

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

Board President, Dr. James Joy, will call the meeting to order at 7:19.

II. Establishment of Quorum

Dr. James Joy declared that a quorum was present. All members are present except Mrs. Monty Vest.

III. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

IV. Presentations

Dr. Clayton presented Certificates of Recognition to three band members who made All-State Bands:

- Benjamin Marin -Red Band
- Josie Rhone-White Band
- Elijah Gosnell Jr. High All-State Band

V. Reports to the Board

1. April 2024 Financial Reports and Account Reconciliations

Mr. Bradley Colburn, Chief School Finance Officer, presented the Board with the April 2024 financial reports and account reconciliations.

2. Superintendent's Report

- It is my pleasure to report that Hartselle Junior High received the award of A+ School of Distinction from the A+ organization this past week. This award is based on the scores of their eighth-grade students who were tested as 7th graders and then as 8th graders on the PSAT. They exceeded their goal by 18 points.
- I am also proud to report that the HHS softball team finished 2nd in the state in the week of May 13th. Congratulations to Coach Hall and her staff and the team for a great season.
- I am also very proud to report that the HHS Baseball finished 2nd in the state. Congratulations to Coach Miles and the staff on a great season.
- Also the Boy's Tennis Team at HHS finished 2nd in the state as well.
- I am also happy to report that Hartselle Junior High and Barkley Bridge Elementary were presented \$10,000 each from the Energy Rights School Uplift Program.

VI. Action Items

1. Recommendation to Approve Budget Amendment

The Superintendent made the recommendation to approve the Budget Amendment.

Motion made by: Mr. Randy Sparkman Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

2. Recommendation to Approve Change Orders

The Superintendent made the recommendation to approve the following change orders for Crestline Elementary:

1. Additional yellow CVT in the 4th grade hallway: \$795
2. Additional aids to construction via Hartselle Utilities: \$4,381.79
3. Running exhaust for generator: \$5,322.55
4. Added CO detector at water heater in the kitchen: \$1,524.38
5. Added horn strobe per HFD: \$3,512.50
6. Gravel walkway for existing gym use from main school: \$1,508.05

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

3. Recommendation to Approve Bid

The Superintendent made the recommendation to approve the bid to Genesis Construction, Incorporated, and a contract not to exceed \$334,800 for the replacement of windows in the technology building of the Central Office complex of Hartselle City Schools.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

4. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the following items to be declared as surplus property:

- Hartselle High School Science departments items:
 - Vernier Products
 - 12 dynamics track/optical bench
 - 12 plunger VDS cards (discontinued)
 - 12 standard VDS carts (discontinued)
 - Various brackets for sensors

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

5. Recommendation to Approve Job Position

The Superintendent made the recommendation to approve the position of Central Office or School Assistant.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

6. Recommendation to Approve Meal Price Changes

The Superintendent made the recommendation to approve the meal price changes as described in the attachment.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

7. Recommendation to Approve Additional Out-of-District Students

The Superintendent made the recommendation to approve ten out-of-district applicants for the 2024-2025 school year.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

VII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Mr. Daxton Maze asked that *Retiree Agreements* be addressed separately.

Leave

1. Terri Gourgeot for leave in the position of English Teacher at Hartselle High School, from approximately August 2, 2024, through October 11, 2024.

Non-Renewal

1. Pre-K Principal Position

Resignations

1. Faron Key from the position of Physical Education Teacher and Head Boys Basketball Coach at Hartselle High School, effective May 29, 2024.
2. Emily Reeves from the position of English Teacher at Hartselle High School, effective May 24, 2024.

Transfers

1. Melissa Dickman from the position of Elementary Teacher at Barkley Bridge Elementary School, to the position of Assistant Principal at Barkley Bridge Elementary School, effective July 1, 2024.
2. Sarah Garner from the position of Elementary Teacher at Hartselle Intermediate School to the position of Math Coach based at Hartselle City Schools Central Office, effective July 17, 2024.
3. Kayla Tucker Lawson from the position of Elementary Teacher at Hartselle Intermediate School to the position of Math Coach based at Hartselle City Schools Central Office, effective July 17, 2024.
4. Dena Mayfield from Pre-K Principal for Hartselle City Schools to 9 Month Teacher at Barkley Bridge Elementary School and Hartselle City Schools Central Office, effective August 2, 2024.
5. Wynette Orr from the position of Instructional Aide based at the Central Office, currently assigned to Hartselle High School to Instructional Aide, based at the Central Office, assigned to Alternative/Virtual School, effective August 2, 2024.
6. Libby Ann Swann from Elementary Teacher at Crestline Elementary School to School Counselor at Crestline Elementary School, effective July 17, 2024.
7. Kathryn Tyler from 10 Month Local School Secretary at Crestline Elementary School to 12 Month Local School Secretary at Crestline Elementary School, effective July 1, 2024.
8. Denise Wigginton from 10 Month Local School Secretary at Hartselle High School to 12 Month Local School Secretary at Hartselle High School, effective July 1, 2024.

9. Chris Wimberley from Physical Education Teacher at Hartselle Intermediate School to Manufacturing Teacher at Hartselle High School and Hartselle Junior High School, effective July 17, 2024.

Reassignment

1. Michelle Lazaro from Science Teacher at Hartselle Intermediate School to Physical Education Teacher at Hartselle Intermediate School, effective August 2, 2024.
2. Sarah Bragwell from Elementary Teacher at Hartselle Intermediate School to Library Media Specialist at Hartselle Intermediate School, effective August 2, 2024.

Employments

1. Rachel Elizabeth Balch (Beth) in the position of Math Coach based at Hartselle City Schools Central Office, effective July 17, 2024.
2. James Brown (Jim) in the position of Custodian, based at Central Office, to be assigned to schools, effective June 5, 2024. First School Assignment: Hartselle High School.
3. Emilee Morgan Gaines in the position of Elementary Teacher at Crestline Elementary School, effective August 2, 2024.
4. Anthony (Noah) Herchenhahn in the position of Choral Teacher at Hartselle Intermediate and Hartselle Jr. High schools, effective August 2, 2024.
5. Adam Hill in the position of English Teacher at Hartselle High School, effective August 2, 2024.
6. Ashly Johnston in the position of Secondary Instructional Partner at Hartselle High School, effective August 2, 2024.
7. Reggina Justice as a Local School Bookkeeper, based at Central Office, to be assigned to schools, effective June 5, 2024. First School Assignment: F.E. Burleson Elementary School.
8. Heath Morrow in the position of Bus Driver, effective August 5, 2024.
9. Brad Phillips in the position of History Teacher at Hartselle High School, effective August 2, 2024.
10. Peyton Phillips in the position of Elementary Teacher at F.E. Burleson Elementary School, effective August 2, 2024.
11. Donna Pitt in the position of 10 Month School Secretary, effective July 17, 2024.
12. Carolynne Spivey in the position of Elementary Teacher at F.E. Burleson Elementary School, effective August 2, 2024.
13. Alisha Tankersley in the position of Instructional Aide, based at the Central Office, to be assigned to schools effective August 5, 2024. First School Assignment- Crestline Elementary School

Substitutes

1. Add the following to the substitute list, effective August 7, 2024: Nicole Cantrell
2. Beth Fuller to work as a long-term substitute for an English Teacher leave at Hartselle High School, effective August 2, 2024, through approximately October 11, 2024.

Additional Duties

1. The attached list of Hartselle City Schools employees to work on the 2023-2024 HCS Summer Programs.
2. Ethan Haynes and Noah Lee to be paid \$13 per hour, for summer operations additional duties, effective June 5, 2024.
3. Luke Southerland to be paid \$50 an hour, up to 42 hours, to provide initial Managing Crisis Safely De-escalation training for teachers and administrators during the 2023-2024 summer.
4. Katie Menanno to be paid \$50 an hour, up to 105 hours, to train select Hartselle City Schools staff in behavior and classroom management during the 2023-2024 summer.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

Retiree Agreements

1. Greg Adams as a part-time Agriscience Teacher at Hartselle Intermediate School for the 2024-2025 school year.
2. Beth Davis as a part-time Music Teacher at Barkley Bridge Elementary School for the 2024-2025 school year.
3. Amanda Godsey as a part-time Intervention Teacher at Barkley Bridge Elementary School for the 2024-2025 school year.
4. Earline Lee as a part-time Intervention Teacher at Barkley Bridge Elementary School for the 2024-2025 school year.
5. Amy Warner as a part-time Math Intervention Teacher at Hartselle Intermediate School for the 2024-2025 school year.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
votes: Dr. James Joy – yes; Mr. Randy Sparkman – yes; Ms. Amy Pace – yes; and Mr. Daxton Maze – abstain.

VIII. Information Items

- 1. Upcoming Board Meetings - June 25, 2024 - Central Office**

IX. Adjournment

With no further business, Dr. Joy declared the meeting adjourned at 7:38 p.m.