

**Attendees**

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**Voting Members**

Mrs. Venita Jones, Board Member  
Dr. James Joy, Board Member  
Mrs. Amy Pace, Vice Chair  
Mr. Randy Sparkman, Board Member

**Non-Voting Member**

Dr. Dee Dee Jones, Superintendent

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- I. Call to Order  
The Board Vice President, Amy Pace, called the meeting to order at 6:00 p.m.
- II. Establishment of Quorum  
The Board Vice President declared that a quorum was present. All members were present except Daxton Maze.
- III. Invocation  
The Invocation was led by Tina Kimbrell, Vice Principal at Hartselle Junior High School.
- IV. Pledge of Allegiance  
The *Pledge of Allegiance* was led by Blake Williams, eighth grade student at Hartselle Junior High School.
- V. Adoption of Agenda  
A motion was made by Mr. Sparkman to adopt the agenda. Dr. James Joy seconded the motion. The vote was unanimous in favor of the motion.
- VI. Approval of Minutes

The Superintendent made the recommendation to approve the minutes of the following meetings:

- 1). February 6, 2020
- 2). January 21, 2020

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## VII. Action Items

1. Audit Report  
Tim Smalley with Byrd, Smalley and Adams presented Audit Report to the Board.
2. Presentations
  1. Bob Anderson, representative of the Sons of the American Revolution, made a presentation to Brady Styles as the State winner of the Sons of the American Revolution poster winner.
  2. Dr. Jones recognized the following teachers for earning National Board Certification:
    - Katie Davis - FEB
    - Stephanie Roden – FEB
  3. Presentation from Mr. Rocky Smith, Principal at Hartselle Junior High School.

### 3. Reports to the Board

- a. January 2020 Financial Reports and Account Reconciliations
- b. Superintendent's Report
  - Simplified User's Tax Law Suit Update
  - Hartselle Junior High School - Blue Ribbon School
  - SPO/SROs in every school
  - State of Emergency - will not have to make up lost day
4. Recommendation to Approve to Dispose of Equipment  
The Superintendent made the recommendation to approve to dispose of old pole vault equipment at Hartselle High School.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

5. Recommendation to Approve Lease Agreement  
The Superintendent made the recommendation to approve a lease agreement with the Hartselle Police Department and the Morgan County Sheriff's office for the building located at 106 Sherrill Street, Hartselle.

Motion made by: Mrs. Venita Jones; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

6. Recommendation to Approve CNP Bid  
The Superintendent made the recommendation to approve the CNP bid to be awarded to Ber-Vel Distributing Company, Pinson, Alabama in the amount of \$63,816 to purchase 3 Henny Penny gas combi ovens.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

7. Recommendation to Approve Policy Revisions

The Superintendent made the recommendation to approve the final reading of the following policies:

1. OMB Part 200 - 3.21.5 - Procurement Policy
2. Safe Schools Policy (Drugs, Alcohol, Tobacco, and Weapons) - 4.2.4 - Tobacco
3. Supervision of Low Risk Juvenile Sex Offenders - 6.2.5 (Annylyn's Law)
4. Academic Standards - 7.3.5 Promotion

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

8. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following field trips:

1. Fifth grade gifted classes from Hartselle Intermediate School, to travel to Atlanta, Georgia, on April 30 and May 1, to attend a Night Crawlers program at the Zoo Atlanta.
2. Fifth grade students at Hartselle Intermediate School to travel to Washington, D.C. and New York on April 28-May 2, 2021.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

## Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

### Leave Request

1. Gregory Percy, Music teacher at Crestline Elementary, request for FMLA leave for 10 school days approximately after May 4, 2020.
2. Sarah Iverson, sixth grade teacher at Hartselle Intermediate School, for FMLA leave from approximately March 26, 2020 - August 6, 2020.

### Resignations

1. Ashley Jones, custodian currently assigned to Hartselle High School, effective April 1, 2020.

### Employment

1. Austin Westbrook, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective February upon pending background clearance and securing s substitute license.
2. Alan Velasquez form the position of Technology Technician, effective March 16, 2020, pending background clearance.

### Stipends and Supplements

1. Martha Bowling to be paid \$300 for serving as an accompanist for spring choir concerts. This will be paid from Hartselle Junior High School and Hartselle Intermediate School funds.
2. Anna Hall, in the amount of \$1,500 for teaching Earth and Space Science at Hartselle High School during the summer of 2019.
3. Replace Stephanie Roden (who transferred to F.E. Burleson) with Laura Smith as the Instructional Technology Facilitator, at Crestline Elementary, for the remainder of the 2020 school year.

### Substitutes

1. Kasey Brown to be a long-term substitute to fill an FMLA leave at Crestline Elementary, effective March 9 - April 17, 2020.
2. Denise Sherman to be a long-term substitute to fill an FMLA leave at Hartselle Intermediate School, effective March 26, 2020 - May 21, 2020.
3. LeeAnna Powell and Caroline Pettit to be added to the Extended Day substitute list.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

### VIII. Information Items

1. Next Board Meeting  
The next Board meeting is scheduled for Tuesday, March 17, 2020, at 6:00 p.m.

### IX. Adjournment

With no further business, the Board Vice President declared the meeting adjourned at 7:10 p.m.

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Chairperson