

## MEETING MINUTES

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### Attendees

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#### Voting Members

Dr. James Joy, President  
Mr. Randy Sparkman, Vice President  
Mrs. Sabrina Buettner, Board Member  
Mr. Daxton Maze, Board Member  
Ms. Amy Pace, Board Member

#### Non-Voting Members

Dr. Brian Clayton, Superintendent

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#### I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

#### II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

#### III. Invocation

The Invocation led by John Hopper, student at Hartselle Intermediate School.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Liza Kate Lovelace, Locke Lovelace, Harper Franks, Lilly Mallard, students at Hartselle Intermediate School.

These students also led the *Tiger Way Pledge*.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze

Voting: Unanimously Approved

#### VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. October 8, 2024 - October Meeting
2. November 14, 2024 - Work Session

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## **VII. Action Items**

### **1. Presentation**

Mr. Hembree, Assistant Principal of Hartselle Intermediate School, presented the Board with a report of events and accomplishments at Hartselle Intermediate.

### **2. Reports to the Board**

#### **a. September 2024 Financial Reports and Account Reconciliations**

Mr. Bradley Colburn, Chief School Finance Officer, presented the board with the September 2024 financial reports and account reconciliations.

#### **b. October 2024 Financial Reports and Account Reconciliations**

Mr. Bradley Colburn, Chief School Finance Officer, presented the board with the October 2024 financial reports and account reconciliations.

#### **c. Superintendent's Report**

- Mrs. Lang and Crestline Elementary were honored in Washington, DC on November 7th and 8th. I have several pictures here to show. It was quite an honor for Crestline to receive the National Blue Ribbon and Mrs. Lang to receive the Terrel H. Bell award
- On Thursday, November 14th at the Alabama State Board of Education meeting Crestline was recognized for National Blue Ribbon, Mrs. Lang was recognized for winning the Terrel H Bell award, Hartselle Junior High was recognized for being a School of Excellence by A+, and Hartselle High School was recognized for achieving School of Excellence as well. We sort of took over the photo shoot.
- We had our first meeting of the Superintendent's Advisory Committee which is a group of students from grades 4-12 which encompasses every school. We asked for feedback on the overall performance of Hartselle City Schools. Additionally, we asked for input for the school calendar proposed tonight.
- On October 20, 2024 we held a ribbon cutting for the new Crestline Elementary School. It was a great occasion that was well attended. It was great to meet Mrs. Greenhill who was the wife of long serving Mr. Greenhill as principal of Crestline.
- You have to be careful what you get yourself into when you go to a school. This is a view from the bucket truck at Hartselle Utilities. I did take some harassment from Mr. Ferrell Vest and Mrs. Lang for not going higher in the bucket.

**3. Recommendation to Approve Out-of-State Field Trips**

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Hartselle High School Competition Cheer team to travel to Orlando, Florida, on February 7 - 12, 2025, to attend the UCS's national Cheerleading Championships.
- Barkley Bridge robotics team members to travel to Great Wolf Lodge in LaGrange, Georgia, on December 17-18, 2024, to attend and compete in the VEX SCORE Showdown competition.
- Hartselle Intermediate School fifth grade gifted students to travel to Nashville, Tennessee, on May 1-2, 2025, to visit the Nashville Zoo, Tennessee State Museum, and Science Center.
- F.E. Burleson VEX IQ robotics team members from third and fourth grades to travel to Great Wolf Lodge in LaGrange, Georgia, on December 16-18, 2024, to participate in a robotics competition.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner  
Voting: Unanimously Approved

**4. Recommendation to Add Athletic Supplement**

At the request of the Hartselle High School Principal and Athletic Director, the Superintendent made the recommendation to approve the addition of the following athletic supplement for the 2024-2025 season. This will be paid from baseball funds.

- Strength and Conditioning for HHS Baseball - \$3,000.00

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

**5. Recommendation to Approve the 2025-2026 School Calendar**

The Superintendent made the recommendation to approve the 2025-2026 School Calendar.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner  
Voting: Unanimously Approved

**VIII. Personnel Items**

**1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approve the following personnel items:

**Leaves**

1. Emma Bennich for catastrophic leave in the position of Instructional Aide, based at the Central Office, currently assigned to Hartselle High School, from approximately November 22, 2024 through January 31, 2025.

2. Tracy Johnson for FMLA leave in the position of Custodian, based at the Central Office, currently assigned to Crestline Elementary School, from November 21, 2024 through January 10, 2025.
3. Annie Page for FMLA leave in the position of Math Teacher at Hartselle High School, from December 2, 2024 through December 20, 2024.
4. Steve Ward for FMLA leave extension in the position of Maintenance Worker from November 12, 2024 through December 20, 2024.

### **Resignations**

1. Gary Phillips from the position Bus Driver, effective October 31, 2024.
2. William Yates from the position of Custodian, based at the Central Office, currently assigned to Hartselle Junior High School, effective November 8, 2024.

### **Retirement**

1. Angela Craig from the position of Special Services Administrative Assistant effective January 1, 2025.

### **Transfers**

1. Reggina Justice from Local School Bookkeeper, based at the Central Office, to be assigned to schools to Local School Bookkeeper at F.E. Burleson Elementary School, effective November 20, 2024.
2. Isaac Taylor from the position of Special Education Teacher at Hartselle Junior High School to the position of Special Education Teacher at Hartselle High School, effective January 6, 2025.

### **Additional Duties**

1. Attached list of Hartselle City Schools employees to work Extended Day for the 2024-2025 school year.
2. Ali Smith to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at Barkley Bridge Elementary School.
3. Kayla Tucker to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at Barkley Bridge Elementary School.
4. Ethan Haynes and Noah Lee to be paid \$13 per hour, for operations additional duties, effective November 20, 2024.

### **Substitutes**

1. Add the following to the substitute list, effective December 5, 2024: Sandra Armistead, Alice Ann Cothran (bus), Zachary Grizzard (bus), Julie Hardison, Devyn Owens, and Gary Phillips (bus).
2. Tabatha Nowak to work as a long-term substitute for a Special Education Teacher opening at Hartselle High School, effective October 30, 2024, through December 20, 2024.
3. Karly Wray to work as a long-term substitute for a Special Education Teacher leave at Hartselle Junior High School, effective December 5, 2024, through January 31, 2025.

### **Retiree Agreement**

1. John Pat Orr as part-time Lawn Maintenance worker, effective October 1, 2024, through October 31, 2024.
2. Shane Russell as a part-time Bus Driver, effective November 20, 2024, through May 22, 2025.

### **Athletics**

1. The following coaches to be paid for working the 2024-2025 Hartselle High School Baseball Christmas Camp, to be paid from Baseball Camp proceeds based on attendance numbers: Brad Phillips, John Hall, Austin Marsh, Keith Wright, Jacob Cole, Cooper Wood, Glavine Segars, Chad Smith, Collins Hanners, John Hardin, Chris Wimberly, and Chandler James.
2. The following coaches to be paid for working the 2024-2025 Hartselle High School Basketball Christmas Camp, to be paid from Basketball Camp proceeds based on attendance numbers: Josh Golden, John Landers, Isaac Taylor, Blake Harbin, Chandler James, and Glavine Segars.
3. The following coaches to be paid for working the 2024-2025 Hartselle High School Volleyball Youth League, to be paid from Youth League proceeds based on attendance numbers: Lindsey Crumpton, Whitney Glover, Michele Lazaro, Lauren Wynn, and Brittany Sams.
4. Collins Hanners to be paid \$200 for his work as Public Announcer during the 2024 HJHS football season, to be paid from Athletics.
5. Austin Marsh to be paid for additional roles in the baseball program: \$3,000 for Strength and Conditioning and \$2,000 for assisting with secretarial duties for baseball and baseball fundraising. This will be paid from baseball funds.
6. Renee Owens to be paid \$150 for helping the HHS Cheerleaders with Breakfast with Santa fundraiser, to be paid from Cheerleading funds.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

### **IX. Information Items**

1. **Next Board Meeting - December 17, 2024 - Barkley Bridge Elementary**

### **X. Adjournment**

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:36 p.m.