

**Hartselle City Schools
Meeting Minutes**

**October 2021 Board Meeting
10/19/2021 06:00 PM
Central Office
Hartselle, Alabama 35640**

Attendees

Voting Members

Mr. Randy Sparkman, Chairman

Dr. James Joy, Vice Chairman

Mrs. Monty Vest, Board Member

Non-Voting Member

Dr. Dee Dee Jones, Superintendent

I. Call to Order

Board President, Mr. Randy Sparkman, called the meeting to order at 6:01 p.m.

II. Establishment of Quorum

The Board President, Mr. Randy Sparkman, declared a quorum was present. Mrs. Venita Jones and Mr. Daxton Maze were not in attendance.

III. Invocation

The Invocation was led by Earon Sheats, Principal at Hartselle Intermediate School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Karissa Lang, Principal of Crestline Elementary School.

V. Adoption of Agenda

The recommendation was made to approve the agenda. Dr. James Joy made the motion to approve the recommendation with a second by Mrs. Monty Vest. The vote was unanimous in favor of the motion.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. September 21, 2021 - Second Budget Hearing
2. September 21, 2021 - September Board Meeting
3. September 28, 2021 - Special Called Meeting
4. October 7, 2021 - Work Session

Mrs. Monty Vest made the motion to approve the recommendation with a second by Dr. James Joy. The vote was unanimous in favor of the motion.

VII. Action Items

1. Reports to the Board

a. Superintendent's Report

Dr. Jones gave the Board an update on the HVAC condition at the Vocational Center and the construction meetings for the new Crestline Elementary School construction project.

2. Recommendation to Approve CNP Bid

The Superintendent made the recommendation to approve CNP Bid to be awarded to Ber-Vel Distribution Company, Pinson, Alabama, in the amount of \$18,111.00 to purchase one Henny Penny gas combi oven. This bid was through the North Central Alabama cooperative Buying Group.

Motion made by: Mrs. Monty Vest; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

3. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

1. Hartselle boys' basketball team to travel to Mainland High School in Daytona Beach, Florida on December 19-22 to play in the Florida Classic.
2. Barkley Bridge Robotics team to travel to LaGrange, Georgia on January 19-20, 2022, to participate in the Southeastern Center of Robotics Educations Showdown.
3. Gifted students from all three elementary schools to travel to Nashville, Tennessee on May 12, 2022, to visit the Parthenon, The Hermitage, and Andrew Jackson's home.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

4. Recommendation to Approve Job Description

The Superintendent made the recommendation to approve the job description for the new position of Human Resources Director.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

5. Recommendation to Approve Termination of Lease Agreement

The Superintendent made the recommendation to approve the Termination of Lease Agreement between Hartselle City Schools and The Burleson Center, effective October 19, 2021.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

6. Recommendation to Approve Delegate

The Board selected Dr. James Joy as the Alabama Association of School Boards delegate with Mr. Randy Sparkman as the delegate. Mr. Randy Sparkman made the motion to approve the selection with a second by Mrs. Monty Vest. The vote was unanimous in favor of the motion.

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

1. Sonya Lett, Pre-K teacher at Crestline Elementary, for leave extension to November 5, 2021.
2. Karen Pendley, bus driver, for a leave of absence effective August 23 - November 30, 2021.
3. Sarah Iverson, 6th grade reading teacher at Hartselle Intermediate School, for FMLA January 4 - February 15, 2022.
4. Baylee Southerland, Instructional Aide, currently assigned to Crestline Elementary, for a leave of absence January 1 - May 1, 2022.
5. Karen Howell, Transition Coordinator, for continuous FMLA leave from September 29, 2021 - January 3, 2022, and thereafter, intermittent FMLA leave for the remainder of the 2021-2022 school year.

Resignation

1. John Davis, custodian assigned to F.E. Burluson Elementary, effective October 1, 2021.

Retirement

1. Brenda Byrd, Payroll Bookkeeper at the Central Office, to retire March 1, 2022.

Employment

1. Cortez Campbell, for the position of custodian, based at the Central Office (to be assigned to schools), effective October 20, 2021.
2. Tracy Johnson, for the position of custodian, based at the Central Office (to be assigned to schools), effective November 1, 2021.
3. Ashlynn McMurray, as a student Coop worker in the child nutrition program.
4. Kimbley Cobb, as a student Coop worker in the child nutrition program.

TEAMS Contract

1. Cindy Forsythe, science teacher at Hartselle High School

Non-Employee Agreement

1. Jeff Hyche as a part-time Career Tech Supervisor, effective October 1, 2021 - June 30, 2022.
2. Tanya Lybarger Childers, as the part-time volleyball coach at Hartselle High School for the 2021-2022 volleyball season.

Stipends and Supplements

1. Shanna Coan added as the head boys' bowling coach. She is currently serving as the girls' bowling coach.
2. The following teachers to be paid \$30 per hour for after school tutoring at Hartselle Junior High School: Jill Anderson, Beverly Phillips, Jessica Johnson, Micheala Leudesdorf, Brittany Aldridge, and Dana Sharp. This will be paid with ESSR funds.
3. Mariann Parker to be paid \$2,274.00 to be the donation drive coordinator for the football program. This will be paid from the school football account.
4. Daniel Cooper to receive the Scholars' Bowl supplement for Hartselle High School.
5. Sarah Bragwell, Laura Lamb, and Christy Bennich to be paid \$240 per day for their work on Summer School ARI Data on August 2-3, 2021 (\$480 each). This will be paid with ESSR2 funds.

Substitutes

1. Gary Orr to be added as a substitute bus driver.
2. Elizabeth Morris and Carissa Hood to be added as substitute nurses.
3. Katie Gilliland and Kimberly Cochran to be added to the substitute list.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

IX. Information Items

1. Principal Comments
Each Principal from schools gave an update on achievements and events happening at their campus. Mr. Jeff Hyche, Career Tech Planner, gave an update on Career Tech programs.
2. Next Board Meeting - November 16, 2021

X. Adjournment

With no further business, Mr. Randy Sparkman declared the meeting adjourned at 6:39 p.m.

Chairperson