

**Hartselle City Schools
Meeting Minutes**

**May 2021 Board Meeting
05/25/2021 07:00 AM
Central Office
Hartselle, Alabama 35640**

Attendees

Voting Members

Mr. Randy Sparkman, Chairman

Mrs. Venita Jones, Board Member

Mr. Daxton Maze, Board Member

Mrs. Monty Vest, Board Member

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

I. Call to Order

The Board President, Mr. Randy Sparkman, called the meeting to order at 7:00 a.m.

II. Establishment of Quorum

The Board President, Mr. Randy Sparkman, declared that a quorum was present. All board members were in attendance except Dr. James Joy.

III. Invocation

Susan Hayes, Director of Federal Programs, led the Invocation.

IV. Pledge of Allegiance

Tim Southerland, Technology Coordinator, led the *Pledge of Allegiance*.

V. Adoption of Agenda

A recommendation was made to approve the agenda. Mr. Daxton Maze made a motion to approve the recommendation with a second by Mrs. Monty Vest. The vote was unanimous in favor of the recommendation.

VI. Approval of Minutes

A recommendation was made to approve the Minutes of the April 20, 2021 meeting. Mrs. Monty Vest made a motion to approve the recommendation with a second by Mr. Randy Sparkman. The vote was unanimous in favor of the recommendation.

VII. Action Items

1. Reports to the Board

1. April 2021 Financial Reports and Account Reconciliations
Bradley Colburn presented the Board with the April 2021 financial reports and account reconciliations.
2. Superintendent's Report
Dr. Jones gave the Board an update regarding the following:
 - Received a Pre-K Grant award to add another Pre-K classroom at F.E. Burleson Elementary.
 - Stadium Lights renovation at the J.P. Cain Stadium.
 - Simplified User Sales Tax funds update; and
 - A representative from Governor Ivey's office will be visiting our Career Tech program this week.

2. Recommendation to Approve Cooperative Bid

The Superintendent made the recommendation to approve the North Central Alabama Cooperative Buying Group bid for Child Nutrition Program beverage, supplemental, and milk bids for the 2021-2022 school year.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

3. Recommendation to Approve to Reject Bid

The Superintendent made the recommendation to approve to reject bids for the expansion of the Athletic Facility at Hartselle High School.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Hartselle High School Chorus seniors (31 students) to travel to Atlanta, Georgia, to visit Six Flags Over Georgia, on May 27, 2021.
- Hartselle High School Varsity and Junior Varsity boys' basketball teams to travel to Nashville, Tennessee on June 11, 2021, to participate in basketball games at Lipscomb University.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

5. Recommendation to Approve Out of District Students

The Superintendent made the recommendation to approve twenty additional Out-of-District students.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

6. Recommendation to Approve PTO Financial Records Transfer

The Superintendent made the recommendation to approve the request from Crestline Elementary School Parent Teacher Organization (PTO) to transfer Crestline PTO finances to Hartselle City Schools and Crestline Elementary.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

7. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve for old math textbooks to be declared as surplus property.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest
Voting: Unanimously Approved

8. Recommendation to Approve Bus Services

The Superintendent made the recommendation to approve bus services for the following:

- Hartselle First United Methodist Church to rent two buses on Saturday, July 10, 2021, for their Discovery weekend program. First United Methodist Church will pay costs for the use of buses.
- Daystar Church to rent a bus on June 23, 2021. Daystar will pay costs for the use of the bus.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

9. Approval of Board Officers

Mr. Daxton Maze made the motion to nominate Randy Sparkman as Board President and Dr. James Joy as Vice President. Monty Vest seconded the motion. The vote was unanimous in favor of the motion.

VIII. Personnel Items

Recommendation to Approve Personnel Items

1. The Superintendent made the recommendation to approve the following personnel items:

Leave Requests

1. Judy Stafford, CNP worker currently at Crestline Elementary, to be placed on medical leave effective April 20 through May 26, 2021.
2. John Davis, custodian currently at F.E. Burleson Elementary, to continue medical leave until June 16, 2021.

Resignations

1. Beth Balch, from the position of elementary teacher at Barkley Bridge Elementary School, effective with the end of the contractual 2020-2021 school year.
2. Brad Bray, from the position of secondary teacher and coach at Hartselle High School, effective with the end of the 2020-2021 school year.
3. Lindsay Mercier from the position of elementary teacher at Hartselle Intermediate School, effective May 26, 2021.
4. Jacob Wray from the position of elementary teacher at Hartselle Intermediate School, effective May 26, 2021.
5. Alba Quattlebaum from the position of Spanish teacher at Hartselle Junior High School, effective May 26, 2021.
6. Stacey Lawson from the position of Counselor at Hartselle High School, effective May 26, 2021.
7. Amanda Tapscott from the position of PreK Auxilliary Teacher at Barkley Bridge Elementary, effective May 25, 2021.
8. Staci Vernon from the position of Instructional Aide, currently assigned to F.E. Burleson Elementary, effective May 25, 2021.
9. Phyllis Owens, from the position of custodian currently at Hartselle Junior High School, effective May 28, 2021.

Retirements

1. Jeff Hyché, Career Tech Supervisor, to retire effective September 1, 2021.
2. Rita Roberts, Instructional Aide currently assigned to Crestline Elementary, effective June 1, 2021.

Non Renewals

1. Haley Guevara from the position of elementary teacher at F.E. Burleson Elementary School, effective May 26, 2021.
2. Hannah McNutt from the position of elementary teacher at F.E. Burleson Elementary, effective May 26, 2021.
3. Debbie Kilpatrick from the position of custodian, currently assigned to F.E. Burleson Elementary, effective May 25, 2021.
4. Nathan Brown from the position of custodian, effective immediately.
5. Carolyn Kidd from the position of cafeteria worker, currently assigned to Barkley Bridge Elementary, effective May 25, 2021.

Transfers

1. Jamie Haynes from the position of 10-month counselor at Barkley Bridge Elementary to the position of 10-month counselor at Hartselle High School, effective with 2021-2022 school year.
2. Matt Praytor from the position of 10-month counselor at Hartselle High School to the position of 9-month secondary teacher at Hartselle High School, effective with the 2021-2022 school year.
3. Schuyler Forman to transfer from the position of physical education teacher at Hartselle Junior High School, to the position of social studies teacher at

Hartselle High School, effective with the beginning of the 2021-2022 school year.

4. Luke Southerland from the position of Instructional Aide, currently assigned to Barkley Bridge Elementary School, to the position of Special Education teacher at Hartselle Intermediate School, effective with the beginning of the 2021-2022 school year.
5. Elisa Harris from the position of Career Tech Manufacturing, to the position of part-time Career Tech and part-time Gifted Coordinator, effective June 1, 2021.
6. Nicole Southern from the position of Special Education teacher at F.E. Burleson Elementary to the position of Special Education teacher at Hartselle Intermediate School, effective with the 2021-2022 school year.

Employments

1. Kellye Lyon as a Spanish teacher at Hartselle High School with the beginning of the 2021-2022 school year.
2. Sarah Garner for the position of elementary math teacher at Hartselle Intermediate School with the beginning of the 2021-2022 school year.
3. Britany Peak as a secondary math teacher at Hartselle High School with the beginning of the 2021-2022 school year.
4. Trent Wright to be hired as a summer custodial worker at Hartselle High School at a rate of \$10 per hour.
5. Beth Clemmons for the position of fifth grade Reading teacher at Hartselle Intermediate school for the 2021-2022 school year.
6. Dixie Putman for the position of Pre-K Assistant Teacher at Crestline Elementary School, effective with the beginning of the 2021-2022 school year.
7. Maria Roa, for the position of Custodian, based at the Central Office (to be assigned to schools, effective June 1, 2021.

Stipends and Supplements

1. Chad Gladden to be paid \$6,000 (pending student enrollment) to teach summer driver's education classes at Hartselle High School.
2. The following to be paid as 2021 summer school facilitators at Hartselle High School: Jillian Ellzey, Shanna Coan, Daniel Cooper, and Nikki Peebles. The teachers should be paid \$1,920.00 (pending student enrollment), from Geer federal funds.
3. Nick Collier to be paid \$1,000 (pending student enrollment), as a summer school teacher at Hartselle High School.
4. Anna Hall to be paid \$1,000 (pending student enrollment), as a summer school teacher at Hartselle High School.
5. The following teachers to be paid \$125.00 per full day for conducting Kindergarten Camp at Barkley Bridge Elementary School: Cindy Depreast, Sarah Terry Megan Smallwood, Pam Smith, and Ashley Hodges.
6. The following Child Nutrition Program workers to work in the 2021 summer feeding program. Each worker will be paid at their daily hourly rate of pay: Kristi Wood, Renee Owen, Belinda Logan, Hope Wilkins, and Kristi Steele.

7. Willie Ambrocio to paint classrooms at Hartselle Intermediate School at rate of \$15 per hour. This will be paid with HIS general funds.
8. The following nurses to be paid at a rate of \$30 per hour, to work part-time, as needed, for summer school. This will be paid with GEER funds: Wendy Crawford, Christy Martin, Amanda Mote, Tiffany Worley, Dana Champion, Michele Beatty, Rebecca Summerford, Jada Hayes, Sheena Carnell, Katie Young, and Jaime Hopper.
9. The following teachers to teach elementary summer school at Crestline Elementary during June 7-24, 2021: Amy Robinson, Melissa Ward, Margie Adams, Christy Bennich, Laura Smith, Kati Beth Mathis, Hanna Witt, Olivia Godsey, Sarah Bragwell, Josie Styles, Savanne Hammond, Donna Davis, Katie Davis, Julie Downs, Jessica Halverson, Crystal Long, Amy Cole, Beverly Moore, and Karen Parmer. Teachers will work Monday–Thursday, June 7-24, and will be paid \$3,000 if working all day, and \$1,500 if working half-days.
10. The following coaches to be paid \$150 each to work during Youth Camp on July 1, 2021: Matt Praytor, Will Lang, Zach Fletcher, Schyler Forman, Jesse Perrin, Gary Orr, Buddy Pell, Matthew Cole, Joe Hill, Caleb Graham, John Rodger, and Collin Springer.
11. The following nurses to be paid their daily rate of pay for providing extra services for summer athletic and extracurricular programs: Christine Craig, Wendy Crawford, Christy Martin, Amanda Mote, Tiffany Worley, and Karen Bynum.
12. The following teachers to teach summer school for Hartselle Intermediate (held at HJHS) on mornings, June 7-24. They will be paid a supplement of \$1,500.00 from GEER federal funds: Amy Warner and Ashley Benham.
13. Pay the following employees to provide services in the special education summer academies to be held on Mondays - Thursdays, May 7 - 24, 2021: Cynthia (Deanne) Riddle and Kelly Spangler (certified teachers); and, Stephanie Ellis and April Borden (aides). Certified teachers will be paid \$30 per hour, not to exceed \$3,200; instructional aides will be paid \$15 per hour, not to exceed 98 hours. This will be paid with ESSR and special education funds.
14. Pay the following teachers for summer school services at Hartselle Junior High School: Dana Sharp, Micheala Leudesdorf, Brittany Stallings, and Brittany Peak. Teachers will be paid at a rate of \$1,500, for 12 days in June, for 4 hours per day. This will be paid with GEER funds.
15. Kelly Morton to be paid a supplement of \$6,000 for her extra duties during the summer of 2021.

Non-Employee Agreements

1. Correct dates on non-employee agreements for John Pat Orr and Hank Quattlebaum, for lawn services April–September 30, 2021.

Substitutes

1. Add Drew Nix and Jada Hayes to the substitute list.

Volunteers

1. Brandon Chatman as a volunteer football coach at Hartselle High School, for the 2021-2022 school year.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

2. Recommendation to Approve CSFO Evaluation

The Board President will make a recommendation to approve the 2021 evaluation, goals, and pay increase of Bradley Colburn, Chief School Finance Officer.

Motion made by: Mrs. Monty Vest; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - June 8, 2021 - Central Office - 6:00 p.m.

X. Adjournment

With no further business, Mr. Randy Sparkman declared the meeting adjourned at 7:22 a.m.

Chairperson