

HARTSELLE CITY BOARD OF EDUCATION

May 20, 2014

6:00 p.m.

Central Office

The Hartselle City Board of Education convened on Monday, May 20, 2014, at 6:00 p.m., at the Central Office. Monty Vest, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present except Dr. Joy. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Ashley Boggs, Senior at Hartselle High School, gave an invocation and Madeline Sittason, Senior at Hartselle High School, led *The Pledge of Allegiance*.

A motion was made by Jennifer Sittason to approve the agenda, with a second by Randy Sparkman. The vote was unanimous in favor of the motion.

A motion was made by Venita Jones to approve the minutes of the April 21, 2014 meeting, the May 9, 2014 special called meeting, and the May 14, 2014 work session. Randy Sparkman seconded the motion, and the vote was unanimous in favor of the motion.

Recognition

The Superintendent recognized each member and coaches of the 2013-2014 Hartselle High School State Champion softball team; and each member of the 2013-2014 Hartselle High School State Champion 4 x 100 Relay team.

Reports to the Board

Dr. Wilson asked the Board to confirm with his office of their plans to attend the Alabama Association of School Boards' summer conference.

Jerry Reeves, Director of School Operations and Student Services, gave a report to the Board regarding the child nutrition program.

Jonathan Craft, Chief School Finance Officer, presented a financial report to the Board.

Bus Service Request

The Superintendent made a recommendation to approve the request from The Housing Authority of The City of Hartselle, for bus services for their 2014 summer

program (dates and locations are included with the minutes).

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Textbook Adoption

The Superintendent made a recommendation to approve to adopt all Social Studies textbooks listed on the Alabama State Adopted textbook list.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Jennifer Sittason
Voting: Unanimously Approved

Textbook Disposal

The Superintendent made a recommendation to approve for Hartselle Junior High School to have permission to remove textbooks from inventory for disposal (a detailed list is included with the minutes).

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Jennifer Sittason
Voting: Unanimously Approved

Summer School Programs

The Superintendent made a recommendation to approve the following 2014 summer school programs:

- Special Education Extended School Year in June and July. I also recommend to approve Lane Hampton as the Certified Teacher, and Lisa Witherspoon and Mary McDowell as the paraprofessionals for this program.
- Summer School program at Hartselle Junior High School to offer Math for 7th and 8th grades, and Language Arts for 7th and 8th grades. I also recommend to approve Tasha McKee as the Certified Teacher for this program.
- Access Distance Learning Summer Program for Hartselle High School

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Child Nutrition Program Price Increases

The Superintendent made a recommendation to approve to increase child nutrition program prices for breakfast and lunch by \$.25 for the 2014-2015 school year (a detailed list is included with the minutes).

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Head Start Contract

The Superintendent made a recommendation to approve the contract with Community Action of North Alabama, Inc., to provide food services for the Head Start program during the 2014-2015 school year.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

Job Description and Salary Schedule

The Superintendent made a recommendation to approve the job description and salary schedule for Assistant Principal/Teacher.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

Performance Awards Stipends

The Superintendent made a recommendation to approve that the district award Performance Awards - 1 certified and 1 support employee, from each school, with a \$100 stipend; and, award a \$500 stipend to the district overall recipient.

The total amount of stipends will be \$1,700.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Jennifer Sittason
Voting: Unanimously Approved

Position Reclassification

The Superintendent made the recommendation to approve the request for the reclassification of the School Secretary position at F.E. Burleson Elementary and Barkley Bridge Elementary from 9 month to 10 month positions.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Out of District Students

The Superintendent made the recommendation to approve 30 applicants for Out-of-District Kindergarten, for the 2014-2015 school year.

Motion made by: Jennifer Sittason; Motion seconded by: Randy Sparkman
Voting: Unanimously Approved

Personnel

The Superintendent recommended approving that Anna Hall, teacher of Health at Hartselle High School, not be retained after May 23, 2014. Her appointment was for one semester only.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

The Superintendent recommended approving the transfer of following:

- Amy Crow from the position as a Special Education teacher at F.E. Burleson Elementary to the position of Special Education teacher at Crestline Elementary School, effective with the 2014-2015 school year; and,
- Karen Howell from the position as a Special Education teacher at Hartselle High School to the position of Transition Coordinator, based at the Central Office, effective June 1, 2014.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

The Superintendent recommended approving the resignations the following:

- Emily Williquette from the position of Instructional Aide, based at the Central Office, effective May 23, 2014;
- Daniel Cooper from the position of Assistant Track Coach at Hartselle High School, effective at the end of the 2013-2014 school year; and,
- Kimberly Smith from the position of First Grade Teacher at Crestline Elementary School, effective with the end of the 2013-2014 school year.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

The Superintendent recommended approving the employment of the following effective for the beginning of the 2014-2015 school year:

- Nicole McDonald for the position of Special Education Teacher at F.E. Burleson Elementary;
- Lauren Langford for the position of Kindergarten Teacher at F.E. Burleson Elementary;
- Whitney Fulmer for the position of Third Grade Teacher at F.E. Burleson Elementary;
- Brittany Woodall for the position of Pre-K Lead Teacher at F.E. Burleson Elementary;
- Candice McCaghren for the position of First Grade Teacher at Crestline Elementary;
- Karla Buffington for the position of Science Teacher at Hartselle Junior High School; and,
- Tamisha Key for the position of Language Arts teacher at Hartselle Junior High School.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Principal Contract

The Superintendent recommended approving the contract for Gaylon Parker, in the position of Principal at Hartselle Intermediate School.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mrs. Jennifer Sittason
Voting: Unanimously Approved

Public Comments

The Board President opened the floor for any public comments. No comments were offered.

Information Items

1. Next Regular Board Meeting – June 16, 2014, at the Central Office.

Adjournment

There being no further business, Mrs. Vest declared the meeting adjourned. The meeting was adjourned at 6:50 p.m.

ATTEST:

Chairman