

HARTSELLE CITY BOARD OF EDUCATION
September 16, 2013
6:00 p.m.
Central Office

The Hartselle City Board of Education convened on Monday, September 16, 2013, at 6:06 p.m., at the Central Office, after the second Budget Hearing at 5:15 p.m.

Dr. James Joy, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Randy Garrison, Editor of The Hartselle Enquirer, gave an invocation and led *The Pledge of Allegiance*.

A motion was made by Mrs. Jones to approve the agenda, with a second by Mrs. Vest. The vote was unanimous in favor of the motion.

A motion was made by Mrs. Sittason to approve the minutes of the August 12, 2013 Board meeting, and September 12, 2013 Budget Hearing and Work Session. Mr. Sparkman seconded the motion, and the vote was unanimous in favor of the motion.

Presentations

Jim Maynard of Martin and Cobey presented an update on construction projects.

Lisa McMurray, Financial Consultant, presented financial report for July and August 2013.

Out-of-State Field Trip

The Superintendent made a recommendation to approve for the fourth grade gifted students to travel to Nashville, Tennessee on April 18, 2014, to visit the Parthenon, Country Music Hall of Fame and the Hermitage Museum. A motion was made by Mrs. Vest and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Technology Job Descriptions

The Superintendent made a recommendation to approve the job description for Technology Coordinator, and the job description and salary schedule for Technology Technician.

A motion was made by Mr. Sparkman and Mrs. Sittason seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Board Attorney

The Superintendent made a recommendation to approve William “Woody” Sanderson with Lanier Ford Shaver & Payne, P.C., Huntsville, Alabama, as the attorney to the Board. A motion was made by Mrs. Vest and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Disposal of Surplus Property

The Superintendent made a recommendation to approve to dispose of the following surplus items:

- a) Approve for a 1984 Chevrolet Series 10 truck to be sold as surplus inventory at F.E. Burleson Elementary.
- b) Approve to dispose of 247 desks that are no longer being used at F.E. Burleson Elementary.
- c) Approve to dispose of surplus property on govdeals.com .

A motion was made by Mrs. Sittason and Mrs. Vest seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Bid

The Superintendent made a recommendation to approve for Forestwood Farm to be awarded the bid for produce products for the 2013-2014 school year. A motion was made by Mr. Sparkman and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Bid Rejection

The Superintendent made a recommendation to approve to reject all lawn maintenance bids that were opened on September 12, 2013. A motion was made by Mr. Sparkman and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

eBOARDsolution Quote

The Superintendent made a recommendation to approve the quote from eBOARDsolution for modules in the amount of \$9,940.00. A motion was made by Mrs.

Sittason and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Roof Architectural Service Quote

The Superintendent made a recommendation to approve Stephen Ward & Associates to provide architectural services for the roof repair at the Pettey Center. A motion was made by Mrs. Vest and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Junior High Wall Repair Quote

The Superintendent made a recommendation to approve the quote from Fibrwrap Construction Services, Dallas, Texas, to repair the wall at Hartselle Junior High School. A motion was made by Mrs. Vest and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Contracts

The Superintendent made a recommendation to approve to award the following contracts for the 2013-2014 school year:

- a) Approve to contract with the Mental Health Center of North Central Alabama, for the services of an At-Risk Counselor, for the 2013-2014 school year; and,
- b) Approve to contract with the Mental Health Center of North Central Alabama, through the Quest Recovery Center, for the services of an Early Intervention Counselor, for the 2013-2014 school year.
- c) Approve the contract with Behavioral Health Systems, Incorporated, Birmingham, Alabama, to provide drug testing and screening services for the 2013-2014 school year.

A motion was made by Mrs. Vest to approve the recommendation and Mrs. Sittason seconded the motion. The vote was unanimous in favor of the motion.

Salary Schedules

The Superintendent made a recommendation to approve salary schedules. A motion was made by Mrs. Sittason and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

2013-2014 Budget

The Superintendent made a recommendation to approve the budget for the 2013-2014 school year. A motion was made by Mrs. Sittason and Mrs. Vest seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Use of School Facilities

The Superintendent made a recommendation to approve requests to use school facilities from the following:

- a) Hartselle Police Department to use the Instructional Resource Center (IRC) Building, as the headquarters for School Resource Officers.
- b) Recommendation that the Board approve to allow the Superintendent to approve all functions, which need the use school facilities, to conduct events related to fundraising that will benefit the school system and its students.

A motion was made by Mrs. Vest and Mrs. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Property Acquisition

The Superintendent made a recommendation to approve for the Superintendent to enter into negotiations with land owner of property that is adjacent to Barkley Bridge Elementary School. A motion was made by Mrs. Vest and Mrs. Sittason seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Dr. Joy and Mr. Sparkman volunteered to serve on a committee regarding the property acquisition.

Travel Reimbursement Procedure

The Superintendent made a recommendation to approve the Travel Reimbursement Procedure. A motion was made by Mrs. Jones and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

Personnel

The Superintendent recommended approving the resignation of Paige Betterton, Instructional Aide, based at the Central Office, effective August 19, 2013.

Mrs. Sittason made a motion that the request be approved and Mrs. Vest seconded the motion. The vote was unanimous in favor of the motion.

The Superintendent recommended approving the employment of the following for the 2013-2014 school year:

- a. Sonja McKelvey, to fill the position of Gifted Teacher – part-time at Crestline Elementary and part-time at F.E. Burleson Elementary, effective retroactive to August 19, 2013,
- b. Chandler Orr-Phillips to fill the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective retroactive to August 19, 2013;
- c. Anna Marie Perrin to fill the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective retroactive to August 19, 2013;
- d. Blair Brothers to fill the maintenance position, based at the Central Office, effective September 17, 2013;
- e. Move Dana Gladden, Counselor at Hartselle High School, from a nine month contract to a ten month contract;
- f. Jamie Roden to fill the position of JV Girls Basketball coach for the 2013-2014 school year;
- g. Chandler Orr-Phillips to fill the position of Assistant Softball Coach for the 2013-2014 school year;
- h. Chandler Orr-Phillips to fill the position of Freshmen Girls Basketball Coach for the 2013-2014 school year;
- i. Wynette Orr to fill the position of Ticket Coordinator for the 2013-2014 school year (\$1,000.00 for high school and \$500.00 for junior high to be paid by the local school).
- j. Dr. Franklin Penn for twenty-six days, at a total compensation of \$7,666.68 to provide training regarding special services testing, drug testing, At-Risk counseling, and homeschool and private school recording procedures.

Mrs. Sittason made a motion that the request be approved and Mrs. Jones seconded the motion. The vote was unanimous in favor of the motion.

The Superintendent recommended approving to pay for additional baseball supplements, for the 2012-2013 school year (to be paid for from Athletic funds), for the following:

- a. John Hall
- b. Jerry Childers
- c. Bryant Whitlock
- d. Chris Wimberley
- e. Jeff Hanners

Mrs. Sittason made a motion that the request be approved and Mrs. Jones seconded the motion. The vote was unanimous in favor of the motion.

The Superintendent recommended approving the following volunteer coaches for the 2013-2014 seasons, pending background clearances:

- a. Dan Kolenz – Hartselle High School Soccer
- b. Cameron Carlisle - Hartselle High School Soccer
- c. Leonard Morris - Hartselle High School Basketball
- d. Joey Riley - Hartselle Junior High School Volleyball
- e. Ana Ward - Hartselle Junior High School Volleyball

Mrs. Vest made a motion that the request be approved and Dr. Joy seconded the motion.

The vote was unanimous in favor of the motion.

Information Items

1. Monthly Financial Statement, Bank Reconciliations and Budget Analysis
2. Next Regular Board Meeting – October 21, 2013 at F.E. Burleson Elementary

Public Input

Randy Garrison announced the Hartselle Alumni Association fundraiser on October 4, 2013, from 5:00 – 7:00 p.m., at the back of the Hartselle Intermediate School.

Superintendents Report

- a) Trunk or Treat before the last football game at the Pettey Center
- b) ACT Report
- c) Test Data
- d) Depot Days
- e) Meeting with Hartselle Task Force, Senator Orr, Representative Henry, and Mayor Hall regarding the use of school facilities to be used for after school tutoring.
- f) Fall Board Retreat

Adjournment

There being no further business, Dr. Joy declared the meeting adjourned. The meeting was adjourned at 7:30 p.m.

ATTEST:

Chairman