

**Hartselle City Schools
Meeting Minutes**

**March Board Meeting
03/26/2019 06:00 PM**
Central Office
Hartselle, Alabama 35640

Attendees

Voting Members

Mr. Randy Sparkman, Board Member
Dr. James Joy, Chair
Mrs. Venita Jones, Board Member
Mr. Daxton Maze, Vice Chair
Mrs. Amy Pace, Board Member

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

I. Call to Order

Dr. James Joy, School Board President, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The board president declared that a quorum. All members were present.

III. Invocation

The invocation was led by Tim Southerland, Technology Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Susan Hayes, Curriculum and Federal Programs Coordinator.

V. Adoption of Agenda

A motion was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

VI. Approval of Minutes

A motion was made to approve the minutes of the following meetings:

- 1). February 19, 2019 - February Board Meeting
- 2). February 28, 2019 - Special Called Meeting
- 3). March 15, 2019 - Special Called Meeting

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

VII. Action Items

1. Presentations

Mr. Gaylon Parker, Principal of Hartselle Intermediate School, presented an overview of student programs and assessments at Hartselle Intermediate.

Dr. Jones presented a *Certificate of Recognition* to Mr. Jonathan Bragwell, elementary teacher at Hartselle Intermediate School, for being named as

the 2019 National Elementary History Teacher of the Year from the Sons of the American Revolution.

2. Reports to the Board

- a. February 2019 Financial Reports and Account Reconciliations
Presented by Bradley Colburn, Chief School Finance Officer
- b. Board Notification
Mr. Colburn provided the Board with this notification is required by Act No. 2006-106. Mr. Colburn provided a copy of this notification to each board member and the Superintendent of education. This notification is required to be recorded in the minutes of the board.
- c. Superintendent's Report
Dr. Jones provided the Board with an update on the windows at Hartselle Junior High School, Mental Health offerings, and made the Board aware that she was appointed to the Governor's STEM Committee. Dr. Jones asked Mrs. Susan Hayes, Curriculum Coordinator, to provide the Board with an AdvancED update.

3. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

1. Hartselle High School Marketing Education classes to travel to Orlando, Florida, on April 26 - May 1, 2019, compete at the DECA International Career Development Conference.
2. Hartselle High School Health Occupation students to travel to Orlando, Florida on June 18 - 23, 2019, to attend the HOSA International Leadership Conference and Competition.
3. Two Hartselle High School theater students to travel to Lincoln, Nebraska, on June 24 - 29, 2019, to compete at the International Thespian Society Festival.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

4. Recommendation to Approve CNP Bid

The Superintendent made the recommendation to approve the CNP bid to be awarded to Ber-Vel Distributing Company, Pinson, Alabama, in the amount of \$ 40,779, to purchase one Henny Penny gas combi oven and one Henny Penny electric combi oven.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

5. Recommendation to Approve Policy Revision - First Reading

The Superintendent made the recommendation to approve the first reading of Policy revision of 6.24 - *Harassment, Violence, and Threats of Violence and Suicide Awareness and Prevention*.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

6. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to declare the following items as surplus property:

- Surplus Weight Equipment
- Racks (6)
- Various Plates
- Various Dumbbells
- bike (1)
- Elliptical (1)
- 6 benches
- 3 dumbbell racks
- Leaper
- Two Lat Pull Down machines
- Dip rack

Motion made by: Mrs. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve all personnel items:

Leave Request

1. Ronald Wallace for FMLA leave to be extended thru March 15, 2019.

Resignations

1. Elizabeth Wiggs, from the position of first grade teacher at F.E. Burleson Elementary School, effective with the end of the 2018-2019 school year.

Retirement

1. Beth Ashworth, from the position of CNP worker, currently assigned to Hartselle Junior High School, effective June 1, 2019.
2. Cindy Averitt, from the position of Science teacher at Hartselle Intermediate School, effective June 1, 2019.
3. Vicki Blankenship, from the position of sixth-grade teacher at Hartselle Intermediate School, effective June 1, 2019.
4. Margarete Burson, from the position of CNP worker, currently assigned to Hartselle Junior High School, effective June 1, 2019.
5. Linda Byford, from the position of CNP worker, currently assigned to F.E. Burleson Elementary School, effective June 1, 2019.
6. Jennifer McFee, from the position of special education teacher at Hartselle High School, effective June 1, 2019.
7. Daphne Landers, from the position of sixth-grade teacher at Hartselle Intermediate School, effective June 1, 2019.

8. Teresa Maynard, from the position of sixth-grade teacher at Hartselle Intermediate School, effective June 1, 2019.

Employment

1. Part-time employment of Hank Quattlebaum to provide lawn care services during the 2019 mowing season.
2. Part-time employment of John Pat Orr to provide lawn care services during the 2019 mowing season.
3. Part-time employment of Grayson Bray as lawn maintenance workers beginning May 1, 2019, for the summer months for weed-eating duties.
4. Part-time employment of Cy Harris as lawn maintenance workers beginning May 1, 2019, for the summer months for weed-eating duties.
5. Bob Young, as Interim Principal at Hartselle Junior High School, effective March 25, 2019, until a Principal is secured.

Supplements

1. Pay a supplement of \$3,430.00 to Chris Wimberley, to be the 8th grade baseball coach during the 2019 season. This will be paid from baseball funds.
2. Pay Caroline Weems to receive the Robotics Coach supplements to coach the teams at Hartselle Junior High and Hartselle High schools.
3. Pay Tasha McKee as a special education teacher for the Special Education Extended School Year program.
4. Pay Lisa Witherspoon as a special education aide for the Special Education Extended School Year program.
5. Pay Katy Beth Bole as a student aide for the Special Education Extended School Year program.

Substitutes

1. Add the following to the substitute list:
 1. Cana Beth Waynick (extended day)
 2. Chaney Dutton (extended day)
 3. Lori Milligan
 4. Kay Long
 5. John Brian Foote
 6. Dudley Sharp

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

2. Recommendation to Approve Principal Contract

The Superintendent made the recommendation to approve the contract renewal of Tina Towers as the principal of Barkley Bridge Elementary School.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - April 23, 2019, at the Central Office, at 6:00 p.m.

X. Adjournment

With no further business, Dr. Joy declared the meeting adjourned at 7:11 p.m.

Chairperson