

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Mrs. Sabrina Buettner, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:07 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

III. Invocation

The invocation was led by Nate Crisler, a senior at Hartselle High School.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Hudson Bone, a junior at Hartselle High School.

V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman

Voting: Unanimously Approved

VI. Approval of Minutes

The Superintendent made the recommendation to approve the minutes of the following meetings:

1. February 18, 2025 - February Board Meeting
2. March 13, 2025 - Work Session

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze

Voting: Unanimously Approved

VII. Action Items

1. Presentation

Dr. Brad Cooper presented a report about highlights, achievements, and events at Hartselle High School.

2. Reports to the Board

a. February 2025 Financial Reports and Account Reconciliations

b. Superintendent's Report

- PARCA data was recently released on the Class of 2024 for the ACT. This data is for every administration, not just the one that was administered in the spring of the junior year. The Class of 2024 had the 8th best ACT scores in the State of Alabama.
- At the State Robotics tournament held a few weeks ago in Hanceville at Wallace St. There were 18 awards given and Hartselle Robotics won 10 out of the 18 awards.
- HJHS and BBE completed the TVA School Uplift program and received 10k for a project of their choosing.
- I would like to commend the theatre group for their performance of Grease. I know that they had to plan around the weather and just had the performance on Friday and a Sunday matinée.
- I wish everyone a happy and safe spring break.

3. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Marketing Education classes at Hartselle High School to travel to Orlando, Florida on April 25-30, 2025, to compete in DECA's International Career Development Conference.
- F.E. Burleson Elementary students on the Drone team (9 students) to compete in the Regional Aerial Drone competition on April 14-15, 2025, in Lexington, South Carolina.

- Crestline Elementary Drone team to travel to North Carolina on April 14-15, 2025, to compete in the Regional Aerial Drone competition on April 14-15, 2025, in Lexington, South Carolina.
- F.E. Burleson VEX teams to travel to Dallas, Texas, on May 11-14, 2025, to compete in the Robotics World competition.
- Barkley Bridge Robotics Team to attend the VEX IQ World's Tournament in Dallas, TX on May 11-14th.
- Crestline Elementary is requesting for our robotics team to attend the World's VEX Competition in Dallas, Texas May 11-14, 2025.
- Hartselle Intermediate School robotics team to travel to Dallas, Texas, on May 11-15, 2025, to attend the IQ VEX World Competition.
- Hartselle Jr. High School robotics students to travel to Dallas, Texas, on May 8-12, 2025, to compete in the Middle School World Robotics Tournament.
- Mary Frances Itsede to travel to Appalachian State University in Boone, North Carolina, on June 29-July 4, 2025, to represent Hartselle High School at the Conference on National Affairs.
- Hartselle High School Engineering program students to travel to Orlando, Florida, on February 3-7, 2026, to participate in a youth studies program at Universal Studios that focuses on STEAM (Science, Technology, Engineering, Art, and Math) applications within the parks.

Motion made by: Mrs. Sabrina Buettner; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

4. Recommendation to Approve Textbooks

The Superintendent made the recommendation to approve to adopt the following list of textbooks for our Science curriculum:

- K-8
McGraw Hill (Alabama Inspire series)
- 9-12
Savvas Learning Company (various 9-12 course-specific science texts)

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

5. Recommendation to Approve Out-of-District Tuition Fee

The Superintendent made the recommendation to raise out-of-district tuition from \$500.00 per student, per year, to \$750.00 per student, per year.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leaves

1. Amanda Mote for FMLA and Catastrophic leave in the position of School Nurse, based at the Central Office, currently assigned to Crestline Elementary School from February 24, 2025 through May 23, 2025.
2. Sloan Sittason for FMLA leave in the position of History Teacher from approximately May 8, 2025 through September 1, 2025.

Resignations

1. Annetta Echols from the position of Bus Aide for Hartselle City Schools, effective March 14, 2025.

Retirements

1. Tricia Beverly from the position of Family and Consumer Science Teacher at Hartselle Junior High School, effective June 1, 2025.
2. Elaine Green from the position of Bus Driver for Hartselle City Schools, effective June 1, 2025.
3. Susan Hogan from the position of Elementary Teacher at Hartselle Intermediate School, effective June 1, 2025.
4. Kathy Howard from the position of Bus Driver for Hartselle City Schools, effective June 1, 2025.
5. Jeana Penrod from the position of Elementary Teacher (4th Grade) at Crestline Elementary School, effective June 1, 2025.
6. Kim Powell from the position of Elementary Teacher (2nd Grade) at Barkley Bridge Elementary School, effective June 1, 2025.
7. Leah Roden from the position of Science Teacher at Hartselle Junior High School, effective June 1, 2025.
8. Jennifer Sparkman from the position of Assistant Principal at Hartselle Junior High School, effective July 1, 2025.
9. Lisa Witherspoon from the position of Instructional Aide, based at the Central Office, currently assigned to Hartselle Junior High School, effective June 1, 2025.

Employments

1. Jacquelyn Gasparetto in the position of Custodian, based at the Central Office, to be assigned to schools, effective April 1, 2025. First school assignment- Hartselle Junior High School
2. Connie McCutcheon in the position of Bus Aide for Hartselle City Schools, effective April 1, 2025.

3. Kayla Sumerel in the position of Elementary Teacher (4th Grade) at Crestline Elementary School, effective August 4, 2025.
4. Kayla Walsh in the position of Elementary Teacher (1st Grade) at Crestline Elementary School, effective August 4, 2025.

Additional Duties

1. Renee Owens to be paid \$400 for cooking for the baseball drawdown, to be paid from baseball funds.

Substitutes

1. Add the following to the substitute list, effective April 1, 2025:
Nicholas Featherston, Selena Jones, Nan Lee, and Haley Shultz.
2. Tabatha Nowak to work as a long-term substitute for a Math Teacher leave at Hartselle High School, effective April 21, 2025 through May 23, 2025.

Retiree Agreement

1. John Pat Orr as part-time lawn maintenance, effective March 1, 2025.
2. Hank Quattlebaum as part-time lawn maintenance, effective March 1, 2025.

Non-Employee Agreement

1. Edwin (Harlon) Halbrooks as part-time lawn maintenance, effective March 1, 2025.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

2. Recommendation to Approve Retirement

Dr. Joy will make the recommendation to approve the retirement notice from Dr. Brian Clayton, from the position of Superintendent, effective June 30, 2025.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

3. Recommendation to Approve Vacancy Announcement

Dr. Joy will make the recommendation to approve the Vacancy Announcement for the position of Superintendent of Hartselle City Schools.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - April 15, 2025 - Central Office

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:57 p.m.