Motion: RS

Second: VJ

Discussion:

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

**V. Action Items**

**1. Reports to the Board**

- a. March 2020 Financial Reports and Account Reconciliations
  - Bradley Colburn gave the March Financial Report
  - Mr. Colburn reported that Hartselle City Schools is on a targeted financial path as expected; however, he is getting reports from the State Department that the goal of extra funds in the 2021 Stte Budget for items such as pay raises, transportation, bond funds,

and technology funds will no longer be considered under the current circumstances.

- Mr. Colburn asked for questions or discussion:
  - RS: asked if HCS is tracking expenses related to the COVID-19 Pandemic. Mr. Colburn stated that he had instructed all administrators to keep track of these expenses.
  - VJ: asked if the pay raise was still being considered. Mr. Colburn stated that it was no longer being considered for the 2021 Budget.
  - VJ: asked if the Budget Amendment was still due by June 15. Mr. Colburn stated that at this time, that was still the due date; but, he expected that the date could be moved.

b. Superintendent's Report

- Thank you to Life Church and Hartselle Church of Christ who have helped distribute student meals in the past two weeks. Also thanks to First Baptist Church who provided meals to students during Spring Break. The Caring Place has been a resource for parents who have been in need. Sandra with The Freight House has asked to provide meals to struggling families this week.
- May 4, Hartselle City Schools will begin distributing meals to families.
- It is the plan for the Central Office and administrators to be back in the office and schools, beginning May 4, working summer hours, to begin preparation for the upcoming school year.
- We will be prepared for May 18-21 for students to pick up their items from the classroom and lockers, curbside, and also return Chromebooks, devices, MiFi's, and textbooks.
- We will continue the plan to provide a Summer Reading Camp; however, it will be the same virtual platform that we have been currently using.
- We are working on having signs printed to put in the yards of teachers for Teacher Appreciation Week.
- We are continuing to register for Kindergarten – in district and out-of-district.

**2. Recommendation to Approve Emergency Suspension Policy**

The Superintendent made the recommendation to approve the Emergency Suspension Policy.

Motion: RS

Second: VJ

Discussion: DM asked how long this policy would be in effect. Dr. Jones stated that it would end as soon as we go back to a normal schedule.

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

**3. Recommendation to Approve Out-of-State Field Trip**

The Superintendent made the recommendation to approve for sixteen Theater H students to compete at the National Festival for International Thespian Society, on June 22 - 27, 2020, in Bloomington, Indiana, at the Indiana University in Bloomington. This request is pending that travel and gathering restrictions have been lifted by this date.

Motion: AP

Second: VJ

Discussion: VJ asked what "Theatre H" stood for. Dr. Jones stated that she thought the H stood for Hartselle. Meeting attendees, associated with the group, nodded yes in agreement.

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

**4. Recommendation to Approve HJHS Roofing Contract**

The Superintendent made the recommendation to approve the contract with Git-R-Done Roofing to repair the roof at Hartselle Junior High in the amount of \$18,060.00. This will be paid with insurance recovery funds.

Motion: RS

Second: AP

Discussion: RS asked if this was the cafeteria area. Mr. Colburn stated that this item was requested to repair previous storm damage to the lunchroom.

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

**VI. Personnel Items**

**1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approved the following personnel items:

Resignations

1. Ben Parmer, from the position of Agriscience teacher at Hartselle Junior High School, effective with the end of the 2019-2020 school year.

Retirements

1. Debra Berry, from the position of first grade teacher at Crestline Elementary School, effective June 1, 2020.
2. Lane Hampton, from the position of special education teacher at Crestline Elementary School, effective June 1, 2020.
3. Debra Harvel Kreps, from the position of Assistant Principal at Hartselle Intermediate School, effective with the end of the 2019-2020 school year.

4. Tanya Lybarger Childers, from the position of physical education teacher at Hartselle High School, effective June 1, 2020.
5. Susan Martin, from the position of history teacher at Hartselle High School, and bus driver, effective June 1, 2020.
6. Mary McClanahan, from the position of second grade teacher at F.E. Burleson Elementary School, effective June 1, 2020.
7. Jack Napier, from the position of secondary teacher at Hartselle High School, and bus driver, effective June 1, 2020.
8. Shelia Reeves, from the position of English teacher at Hartselle Junior High School, effective at the end of the 2019-2020 school year.
9. Kim Peck, from the position of elementary teacher at F.E. Burleson Elementary School, effective June 1, 2020.

#### Employment

1. Olivia Godsey, for the position of elementary teacher at Crestline Elementary School, effective with the beginning of the 2020-2021 school year.
2. Katie Beth Bole, for the position of special education teacher at Crestline Elementary School, effective with the beginning of the 2020-2021 school year.

#### Supplement

1. Approve to pay John Hall to do lawn maintenance for baseball fields during the 2020 season. The supplement of no more than \$10,000.00 will be paid from Hartselle High School baseball funds.

Motion: AP

Second: VJ

Vote: Maze – yes; Pace – yes; V Jones – yes; Sparkman - yes

### **Information Items**

#### 0. Principal Comments

##### Brad Cooper:

- We have been in the process of contacting all of our students at the high school. Those we have not talked to, we have made and are making home visits to make sure that they have everything they need to succeed.
- We have used PTSO funds to restripe the parking lot.
- May 5<sup>th</sup>, we will have Cap and Gown pickup for our seniors from 3:00-5:00, by the cafeteria area. Our teachers will be socially distanced around our curbs to be there to cheer on our seniors.
- I want to brag on Dr. Jones for being in constant communication with us the entire time – we really appreciate her leadership.

### Earon Sheats

- We have been teaching the importance of building relationships and it has really paid off during this time. Our students have even reached out to us.
- Our aides and teachers are doing a great job reaching out to our students.
- We are wanting to engage our students by doing the Tiger Way Challenge. With parent's permission, students have been doing videos of themselves promoting the Tiger Way.
- Thank you to Dr. Jones and other administrators for working so well together and assisting us.

### Debbie Queen

- The Central Office and the community have been amazing to help us and our students.
- Rose Stansberry has done an outstanding job helping our EL students.
- All of our teachers have done a great job.
- On Wednesday, we will continue our annual Earth Day tradition; however, this year, it will be a virtual Earth Day. We gave students a list of ideas. We have asked them to take a picture of their outside activities and post it with #EarthDay2020.
- We have been teaching the importance of building relationships and it has really paid off during this time. Our students have even reached out to us.

### Karissa Lang

- Virtual Classroom technology has now shown up in grades K-2. We are staying connected.
- It has been fun to see the Adventures of Lane Hampton as she delivers packets to our special needs students. Parents communicated with us that using technology was not as effective as paper packets for their students, so we have made sure they have what they need.
- Mr. Bragwell and I have been continuing CESTV.
- A shout out to Jenny Newton for the outstanding job she has done with our CNP food distribution.
- We have had 1-4 STEM projects ongoing.
- We are beginning virtual IEP meetings.

### Rocky Smith

- Just before schools closed, we were working on updating the front landscaping. It is now finished and looks great.
- Our format has been to upload lessons every other day, and then teachers use Google Meet on the other days to meet with student and be available for the students if extra help is needed.

- We have received good feedback from our parents.
- In the beginning, 80% of our students were on track, we reached out to the other 20%, and now, they are on track.
- We have learned a lot during this time that we will be able to use in the future as well.

#### Tina Towers

- I am so proud of my teachers. This has been a learning experience for all of us.
- Thank you to Kristi Greeson, Tim, and my ITFs.
- We had a virtual faculty meeting today.
- We have had different theme days like Pet Day. Students have been sharing pictures with their classmates.
- We have done a great job as a district and as a school.
- Our students are sending us pictures and videos of themselves reading. I challenge all of those attending the board meeting to video yourself reading a book and send it to me.
- The Central Office has been great giving us the support we need.

#### Dr. Jones:

- Do the Board members have questions for the principals?
- VJ: Will students in our AP classes be allowed to go back to work in the plants? Dr. Jones: Our students have continued to work, with their parent's permission. Mr. Hyche has been meeting with students at the plants (Cerro Wire, Sonoco).
- VJ: I have only heard great things.
- RS: We don't know the future configurations of education in the future. There may be a combination of in-person and virtual learning. We need to keep track of what has worked and what has not worked for future reference.
- Dr. Jones: We have seen different models of how the new education model might look. We have had questions about spring sports as well as fall sports. Our new football coach is ready to get started, but he is having to wait.
- AP: What about graduation? Dr. Jones: We are talking about different options. We are still working on a possible solution to make sure our seniors have an opportunity to graduate as a class. We are still waiting on guidance from the State Department.
- Dr. Jones: We are still enrolling students for PreK and Kindergarten.
- RS: Did we leave the Supplement off the agenda? Dr. Jones: No, we covered that in the Personnel Items recommendations.
- RS: I really appreciate the teamwork that has been going on. It has been amazing to watch.
- Tim Southerland: Mr. Cooper, caps and gowns were just delivered to my house five minutes ago. Dr. Jones: We have had all UPS and FedEx shipments delivered to Tim's house.

- DM: Thank you to everyone. A new challenge was set before you and you have succeeded.

Next Board Meeting - May 20, 2020 - 7:00 a.m. - Central Office

**Adjournment**

With no further business, the Mr. Maze declared that the meeting was adjourned at 6:54 p.m.