

HARTSELLE CITY BOARD OF EDUCATION  
 October 21, 2013  
 6:00 p.m.  
 F.E. Burleson Elementary School

The Hartselle City Board of Education convened on Monday, October 21, 2013, at 6:05 p.m., at F.E. Burleson Elementary School. Dr. James Joy, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Catherine Keel, fourth grade student, gave an invocation and Austin Green, Aaron Barley, and Caden Long, student leaders, led *The Pledge of Allegiance*.

A motion was made by Jennifer Sittason to approve the agenda, with a second by Mrs. Vest. The vote was unanimous in favor of the motion.

A motion was made by Mr. Sparkman to approve the minutes of the September 16, 2013 meeting and the October 14, 2013 work session. Mrs. Sittason seconded the motion, and the vote was unanimous in favor of the motion.

### **Presentations**

The Superintendent presented a *Certificate of Recognition* to Caleb Simmons for 2012 Alabama First Place winner of the “*What is Gifted*” video competition; Caleb Simmons for 2013 Alabama First Place winner of the “*Spring InvestWrite*” essay competition for elementary division; Hudson Sneed for 2013 Alabama First Place and National First Place winners of the 2013 “*Spring InvestWrite*” essay competition for junior high division; Blake Littrell for Alabama First Place for the 2013 “*Color the Concepts!*” competition; John Ballew for Alabama First Place in the 2013 “*Color the Concepts!*” competition; Cole Dobbins for Alabama First Place in the American Free Enterprise Essay Contest, “*Entrepreneurship and Me*”; Gracie Hamlett, Catherine Cline, Carley Corder and Abby Schonebaum for First in Alabama for the 2013 *Spring Stock Market Game*” competition; and Hunter Bradley for First in Alabama in the 2013 “*Gifted Matters*” video competition.

The Superintendent presented a *Certificate of Recognition* to the following Board members for achievements with the Alabama Association of School Boards Academy: Dr. James Joy, “*Level 3*”; Randy Sparkman, “*Level 1*”; and, Venita Jones, “*Level 1*”.

Jennifer Sittason will receive a plaque for earning “*Level 4*” at the Alabama Association of School Boards winter conference in December, 2013.

### **Mrs. Sherry Calvert, F.E. Burleson Elementary School**

Sherry Calvert, Principal of F.E. Burleson Elementary School, presented an overview of student programs and assessment at Burleson.

### **Use of School Facilities**

The Superintendent made a recommendation to approve for the Morgan County Cattlemen’s Association to use the Hartselle Junior High School Cafeteria on Saturday, January 11, 2014, for their annual banquet. A motion was made by Mrs. Vest and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Out-of-State Field Trips**

The Superintendent made a recommendation to approve the out-of-state field trip requests of the following:

- a) Medical Professions classes and the Anatomy/AP Biology classes at Hartselle High School, to travel to Atlanta, Georgia, on April 4, 2014, to visit the Center for Disease Control and Prevention, and The Bodies Exhibit.
- b) Health Occupations Students of America (HOSA) from Hartselle High School, to travel to Nashville, Tennessee, on April 11, 2014, to visit with a zoologist/zoo veterinarian at the Nashville Zoo.
- c) Eighth grade students from Hartselle Junior High School to travel to Nashville, Tennessee, on November 9, 2013, to visit the Parthenon.

A motion was made by Mrs. Sittason and Mrs. Jones seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Medicaid Administrative Claim Program**

The Superintendent made a recommendation to approve the Medicaid Administrative Claim Program contract. A motion was made by Mr. Sparkman to approve the recommendation and Mrs. Vest seconded the motion. The vote was unanimous in favor of the motion.

### **Hartselle Junior High School Parking Lot Quote**

The Superintendent made a recommendation to approve the quote from Hood Contracting, Incorporated, to do finishing work on the parking lots at Hartselle Junior

High School. A motion was made by Mrs. Sittason and Mrs. Vest seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Land Acquisition**

The Superintendent made a recommendation to approve the acquisition of land adjoining Barkley Bridge Elementary School. A motion was made by Mrs. Vest and Mrs. Sittason seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Capital Plan**

The Superintendent made a recommendation to approve the 2013-2014 Capital Plan. A motion was made by Mrs. Sittason and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Board Delegate**

The Superintendent made a recommendation for the Board to approve a Board member to serve as a Delegate and another as an Alternate, to represent Hartselle City Schools at the Alabama Association of School Boards conference on December 5-7, 2013. A motion was made by Venita Jones to approve Randy Sittason as the Delegate and Jennifer Sittason as the Alternate. Mrs. Vest seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Bus Purchase**

The Superintendent made a recommendation to approve to purchase a 48 passenger special needs bus. A motion was made by Mrs. Sittason and Mr. Sparkman seconded the motion to approve the recommendation. The vote was unanimous in favor of the motion.

### **Facilities Assessment**

The Superintendent made a recommendation to approve the proposal for McKee and Associates to do a facilities assessment. A motion was made by Mrs. Sittason to approve the recommendation and Mrs. Vest seconded the motion. The vote was unanimous in favor of the motion.

## **High School Diploma**

The Superintendent made a recommendation to approve the State requirements for the Alabama High School Diploma for the regular. A motion was made by Mr. Sparkman to approve the recommendation and Mrs. Vest seconded the motion. The vote was unanimous in favor of the motion.

## **Personnel**

The Superintendent recommended approving for an additional instructional aide. Mrs. Sittason made a motion that the request be approved and Mr. Sparkman seconded the motion. The vote was unanimous in favor of the motion.

The Superintendent recommended approving the resignations of the following:

- a) Jodi Fuqua from the position of Scholar's Bowl Coach, effective September 18, 2013.
- b) Dorothy Bell from the position of custodian, based at the Central Office, effective December, 1, 2013.

Mrs. Vest made a motion that the request be approved and Mrs. Sittason seconded the motion. The vote was unanimous in favor of the motion.

The Superintendent recommended approving the employment of the following for the remainder of the 2013-2014 school year:

- a. Kristi Greeson to fill the position of varsity scholar's bowl coach, effective October 22, 2013.
- b. Anna Marie Perrin as Girl's Track Coach, effective October 22, 2013
- c. Anthony Blaxton to fill the position of Technology Technician, effective November 4, 2013.

Mr. Sparkman made a motion that the request be approved and Mrs. Sittason seconded the motion. The vote was unanimous in favor of the motion.

## **Public Comments**

Dr. Joy opened the meeting for public comments. No comments were offered.

## **Information Items**

1. Next Regular Board Meeting – November 18, 2013, at Hartselle Intermediate School

## **Superintendents Report**

1. Trunk or Treat before the football game at the Pettey Center.
2. AASB Meeting in December 5-7 at the Wynfrey. If you are planning to attend, please let Jan know.

3. Congratulations to Hartselle High School being names a 2013 Blue Ribbon Lighthouse School.

**Adjournment**

There being no further business, Dr. Joy declared the meeting adjourned. The meeting was adjourned at 7:12 p.m.

ATTEST:

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Chairman