

**Hartselle City Schools
Meeting Minutes**

**December 2020 Board Meeting
12/15/2020 06:00 PM
Central Office
Hartselle, Alabama 35640**

Attendees

Voting Members

Mr. Daxton Maze, Board Member
Mrs. Monty Vest, Board Member
Mrs. Venita Jones, Board Member
Dr. James Joy, Vice Chairman
Mr. Randy Sparkman, Chairman

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

I. Call to Order

The Board President, Randy Sparkman, called the meeting to order at 6:31 p.m.

II. Establishment of Quorum

The Board President declared that a quorum was present. All Board members were in attendance.

III. Invocation

The invocation was led by Katie Black, Special Services Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Rocky Smith, Principal at Hartselle Junior High School.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze to approve the recommendation with a second by Mrs. Monty Vest. The vote was unanimous in favor of the motion.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meeting:

- 1). November 17, 2020

Mrs. Monty Vest made the motion to approve the recommendation with a second by Mrs. Venita Jones. The vote was unanimous in favor of the motion.

VII. Action Items

1. Principal Comments

Each principal provided a brief update of events and achievements at their school.

2. Reports to the Board

a. November 2020 Financial Reports and Account Reconciliations

b. Superintendent's Report

Dr. Jones provided the Board with the following information:

- Two schools received State STEM grants
- Progress is being made system-wide academically
- Dena Mayfield presented a report on student data.

3. Recommendation to Approve Calendars

The Superintendent made the recommendation to approve the 2021-2022 and 2022-2023 calendars.

Motion made by: Mr. Daxton Maze; Motion seconded by: Dr. James Joy

Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips, pending health restrictions are lifted:

- Hartselle High varsity baseball team to travel to Locust Grove, Georgia on February 26-27, 2020, to play in a baseball tournament.
- Hartselle High varsity baseball team to travel to Nashville, Tennessee on April 1-3, 2020, to play in the Warrior Spring Classic baseball tournament.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Venita Jones

Voting: Unanimously Approved

5. Recommendation to Approve Baseball Field Maintenance

The Superintendent made the recommendation to approve for John Hall to receive a payment, not exceeding \$13,000.00 for baseball field maintenance for the 2021 baseball season. This will be paid from Hartselle High School baseball funds.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Randy Sparkman

Voting: Unanimously Approved

6. Recommendation to Review Policies

The Superintendent made the recommendation for the Board to review the Career and Technical Education Programs policies: 7.8.1 Work-Based Learning Experience; 7.8.2 - Live Work, and 7.8.3 - Safety.

Motion made by: Mrs. Monty Vest; Motion seconded by: Dr. James Joy

Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

1. Shannon Hubatka, fourth grade teacher at F.E. Burleson Elementary, for intermittent FMLA leave through the end of the 2020-2021 school year.
2. Amanda Mote, nurse at Hartselle Junior High School, for intermittent FMLA leave through the end of the 2020-2021 school year.

Employment

1. Lindsay Dobbs, for the position of Custodian, based at the Central Office (to be assigned to schools), effective January 4, 2021, pending background clearance.

Stipends and Supplements

1. The following F.E. Burleson Elementary teachers be paid \$125.00 each for conducting 2020 Kindergarten Camp: Lauren Brock, Whitney Clemons, Amy Cole, Katie Davis, and Wendy Hembree.
2. Brittany Stallings as a Saturday School Teacher at Hartselle Junior High, at a rate of \$30 per hour.
3. The following to be paid \$1,000 each to serve as Hartselle Junior High assistant baseball coaches for the 2021 season: Jacob Wray, John Hardin, and Justin Plueger (pending background clearance).
4. Margaret Ann Pirtle to be paid \$1,800 (prorated to \$900 for the remainder of the 20-21 school year), to serve as a sports information liaison at Hartselle High School. She will create and maintain social media accounts for all athletics teams at Hartselle High, effective January 1, 2021. This will be paid from local school athletic funds.
5. Margaret Ann Pirtle to be paid \$1,200 (prorated to \$600 for the remainder of the 20-21 school year), to be liaison of social media for the football program, effective January 1, 2021. This will be paid from the school football account.
6. Renee Owen, cafeteria manager at Hartselle High School, to be paid \$200 for cooking potatoes for Draw Down event. This will be paid from baseball funds.

Substitutes

1. The following to be added to the Substitute List, pending background clearance: Kayla Chapman, DeKota Shaddrix, Katie Goree, Stephanie Thrasher, Cheryl Roberson, Kina McCormick, Karli Wright, Brylee Meadows, Jan Kennedy, Jamie Hopper, and Kimberly Gibson.

Motion made by: Mr. Daxton Maze; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

2. Recommendation to Approve One-Time Supplement to Employees

The Superintendent made the recommendation to approve a one-time supplement of \$382.55 (net of \$250.00) with benefits, for all employees, effective December 15, 2020, to be paid in December 2020 (to exclude the Superintendent).

Motion made by: Mrs. Monty Vest; Motion seconded by: Mrs. Venita Jones
Voting:

- Mr. Daxton Maze – Yes
- Mrs. Monty Vest – Yes
- Mrs. Venita Jones – Yes
- Dr. James Joy – No
- Mr. Randy Sparkman - Yes

IX. Information Items

1. Next Board Meeting - - January 19, 2021 – Central Office – 6:00 p.m.

X. Adjournment

With no other business, the Board President declared the meeting adjourned at 7:22 p.m.

Chairperson