

MEETING MINUTES

Attendees

Voting Members

Mrs. Monty Vest, Vice President

Mr. Daxton Maze, Board Member

Mr. Randy Sparkman, Board Member

Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board Vice President, Monty Vest, called the meeting to order at 5:38 p.m. (immediately following the 2nd Budget Hearing).

II. Establishment of Quorum

Vice President, Monty Vest, declared that a quorum was present. All members were present except Dr. James Joy.

III. Invocation

The Invocation was led by Earon Sheats, Principal at Hartselle Intermediate School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Elisa Harris, Federal Programs, Gifted, and Career Tech Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Randy Sparkman with a second by Mr. Daxton Maze. The vote was unanimous in favor of the recommendation.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. August 15, 2023 - Work Session
2. August 15, 2023 - August Board Meeting
3. September 7, 2023 - Work Session
4. September 14, 2023 - 1st Budget Hearing

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VII. Action Items

1. Reports to the Board

a. August 2023 Financial Reports and Account Reconciliations

b. Superintendent's Report

- We have a great start to the academic year. We have received our data as I mentioned to you in a previous meeting. The data presentation will be at the October meeting. Our administrators, faculty and staff have put their plans into place and are working their plans for the improvements in our students.
- Numeracy Act meetings have occurred in order to plan for the implementation strategies needed to be successful in order to address the requirements of the act.
- The athletic seasons have started and all teams are off to great starts. This week is Homecoming Week and we look forward to all of the alumni coming home. This week is always exciting for students. I know sometimes as a principal it was easy to get overwhelmed with all the events. But, it is what is good for students to see how much Hartselle City Schools means to so many people who have graduated here.
- I would like to commend all of the departments for collaboratively working together to develop a great Fiscal Budget for the 2024 budget year.
- Additionally, we are very proud of the Capital Plan as we address the many needs of our facilities with a very limited budget.
- The Tiger Launch Program won an award on Friday, September 8 as the program was selected as a Program of Innovation at the Honors Luncheon at the Alabama Works Conference. This program provides outstanding opportunities for our students which includes a job.
- I wanted at this time to present certificates to our board members who have completed training which is required by the School Board Governance Improvement Act.

2. Recommendation to Approve Capital Plan

The Superintendent made to approve the 2024 Capital Plan.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

3. Recommendation to Approve 2024 Budget

The Superintendent made to approve the 23-24 Budget.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trips

The Superintendent made to approve the following out-of-state field trip requests:

- Hartselle High School Marketing Education classes to travel to Nashville, Tennessee, on November 14, 2023, to visit the Tennessee Titans Learning Lab.
- Barkley Bridge Elementary and Hartselle Intermediate School robotics team members to travel to Great Wolf Lodge in LaGrange, Georgia, on December 11 - 14, 2023. This field trip is for team members to attend and compete in the VEX SCORE Showdown competition.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

5. Recommendation to Approve Change Order - Crestline Elementary

The Superintendent made to approve change order #4, in the amount of \$230,530.40, for the new Crestline Elementary School project. Funding will come from the construction budget.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

6. Recommendation to Approve Bus Purchase

The Superintendent made to approve the purchase of a 2024 78-passenger school bus from Southland Transportation, not to exceed the amount of \$123,884.43. Fleet renewal funds will be used to make this purchase.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

7. Recommendation to Approve Special Services Agreement

The Superintendent made to approve the Agreement to provide applied behavior analysis services between Hartselle Schools and Alabama Autism Center.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

8. Recommendation to Approve Surplus Property

The Superintendent made to approve to declare four non-working MakerBot 3D printers at Hartselle Intermediate School as surplus property.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

9. Recommendation to Approve Bleachers Purchase

The Superintendent made to approve the purchase of gym bleachers for the new Crestline Elementary School, in the amount of \$69,700, from Alabama Contract Sales. Funding will come from the Crestline construction budget.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

10. Recommendation to Approve Memorandums of Understanding

The Superintendent made to approve the Memorandums of Understanding for School Resource Officers (SRO) and School Protection Officers (SPO) for the 2023-2024 school year.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

11. Recommendation to Approve District AASB Director

The Board Vice President will name a recommendation to approve a nominee for the Alabama Association of School Boards District 8 District Director. Motion to vote for Jimmy Dobbs by Mr. Daxton Maze with a second by Mr. Randy Sparkman. The vote was unanimous in favor of the motion.

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made to approve the following personnel items:

Resignation

1. Amanda Owens (Beth) from the position of Custodian, based at the Central Office, currently assigned to Hartselle Intermediate School, effective September 12, 2023.
2. Daniel Cooper's resignation as the Hartselle High School Scholars' Bowl Sponsor for the 2023-2024 school year.

Transfers

1. Jackson Knox from Special Education Teacher at Hartselle Junior High School to Special Education Teacher at Crestline Elementary School, effective August 17, 2023.

Reassignment

1. Joanie Neville from Instructional Aide, based at the Central Office, currently assigned to Hartselle High School, to Instructional Aide, based at the Central Office, assigned to Crestline Elementary School, effective September 20, 2023.

Employment

1. Brianne Horton as an Instructional Aide, based at the Central Office, to be assigned to schools, effective October 1, 2023. First assignment- Hartselle High School.

Additional Duties

1. The attached list of Extended Day Workers for the 2023-2024 school year.
2. The attached list of Athletic Event Workers for the 2023-2024 school year, to be paid from General Athletics.
3. The attached list of Hartselle City Schools employees to be paid \$30 an hour to provide Tutoring services for the 2023-2024 school year.
4. Joel McCay as the Hartselle High School Scholars' Bowl sponsor for the 2023-2024 school year.
5. Jake Tiffin and Jacob Cole to be paid \$10 per tent for working the Hartselle Football Tiger Tailgate, to be paid from the proceeds collected from the Hartselle Football Tiger Tailgate for the 2023-2024 season.

Substitutes

1. Add the following to the substitute list, effective September 21, 2023: Kaylen Apodaca, Kirby Austill, Fawn Averette, Alanna Coffey, Penny Forman, Collin Franks, Lorraine Harrison, Jordan Heaps, Abby Miller, Leigh Ann Ozment, Miranda Pierce, Concepcion Pulliam, Brittany Schwenk, Abbi Stamps, and Christy Vaughn.
2. Felicia Jackson to work as a long-term substitute at Hartselle Junior High School from August 17, 2023 through December 15, 2023.
3. Tyler Stringer to work as a long-term substitute to fill an Elementary Special Education leave at Crestline Elementary School, effective August 25, 2023 through December 11, 2023.

Volunteer

1. Kaden Rosencrance as a volunteer basketball coach for the Hartselle Junior High School basketball teams for the 2023-2024 school year.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - October 17, 2023 - Hartselle Jr. High School Library

X. Adjournment

With no further business, Vice President, Monty Vest declared the meeting adjourned at 6:05 p.m.

Vice President