



May 2025 Board Meeting
05/22/2025 07:00 AM
Central Office
305 College Street, NE
Hartselle, Alabama 35640

MEETING MINUTES

Attendance

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Mrs. Sabrina Buettner, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

Recommendation

The Board President, Dr. James Joy, called the meeting to order at 7:00 a.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

III. Invocation

The invocation was led by Dr. Josh Swindall, Secondary Curriculum Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by was led by Dr. Josh Swindall, Secondary Curriculum Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Ms. Amy Pace, with a second by Mr. Randy Sparkman.

The vote was unanimous in favor of the recommendation.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. April 15, 2025 - April Board Meeting
2. May 6, 2025 - Special Called Meeting
3. Superintendent Interviews - May 12, 14, & 15, 2025
4. May 21, 2025 - Special Called Meeting

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

VII. Action Items

1. Reports to the Board

a. Superintendent's Report

- Congratulations to our Hartselle High School Baseball Team for winning the 2025 State Baseball Championship.
- Congratulations to Lily Reese and Caroline Sparks for winning the state championship in 6A #2 doubles at the state tennis tournament.
- Congratulations to Katie Sloan and Brooklyn Eagle, who placed second in the state at the girls #3 doubles line. Go Tigers!!!
- Congratulations to Hartselle Junior High School for being named an A+ College Ready School of Distinction for the 2nd year in a row. Congratulations to Mrs. Kimbrell and her faculty and staff.
- Hartselle Intermediate was notified this morning that they have been selected as a 2025 National School of Character.

2. Recommendation to Approve The Burleson Center Roof Repair

The Superintendent made the recommendation to approve the request for roof repairs at The Burleson Center in the amount of \$52,253.00. This will be paid with historical grant funds.

Motion made by: Mrs. Sabrina Buettner; Motion seconded by: Mr. Randy Sparkman

Voting: Unanimously Approved

3. Recommendation to Approve Barkley Bridge Gymnasium Bid

The Superintendent made the recommendation to approve bids for the Barkley Bridge Elementary Gymnasium construction project:

1. Building Construction Associates, Inc. (BCA General Contractors), Decatur, Alabama, in the amount of \$5,388,800 for the completion of the new gymnasium, access road, and parking lot at Barkley Bridge.

1. Alternate No. 1: Renovation to the existing gym for \$435,000
 2. Alternate No. 2: Adding split face block to the outside of the building: \$63,000
 3. Alternate No. 3: Repaving the existing bus loop: \$110,000
 4. Alternate No. 4: Providing wood flooring on the stage: \$27,000
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2. Letter of formal notification that Building Construction Associates, Inc (BCA General Contractors) will deduct \$100,000 (one hundred thousand dollars) as a voluntary credit toward the above-referenced project.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

4. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the request from Hartselle High School to declare the following items, in the engineering department, as surplus property:

- Makerbot Replicator+ 3D Printer - 7 total
- FLSun Super Racer 3D Printer - 1 total
- Alvin Parallel Straightedge Drafting Board - 15 total

Motion made by: Mrs. Sabrina Buettner; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

5. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Hartselle Intermediate School 5th and 6th grade students to travel to Washington, D.C. and the New York City area, on March 18-22, 2026. The students will visit several historic sites during this trip.
- Hartselle High School dance team to travel to Omaha, Nebraska, to attend Master's Camp on July 8-12, 2025.

Motion made by: Ms. Amy Pace Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

6. Out-of-District Students

The Superintendent made the recommendation to approve sixteen additional out-of-district students (grades 1-12) for the 2025-2026 school year.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

1. The Superintendent made the recommendation to approve the following personnel items:

Leaves

1. Bobby Hollis for FMLA leave in the position of Custodian, based at the Central Office, currently assigned to Hartselle High School, from May 27, 2025, through August 29, 2025.

Resignations

1. Emma Kate Austin from the position of Instructional Aide, based at the Central Office, currently assigned to Crestline Elementary School, effective May 22, 2025.
2. Hollie Bridwell from the position of Instructional Aide, based at the Central Office, currently assigned to Crestline Elementary School, effective July 31, 2025.
3. Zachary Grizzard, resignation from employment with Hartselle City Schools as a special education / manufacturing teacher, effective with the end of the 2024-2025 school year.
4. Janice Miller from the position of Math Teacher at Hartselle High School, effective June 30, 2025.
5. Brittany Moore from the position of English Teacher at Hartselle Junior High School, effective May 23, 2025.
6. Jarrett Holley from the position of Physical Education Teacher at Hartselle Junior High School, effective May 23, 2025.
7. Ashton Quattlebaum from the position of Instructional Aide, based at the Central Office, currently assigned to Hartselle Intermediate School, effective May 23, 2025.

Retirements

1. Jane Kelso from the position of Child Nutrition Worker, based at the Central Office, currently assigned to Hartselle High School, effective July 1, 2025.

Transfers

1. Kelley Atkins from the position of 9-month Local School Secretary to the position of 12-month local school secretary at Hartselle High School, effective June 2, 2025.
2. Bree Drake from Elementary Teacher (1st Grade) at F.E. Burleson Elementary School, to Elementary Teacher (1st Grade) at Barkley Bridge Elementary School, effective August 4, 2025.

3. Tara Helms from the position of Assistant Principal at F.E. Burleson Elementary to the position of Principal at F.E. Burleson Elementary, effective July 1, 2025.
4. Cynthia Hollingsworth from the position of Elementary Teacher (2nd Grade) at Barkley Bridge Elementary School, to the position of Math Coach (10 Months), based at the Central Office, to be assigned to Schools, effective July 2, 2025.
5. Chasity Hughes from the position of Social Studies Teacher at Hartselle Intermediate School, to the position of Career Technical Teacher-Education and Training at Hartselle High School, effective July 17, 2025.
6. Charly Kusta from the position of Instructional Partner at Hartselle Junior High School, to the position of Assistant Principal, effective July 1, 2025.
7. Akram Smith from the position of School Secretary (10 Months) at Hartselle Junior High School, to the position of Elementary Teacher (2nd Grade) at Barkley Bridge Elementary School, effective August 4, 2025.
8. Hannah Witt from the position of Elementary Teacher (4th Grade) to the position of Math Intervention Teacher at Crestline Elementary School, effective August 4, 2025.
9. Kristi Wood from the position of CNP Manager at Hartselle Intermediate School, to the position of CNP Clerk at the Central Office, effective July 1, 2025.

Employments

1. Jamison Audra Putman Bandy (Audra) in the position of Elementary Teacher (2nd Grade) at Barkley Bridge Elementary School, effective August 4, 2025.
2. Mabrey Cater in the position of Family and Consumer Science Teacher at Hartselle Junior High School, effective August 4, 2025.
3. Michelle Grant (Missy) in the position of Instructional Aide, based at the Central Office, to be assigned to schools, effective August 4, 2025. First school assignment - Hartselle Junior High School.
4. Anna Posey in the position of Elementary Teacher (Kindergarten) at Barkley Bridge Elementary School, effective August 4, 2025.
5. Orfelina Trejo in the position of Custodian based at the Central Office to be assigned to schools, effective June 1, 2025. First school assignment - Hartselle Intermediate School

Additional Duties

1. Jamison Audra Putman Bandy (Audra) as Assistant Girls Basketball Coach for the 2025-2026 school year.
2. Add the attached list of HCS Employees to work the 2024-2025 HCS Summer Program at Hartselle Junior High School. HCS Summer Programs will be paid from the ARI, Numeracy, and ESY allocations and potentially General and Local Funds.
3. Instructional Partners to be paid up to 15 days at their daily rate of pay for working in the Summer of 2025. The first 5 days will be paid by Hartselle City Schools Board of Education and the other days will be

paid by the local school, if the instructional partner is needed for additional time and duties.

- BBE - Jessica Wimberley
 - CES - Christy Bennich
 - FEB - Whitney Blackman
 - HIS - Kayla Tucker
 - HJHS - Charly Kusta
 - HHS - Ashly Johnston
4. The following coaches to be paid for working the Summer 2025 Hartselle High School Baseball Camp, to be paid from Baseball Camp proceeds based on attendance numbers: Brad Phillips, John Hall, Austin Marsh, Keith Wright, Jacob Cole, Cooper Wood, Glavine Segars, Chad Smith, Collins Hanners, John Hardin, Chris Wimberly, and Chandler James
 5. The following coaches to be paid for working the Summer 2025 Hartselle High School Basketball Camp, to be paid from Basketball Camp proceeds based on attendance numbers: Josh Golden, John Landers, Isaac Taylor, Blake Harbin, Chandler James, and Glavine Segars
 6. The following coaches to be paid for working the Summer 2025 Hartselle High School Girls Basketball Youth Camp, to be paid from Basketball Camp proceeds based on attendance numbers: Amber Deline, Savannah Cole, Leonard Morris, Anna Hampton Burroughs, Brittany Sams, and Ella Springer
 7. The following coaches to be paid for working the Summer 2025 Hartselle High School Volleyball Youth Camp, to be paid from Volleyball Camp proceeds based on attendance numbers: Lindsey Crumpton, Whitney Glover, Michele Lazaro, Lauren Wynn, Tanya Lybarger, and Grace Tapscott
 8. Katie Menanno to be paid \$50 an hour, not to exceed 200 hours, to train select Hartselle City Schools staff in behavior and classroom management during the summer of 2025, to be paid for through the reimbursement by ALSDE under the Board-Certified Behavior Analyst Fund.
 9. Margaret Ann Praytor to be paid \$4,000 for the Summer Co-Op Program, to be paid with CTI Work-Based Learning grant funds.
 10. Austyn Randolph to be paid \$10,422 for the Agriscience Extended School Year, to be paid with CTI Agriscience Extended School Year grant funds.
 11. Kristi Wood to be paid \$21.40 per hour, not to exceed 80 hours, for additional training, effective May 27, 2025, through June 30, 2025.
 12. The following high school students and college student to be paid \$13 an hour for summer operations additional duties, effective June 1, 2025, through July 31, 2025: Ethan Haynes, Owen Newton, Tristan Murphy, and Logan Dotson

Substitutes

1. Tracy Doyle, substitute, to be added to the list of extended day workers to be paid for serving the Hartselle City Schools Extended Day Programs for the 2024-2025 school year.

Retiree Agreement

1. Tanya Lybarger Childers to be paid for working the Summer 2025 Hartselle High School Youth Volleyball Camp, to be paid from the proceeds collected from the Youth Camp.

Contract Services Agreements

1. Anna Hampton Burroughs to be paid for working the Summer 2025 Hartselle High School Girls Basketball Youth Camp, to be paid from the proceeds collected from the Youth Camp.
2. Edwin Halbrooks to be paid for Lawn Maintenance Services at Board campuses and Central Office, effective July 1, 2025 through October 31, 2025.
3. Leonard Morris to be paid for working the Summer 2025 Hartselle High School Girls Basketball Youth Camp, to be paid from the proceeds collected from the Youth Camp.
4. Ella Springer to be paid for working the Summer 2025 Hartselle High School Girls Basketball Youth Camp, to be paid from the proceeds collected from the Youth Camp.
5. Grace Tapscott to be paid for working the Summer 2025 Hartselle High School Youth Volleyball Camp, to be paid from the proceeds collected from the Youth Camp.

Volunteers

1. Tanya Lybarger Childers as a volunteer volleyball coach during the summer of 2025.
2. Abby McHugh as a volunteer cheer coach during the summer of 2025.

Principal Contracts

1. Increase the current salaries of each principal of the District's K-8 schools by a total of \$6,000, effective July 1, 2025.
2. Probationary Principal Contract for Tara Helms, for the position of Principal at F.E. Burleson Elementary School, effective July 1, 2025 - June 30, 2027.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

2. Approve Board Officers

The Board President asked for nominations for Board officers. Ms. Amy Pace made the motion to keep Dr. James Joy as President and Mr. Randy Sparkman as Vice President.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - June 24, 2025 - Central Office

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 7:21 a.m.