

**Hartselle City Schools
Meeting Minutes**

**September 2019
2nd Budget Hearing and
October Board Meeting
09/12/2019 05:30 PM
Central Office
Hartselle, Alabama 35640**

Attendees

Voting Members

Dr. James Joy, Board Member

Mr. Daxton Maze, Chair

Mrs. Amy Pace, Vice Chair

Mr. Randy Sparkman, Board Member

Non-Voting Member

Dr. Dee Dee Jones

Second Budget Hearing

The Board President called the second required Budget Hearing to order at 5:30 p.m. Mr. Maze declared that a quorum was present. All members were present except Mrs. Jones and Ms. Pace. Ms. Pace arrived after the quorum was established.

Mr. Bradley Colburn, Chief School Finance Officer, presented the details of the 2020 budget. There were no changes or corrections from the original Budget Hearing.

With no other questions or business, Mr. Maze declared that the Budget Hearing be adjourned at 5:41 p.m.

October Board Meeting

Following the Budget Hearing, the Board convened for the October Board Meeting.

I. Call to Order

The Board President, Daxton Maze, called the meeting to order at 5:42 p.m.

II. Establishment of Quorum

Mr. Maze declared that a quorum was present. All members were present except Mrs. Venita Jones.

III. Invocation

The invocation was led by Karissa Lang, Principal of Crestline Elementary School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Jenny Newton, Child Nutrition Program Supervisor.

V. Adoption of Agenda

A recommendation was made to adopt the agenda. Dr. Joy made the motion to approve the agenda with a second by Mr. Sparkman. The vote was unanimous in favor of the motion.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

- 1). August 13, 2019 - Work Session
- 2). August 20, 2019 - Board Meeting
- 3). September 5, 2019 - First Budget Hearing

A motion was made by Mr. Sparkman to approve the recommendation with a second by Ms. Pace. The vote was unanimous in favor of the motion.

VII. Action Items

1. Reports to the Board

- a. Mr. Colburn, Chief School Finance Office, presented the July 2019 Financial Reports and Account Reconciliations
- b. Mr. Colburn, Chief School Finance Office, presented the August 2019 Financial Reports and Account Reconciliations
- c. Superintendent's Report
Dr. Jones gave a report to the Board regarding the success of the second annual Career Tech Career Fair, held at Hartselle High School.

2. The Superintendent made the recommendation to approve the FY 2020 Original Budget.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

3. The Superintendent made the recommendation to approve the 2020 Capital Plan.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

4. The Superintendent made the recommendation to approve Finance Bookkeeper Salary Schedule and Job Description.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

5. The Superintendent made the recommendation to approve the following out-of-state field trips:

1. Fourth grade gifted classes from Barkley Bridge Elementary, Crestline Elementary, and F.E. Burleson Elementary schools to travel to Nashville, Tennessee, on Friday, April 24, 2020, to visit The Parthenon and The Hermitage.
2. Eighth grade world history students to travel to LaGrange, Georgia, to visit the Biblical History Center on November 21, 2019.
3. Eighth grade world history students to travel to Nashville, Tennessee, to visit the Parthenon and a Greek Orthodox Church on March 20, 2020.

Motion made by: Mrs. Amy Pace; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

6. The Superintendent made the recommendation to approve to increase the rate of pay for substitute nurses from \$65/day to \$100/day.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

VIII. Personnel Items

1. The Superintendent made the recommendation to approved the following personnel items:

Leave Request

1. Haley Clark, seventh grade English teacher at Hartselle Junior High School, for FMLA from approximately December 2, 2019 - January 13, 2020.

Resignations

1. Luke Southerland, from the position of assistant 7th and 8th grade football coach.

Transfers

1. Jonathan Bragwell, from the position of Social Studies teacher at Hartselle Intermediate to the position of Assistant Principal at Crestline Elementary School, effective October 1, 2019.
2. Dena Mayfield, from the position of Literacy Coach at F.E. Burleson Elementary to the position of Professional Development and Curriculum Coordinator at the Central Office, effective October 1, 2019.
3. Alba Quattlebaum, from a Non-Employee Agreement worker to a part-time Spanish Teacher at Hartselle Junior High School, retroactive to the beginning of the 2019-2020 school year.

Employment

1. Earon Sheats, for the position of Principal at Hartselle Intermediate School, effective October 1, 2019.
2. Felina Holmes, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective September 13, 2019.
3. Chad Evans, for the position of Maintenance worker, effective October 1, 2019.

Non-Employee Agreement

1. Darrell Thompson to be a part-time Special Education teacher, during the 2019-2020 school year.

Supplements & Stipends

1. Rhonda Miller to complete the 19-20 basketball media guide at a rate of \$14.00 per page. This will be paid from basketball funds.
2. Jodi Fuqua to be paid a supplement of \$500 supplement to be the Hartselle Junior High school yearbook sponsor. This will be paid from yearbook funds.
3. Dana Sharp - Drama supplement. This is to be paid in two installments of \$750 at the end of the first semester and \$750 at the end of the second semester. A total of \$1,500 will be paid from the Drama account at Hartselle Junior High.

Contract

1. Earon Sheats's contract for the position of Principal at Hartselle Intermediate School, effective October 1, 2019.

Motion made by: Mrs. Amy Pace; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - October 22, 2019 - Central Office

X. Adjournment

With no further business, Mr. Maze declared the meeting adjourned at 6:00 p.m.

Chairperson