

## HARTSELLE CITY BOARD OF EDUCATION

June 13, 2016

6:00 p.m.

Central Office

The Hartselle City Board of Education convened on Monday, June 13, 2016, at 6:00 p.m., at the Central Office. Randy Sparkman, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present except Mrs. Jones. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Randy Garrison, Editor of *The Hartselle Enquirer*, gave an invocation and Jonathan Bragwell, fifth grade teacher, led *The Pledge of Allegiance*.

A motion was made by Dr. Joy to approve the agenda, with a second by Mr. Swafford. The vote was unanimous in favor of the motion.

A motion was made by Mrs. Sittason to approve the minutes of the May 24, 2016 meeting. Mr. Sparkman seconded the motion, and the vote was unanimous in favor of the motion.

### **Reports to the Board**

Jonathan Craft, Chief School Finance Officer, presented the May 2016 Financial Report and Account Reconciliations.

### **Virtual School Policy 7.3.8 - Final Reading**

The Superintendent made the recommendation to approve the final reading of the Virtual School Policy.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Jennifer Sittason  
Voting: Unanimously Approved

### **Out-of-District Students**

The Superintendent made the recommendation to approve an additional six (6) new out-of-district students beginning with the 2016-2017 school year.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Mike Swafford  
Voting: Unanimously Approved

### **Textbook Disposal**

The Superintendent made the recommendation to approve the request from Crestline Elementary School to dispose of textbooks (list attached).

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

### **Student Insurance**

The Superintendent made the recommendation to approve for the student accident insurance program to remain with Guarantee Trust Life for the 2016-2017 school year.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

### **Substitute List Addition**

The Superintendent made the recommendation for Brenda Livingston to be added to the substitute list.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Mike Swafford  
Voting: Unanimously Approved

### **Board Meeting Dates**

The Superintendent made the recommendation to approve the 2016-2017 Board Meeting dates.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Jennifer Sittason  
Voting: Unanimously Approved

### **Superintendent 2015-2016 Evaluation and 2016-2017 Performance Goals**

The Board discussed the 2015-2016 Superintendent Evaluation. The Board President recommended to approve 2016-2017 Superintendent Performance Goals.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Jennifer Sittason  
Voting: Unanimously Approved

### **Personnel**

The Superintendent made the recommendation to approve the following personnel items.

#### **Leave Request**

1. Janice Parker for a leave of absence from the position of CNP worker, currently assigned to Hartselle High School, from approximate August 9, 2016, thru September 8, 2016.
2. Fred Wallace, receptionist at the Central Office, for FMLA from May 23, 2016 – August 17, 2016.

### Non-Renewal

1. Lisa Morton, bookkeeper at F.E. Burleson Elementary to be release from her position effective June 30, 2016.

### Stipend / Supplement

1. Baseball Camp: Pay the following coaches for their participation in Hartselle High School Baseball Camp June 13 thru June 16, 2016:
  - Jerry Childers \$200.00
  - Jon Hall: \$200.00
  - Bryant Whitlock: \$200.00
  - Jessie Perrin: \$200.00
  - Keith Wright: \$200.00
2. Sandra Schmidt to be paid \$100.00/day to work six additional days to teach SAMA classes for the Special Services Department.
3. Tara Hamlett to be paid \$25.00/hour (not to exceed 20 hours) to work during the summer to perform psychometrist duties for the Special Services Department.
4. F.E. Burleson Kindergarten Camp: a stipend to be paid at a rate of \$65.00 for one half day to conduct Kindergarten Camp to the following:
  - Beth Balch
  - Lauren Brock
  - Shelley Carter
  - Wendy Hembree
  - Sandra Jones
5. Basketball Camp: to pay the following for working the Hartselle Basketball Camp from the proceeds generated from the camps held on June 22-24 and June 29-30:
  - Gary Orr \$1,000.00
  - Faron Key \$1,000.00
  - Bucky Garner \$ 300.00
  - Blake Harbin \$ 300.00
  - Shane Alexander \$ 300.00
  - John Allen Landers \$ 300.00
  - Tamisha Key \$ 150.00

### Employment

1. Blake Harbin to fill the position of Instructional Aide, based at the Central Office (to be assigned to schools), beginning with the 2016-2017 school year.
2. Annie Burwell to fill the position of school nurse, based at the Central Office (to be assigned to schools), beginning with the 2016-2017 school year.
3. Summer Workers: pay the following at a rate of \$10.00/hour, to work approximately 60 hours each month for June and July. The cost will be covered by Crestline, through the Extended Day account. Their work will be completed by August 5, 2016:
  - Cy Harris
  - Weston Baker
  - Amanda Hampton

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Mike Swafford  
Voting: Unanimously Approved

### Contract

The Superintendent made the recommendation to approve the contract for Dr.

Robbie Smith, Principal at Hartselle Junior High School.

Motion made by: Mr. Mike Swafford; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

**Public Comments**

The Board President opened the floor opened the floor for any public comments.

No comments were offered.

**Information Items**

1. Next Regular Board Meeting – July 18, 2016, at the Central Office, at 6:00 PM.

**Adjournment**

There being no further business, Mr. Sparkman declared the meeting adjourned.

The meeting was adjourned at 6:36 p.m.

ATTEST:

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Chairman