

Hartselle City Schools
Meeting Minutes

November 2019 Board Meeting
11/19/2019 06:00 PM
Central Office
Hartselle, Alabama 35640

Attendees

Voting Members

Mrs. Venita Jones, Board Member
Dr. James Joy, Board Member
Mr. Daxton Maze, Chair
Mrs. Amy Pace, Vice Chair
Mr. Randy Sparkman, Board Member

Non-Voting Member

Dr. Dee Dee Jones, Superintendent

I. Call to Order

The Board President called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

There was a quorum present. All members were present.

III. Invocation

The Invocation was led by Susan Hayes, Federal Programs Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Dena Mayfield, Professional Development and Curriculum Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda. Mrs. Venita Jones made the motion to approve the agenda with a second by Dr. James Joy. The motion was unanimous in favor of the recommendation.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

- a. October 22, 2019 - Board Meeting
- b. November 11, 2019 - Work Session

Mr. Sparkman made the motion to approve the recommendation with a second by Mrs. Jones. The vote was unanimous in favor of the motion.

VII. Action Items

1. Presentations

Presentations from the following:

1. Dr. Jones presented a Certification of Recognition to Hartselle students who were recently awarded Eagle Scout status with the Boy Scouts of America:
 - Bradley Burden
 - Harrison Hope
 - Matthew Haskins
 - Blaze Kizale
 - Janzen McBride
2. Debbie Queen, Principal of F.E. Burleson Elementary School, presented data and updates on student assessments and activities at F.E. Burleson Elementary.

2. Reports to the Board

- a. September 2019 Financial Reports and Account Reconciliations
- b. October 2019 Financial Reports and Account Reconciliations
- c. Superintendent's Report
Dr. Jones gave the Board an update on the Samsung finalists at Hartselle High School, Virtual Day Professional Development for employees, and the new parking lot at Hartselle High School.

3. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the out of state field trip request for the Hartselle High School Dance Team to travel to Franklin, Tennessee, on November 16, 2019, to compete in the regionals dance competition.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

4. Recommendation to Approve to Purchase Van for Technology

The Superintendent made the recommendation to approve the purchase of a van for the Technology Department from Stivers Ford.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

1. LeeAnne Pettey, Special Services Coordinator, for FMLA from December 10, 2019 - January 13, 2020.

Retirement

1. Nannette Miller to retire from the position of Central Office Bookkeeper, effective January 1, 2020.
2. Tim Miller to retire from the position of Driver's Education Teacher at Hartselle High School, effective January 1, 2020.
3. Kelly Ward to retire from the position of Lunchroom Manager at Hartselle Junior High School, effective February 1, 2020.

Resignation

1. Elisa Harris from the supplement position of Instructional Technology Facilitator at Hartselle High School, effective November 11, 2019.

Transfer

1. Stephanie Roden from the position of Library Media Specialist at Crestline Elementary to the position of Library Media Specialist at F.E. Burleson Elementary, effective November 20, 2019.

Employment

1. Laura Smith for the position of Library Media Specialist at Crestline Elementary School, effective November 20, 2019.
2. Natalie Whitten for the position of bookkeeper at Hartselle High School, effective December 5, 2019.

Supplements

1. Kim Jared as Robotics Coach at Barkley Bridge
2. Susan England as a STEM Club Facilitator at F.E. Burleson Elementary. This will be paid from Burleson's local funds.
3. Jessica Halverson as a STEM Club Facilitator at F.E. Burleson Elementary. This will be paid from Burleson's local funds.
4. Sonja McKelvy as Robotics Coach at F.E. Burleson.
5. Zach Fletcher as a Hartselle Junior High basketball coach. This will be paid from basketball funds.
6. Christy Tapscott to serve as the Instructional Technology Facilitator (ITF) at Hartselle High School, for the remainder of the 2019-2020 school year, effective November 12, 2019.

Long Term Substitute

1. Daphne Landers to be approved as a long-term substitute for a vacancy at Hartselle Junior High School, effective November 4, 2019 - January 10, 2020.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

2. Superintendent Contract

- a. Notice of Contract Renewal

Randy Sparkman, Board member, made a recommendation to give notice to Dr. Dee Dee Jones that it is the plan of the Board to renew her contract before her current contract's expiration date.

Motion made by: Mr. Randy Sparkman

Motion seconded by: Dr. James Joy

Voting

Unanimously Approved

- b. Contract Negotiation Authorization

Amy Pace, Board Vice President made a recommendation to give Daxton Maze the responsibility and authority to enter into negotiations with Dr. Jones regarding the terms of the new contract.

Motion made by: Mrs. Amy Pace

Motion seconded by: Mr. Randy Sparkman

Voting

Unanimously Approved

IX. Information Items

1. Next Board Meeting- December 17, 2019 - Central Office - 6:00 p.m.

X. Adjournment

Chairperson