

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Mrs. Sabrina Buettner, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance except Ms. Amy Pace.

III. Invocation

The Invocation led by Justice Wellman, student at Crestline Elementary School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Bailey McNutt, student at Crestline Elementary School.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Mr. Randy Sparkman. The vote was unanimous in favor of the motion.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. September 10, 2024 - 2nd Budget Hearing
2. September 10, 2024 - September Board meeting
3. October 3, 2024 - Work Session

A motion was made by Mr. Randy Sparkman with a second by Mrs. Sabrina Buettner. The vote was unanimous in favor of the motion.

VII. Action Items

1. Recognition

Mr. Tim Southerland, Director of Technology, reported to the Board that Alan Velasquez, technology team member, was awarded Alabama's Emerging Leader Award. The Emerging Leader Award is designed to recognize 'up and coming' members whose dedication, creativity, and support has resulted in a significant impact on teaching and learning with technology. *New in 2023, technical staff who excel at making technology accessible, effective, and secure are now eligible candidates.*

***During the recognition, Mrs. Amy Pace arrived for the meeting. At this point, all members were present.*

2. Presentation

Mrs. Karissa Lang, Principal of Crestline Elementary School, presented a report to the Board regarding events and achievements at Crestline.

3. Public Comments

Chuck Gill and David Evans spoke to the Board regarding the football stadium and facilities.

4. Reports to the Board

a. August 2024 Financial Reports and Account Reconciliations

Bradley Colburn, Chief School Finance Officer, presented the Board with the August 2024 financial reports and account reconciliations.

5. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

1. Hartselle High School wrestling team to travel to Freeport Duals Tournament in Freeport, Florida, on January 10 - 11, 2025.
2. Hartselle High School Boys basketball team to travel to Beach Blowout Tournament in Destin, Florida, on December 27-30, 2024.

3. Hartselle High School Dance Team to travel to Nashville, Tennessee for a dance competition on October 26, 2024.
4. Hartselle High School Dance Team to travel to Brandon, MS for a dance competition on November 16, 2024.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

6. Recommendation to Approve Bus Purchase

The Superintendent made the recommendation to approve purchasing a 2026 "c" special needs bus, in the amount of \$148,617.33, from Southland International.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

7. Recommendation to Approve Delegate

Daxton Maze volunteered to be the Delegate for the Alabama Association of School Boards annual convention in December 2024. Mr. Sparkman volunteered to be the Alternate Delegate.

Mr. Sparkman made the motion for this to be approved with a second by Mrs. Sabrina Buettner. The vote was unanimous in favor of the motion.

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

1. Caroline Walker for FMLA leave in the position of Special Education Teacher at Hartselle Junior High School, from approximately November 22, 2024, through January 31, 2025.

Resignation

1. Alice Ann Cothran from her position as special education teacher at Hartselle High School, effective November 1, 2024.

Retirement

1. Amy Stadthagen from the position of Local School Bookkeeper at F.E. Burleson Elementary School, effective November 1, 2024.

Employments

1. Tosha Barton in the position of Child Nutrition Worker, based at the Central Office, to be assigned to schools, effective October 9, 2024. First School Assignment- Crestline Elementary School
2. Cecilie Chapman in the position of Custodian, based at the Central Office, to be assigned to schools, effective October 9, 2024. First School Assignment- Hartselle Intermediate School.
3. Paige Dobbins in the position of School Counselor at Hartselle Junior High, effective November 1, 2024.
4. Kenneth Parks (Ken) in the position of Custodian, based at the Central Office to be assigned to schools, effective October 9, 2024. First School assignment- Crestline Elementary School.

Additional Duties

1. The attached list of Hartselle City Schools employees to work Extended Day for the 2024-2025 school year.
2. Beth Balch to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at F.E. Burleson Elementary School.
3. Jennifer Lee to be paid \$1,500 for HHS Homecoming Sponsor duties, to be paid from HHS PTSO funds.
4. Olivia Locklear to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at F.E. Burleson Elementary School.
5. Ally McCaghren to be paid \$1,500 for HHS Homecoming Sponsor duties, to be paid from HHS PTSO funds.
6. Sonie Wilson to be paid \$1,500 for HHS Homecoming Sponsor duties, to be paid from HHS PTSO funds.

Substitutes

1. Add the following to the substitute list, effective October 11, 2024: Steven Hardy (bus driver), Elizabeth Carlisle, Amanda Crowe, Emma Estrada, Sally Marsh, Charles Owens, Crystal Talley, Ashley Way (nurse), and Rhea Witt.
2. Emma Estrada to work as a long-term substitute for an Elementary Teacher opening at F.E. Burleson Elementary School, effective October 9, 2024 through December 20, 2024.

Athletics

1. John Hall to be paid \$10,400 for field maintenance on the practice baseball field, to be paid with Baseball Booster funds.

Volunteers

1. David Dunford as a volunteer assistant Wrestling Coach for the 2024-2025 season.

2. Colton Quattlebaum as a volunteer assistant Wrestling Coach for the 2024-2025 season.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

IX. Information Items

1. **Next Board Meeting - November 19th - Hartselle Intermediate School**

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:21 p.m.