

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Mrs. Sabrina Buettner, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:06 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

III. Invocation

The Invocation led by Dr. Josh Swindall, Secondary Curriculum Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Elisa Harris, Federal Programs / Gifted / Career Tech Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Mr. Randy Sparkman. The vote was unanimous in favor of the recommendation.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. August 20, 2024 - August Board Meeting
2. August 29, 2024 - Board Member Swearing in & Work Session
3. September 3, 2024 - 1st Budget Hearing

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

VII. Action Items

1. Reports to the Board

a. Recognition

Dr. Brian Clayton presented a certificate for the *Eye of the Tiger* Recognition to Miranda Skinner, Hartselle City Schools Bus Driver, for going above and beyond.

b. July 2024 Financial Reports and Account Reconciliations

Mr. Bradley Colburn, Chief School Finance Officer, presented the Board with the July 2024 financial reports and account reconciliations.

c. Superintendent's Report

- I was able to attend the State of Healthcare at the Decatur/Morgan County Chamber of Commerce. It was very informative. I was glad to see all of our Health Science students there representing Hartselle High School. Mrs. Goins, Mrs. Langston, and Mrs. Shelton.
- I really appreciate Mr. Colburn and his team working the budget for next fiscal year. They have done a great job!
- We continue to provide outstanding opportunities!! With your approval tonight with your approval our choral program will attend the Macy's Thanksgiving parade in New York, City
- Present certificates to board members.

2. Recommendation to Approve the 2025 Budget

The Superintendent made the recommendation to approve the 2025 Budget.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

3. Recommendation to Approve 2024-2025 Capital Plan

The Superintendent made the recommendation to approve 2024-2025 Capital Plan.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

4. Recommendation to Approve Change Orders for Crestline Elementary

The Superintendent made the recommendation to approve the following change order for Crestline Elementary School, totaling \$18,151.56.

1. Roofing deducts totaling: -\$14,500.00
2. Demolition of an old shed: \$2,272.50
3. Prorated utilities invoicing: \$3,547.98
4. Installation of continuous brackets in the restrooms: \$8,751.91
5. Address letters for the monument sign: \$1,775.00
6. New fire alarm system for the old gym: \$13,233.00
7. Water cooler aprons: \$3,071.56

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

5. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the out-of-state field trip request for Hartselle High School choral students to travel to New York, New York on November 22-29, 2024, to attend Broadway shows, the Rockettes, the Macy's Thanksgiving Day Parade, and various other sites as well as perform at Carnegie Hall.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

6. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the following items to be declared as surplus property:

- 2004 Ford F150 X cab truck with VIN 1Ftpx12595NA78411 at the Central Office
- Dremel 2100, and 2099 at Hartselle Jr. High School
- Makerbot 3D Printers 2098, & 2097 at Hartselle Jr. High School

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

7. Recommendation to Approve Playground Bid

The Superintendent made the recommendation to approve the bid and contract with Struthers Recreation of Pelham, Alabama, in the amount of \$275,123 for a new playground at F.E. Burleson Elementary School.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

8. Recommendation to Approve Textbook Committee

The Superintendent made the recommendation to approve 2024-2025 Textbook Committee.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Dr. Joy asked that substitutes be taken as a separate item.

Leaves

1. Baylee Southerland for FMLA leave extension in the position of Special Education Teacher at F.E. Burleson, from September 27, 2024, through October 29, 2024.

Resignations

1. Amanda Millette from the position of Custodian, based at the Central Office, currently assigned to Crestline Elementary School, effective September 5, 2024.
2. Haley Cobb from the position of CNP worker, based at the Central Office, currently assigned to Crestline Elementary School, effective September 10, 2024.

Employments

1. Amanda Bullard as a Pre-K Auxiliary Teacher at Crestline Elementary School, effective September 11, 2024.
2. Tara Helms in the position of Assistant Principal at F.E. Burleson Elementary School, effective September 11, 2024.

Additional Duties

1. Alannah Bush to be paid \$125 per day for Kindergarten Camp 2024, to be paid from the local school.
2. Zach Grizzard to be paid \$1,000 as the HJHS Scholars Bowl sponsor for the 2024-2025 school year.
3. Jennifer Lee to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at Hartselle High School.
4. Ally McCaghren to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at Hartselle High School.

Substitutes

- ~~1. Add the following to the substitute list, effective September 19, 2024: Zabrina Barton (CNP only), Evelyn Cryer (Custodian only), Mary Katherine Daws, Melanie Eubanks, Hannah Joy, Lynn Kelso (CNP only), Taylor Miller, Katy Randolph (Nurse only), Akram Smith, Kayla Sparkman, and Amanda Young.~~
- ~~2. Kimberly Hill to work as a long term substitute for a leave at Hartselle Intermediate School, effective September 16, 2024 through November 29, 2024.~~
- ~~3. April Thompson to work as a long term substitute for an Elementary Teacher leave at Crestline Elementary School, effective September 2, 2024 through November 1, 2024.~~

Athletics

1. Devin Anton to be paid \$1,800 for Bowling, to be paid from Hartselle City Schools Board approved supplement funds.
2. Dyroma Burroughs to be paid \$500 for the 2024 Volleyball Media Guide.
3. Matthew Cole to be paid \$3,000 for Assistant Track and Field Coach for the 2024-2025 season, to be paid from Hartselle City Schools Board approved supplement funds.
4. Jerry Fulks to be paid \$1,000 for Field Maintenance at JP Cain, to be paid from Football funds.
5. Patti James to be paid a supplement of \$3,000.00 (\$1,500.00 boys and \$1,500 girls) for her role with the HHS/HJHS Tennis Team. This is paid from board approved supplements.

6. Glavin Segars to be paid \$2,500 for HJHS Basketball to be paid from Hartselle City Schools Board approved supplement funds.
7. Stacey Sivley to be paid \$1,500 for Assistant Track and Field Coach for the 2024-2025 season, to be paid from Hartselle City Schools Board approved supplement funds.
8. Cooper Wood to be paid \$1,000 for HJHS Football, to be paid from Football funds.

Non-Employee Agreement

1. Rachelle Miller to be paid \$1,500 as Hartselle High School Assistant Track Coach for the 2024-2025 season, to be paid from Hartselle City Schools Board approved supplement funds.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

Substitutes

The Superintendent made the recommendation to approve the following substitutes:

1. Add the following to the substitute list, effective September 19, 2024: Zabrina Barton (CNP only), Evelyn Cryer (Custodian only), Mary Katherine Daws, Melanie Eubanks, Hannah Joy, Lynn Kelso (CNP only), Taylor Miller, Katy Randolph (Nurse only), Akram Smith, Kayla Sparkman, and Amanda Young.
2. Kimberly Hill to work as a long-term substitute for a leave at Hartselle Intermediate School, effective September 16, 2024 through November 29, 2024.
3. April Thompson to work as a long-term substitute for an Elementary Teacher leave at Crestline Elementary School, effective September 2, 2024 through November 1, 2024.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Sabrina Buettner
Voting: Dr. James Joy – abstain; Mr. Randy Sparkman – abstain; Mrs. Sabrina Buettner – yes; Mr. Daxton Maze – yes; Mrs. Amy Pace – yes.
The recommendation was approved with a majority vote.

IX. Information Items

1. Next Board Meeting - October 8, 2024 - Crestline Elementary School

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:33 p.m.