

**Hartselle City Schools  
Meeting Minutes**

**July 2019 Board Meeting  
07/16/2019 06:00 PM  
Central Office  
Hartselle, Alabama 35640**

**Attendees**

Voting Members

Mrs. Venita Jones, Board Member

Dr. James Joy, Board Member

Mr. Daxton Maze, Chair

Mrs. Amy Pace, Vice Chair

Mr. Randy Sparkman, Board Member

Non Voting Member

Dr. Dee Dee Jones

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**I. Call to Order**

Mr. Daxton Maze, Board President, called the meeting to order at 6:00 p.m.

**II. Establishment of Quorum**

The Board President declared that a quorum was present. All Board members were present.

**III. Invocation**

The Invocation was led by Susan Hayes, Federal Programs Coordinator.

**IV. Pledge of Allegiance**

The *Pledge of Allegiance* was led by Tina Towers, Principal at Barkley Bridge Elementary School.

**V. Adoption of Agenda**

A motion was made to adopt the agenda.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones

Voting: Unanimously Approved

**VI. Approval of Minutes**

A motion was made to approve the minutes of the following meetings:

- 1). June 11, 2019 - June Board Meeting
- 2). July 2, 2019 - Special Called Meeting

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Amy Pace

Voting: Unanimously Approved

**VII. Action Items**

1. Reports to the Board
  1. June 2018 Financial Reports and Account Reconciliations
  2. Superintendent's Report
2. Recommendation to Approve Bids

The Superintendent made the recommendation to approve the following bids for the 2019-2020 school year:

1. Milk Bid - approve to accept the renewal bid from Purity Dairy.
2. Ice Cream Service Bid - approve to accept the renewal bid from Purity Dairy.
3. Fresh Fruit/Vegetable Service Bid - accept the renewal bid from Regional Produce
4. Henny Penny Gas Comi-Oven Bid - award the bid to Ber-Vel Distributing Company, in the amount of \$21,467.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

3. Recommendation to Approve Supplement Schedule

The Superintendent made the recommendation to approve 2019-2020 Supplement Schedule.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace  
Voting: Unanimously Approved

4. Recommendation to Approve Physical Therapy Services

The Superintendent made the recommendation to approve Robin Irwin Physical Therapy Services to provide occupational therapy services for the 2019-2020 school year.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Amy Pace  
Voting: Unanimously Approved

## **Personnel Items**

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

### Leave Request

1. Wendy Swann, English teacher at Hartselle Junior High School, for FMLA from 08-02-2019 - 10/25/2019, and a leave of absence for the remainder of the 2019-2020 school year.

### Resignations

1. Pam Yates, from the position of elementary teacher at Hartselle Intermediate School, effective July 3, 2019.
2. Felina Holmes, from the position of CNP worker, currently assigned to Crestline Elementary School, effective July 8, 2019.
3. Yulanda Hampton, from the position of Instructional Partner at F.E. Burleson Elementary, effective at the beginning of the 2019-2020 school year.

### Transfer and Assignment

1. Transfer Schuyler Forman from the position of Physical Education teacher at F.E. Burleson Elementary to the position of Physical Education teacher at Hartselle Junior High School, with the beginning of the 2019-2020 school year.
2. Assign Blake Harbin to the position of Physical Education teacher at F.E. Burleson Elementary, with the beginning of the 2019-2020 school year.

## Employment

1. Haley Felkins, for the position of elementary teacher at Barkley Bridge Elementary School, effective with the beginning of the 2019-2020 school year, pending Alabama certification.
2. Lauren Wynn, for the position of math teacher at Hartselle Junior High School, effective with the beginning of the 2019-2020 school year.
3. Abigail Bush, for the position of English teacher at Hartselle High School, effective with the beginning of the 2019-2020 school year.
4. Donna Davis, for the position of Pre-K Lead teacher at F.E. Burleson Elementary School, effective with the beginning of the 2019-2020 school year.
5. Mallori Green, for the position of social studies teacher at Hartselle High School, effective with the beginning of the 2019-2020 school year.
6. Amanda Mote, for the position of school nurse, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
7. Allyson Pouncey Moore, for the position of bookkeeper at Hartselle High School, effective July 31, 2019, pending background clearance.
8. Kim Hall, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
9. Stephanie Ellis, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
10. Melanie Gentle, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
11. Zach Fletcher, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
12. Isaac Taylor, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year, pending background clearance.
13. Missy Evans, for the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year, pending background clearance.
14. Mary Wilhite, for the position of 6-hour cafeteria worker, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year.
15. Nathan Brown, for the position of custodian, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year, pending background clearance.
16. Deborah Kilpatric, for the position of custodian, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year, pending background clearance.
17. John Davis, for the position of custodian, based at the Central Office (to be assigned to schools), effective with the beginning of the 2019-2020 school year, pending background clearance.

## Supplements

1. Pay the following for working with youth basketball camp. This will be paid with basketball camp funds:
  1. Faron Key - \$750 - Camp Director
  2. Blake Harbin - \$350 - Camp Instructor
  3. Jake Miles - \$350 - Camp Instructor
  4. Kayla Key - \$350 - Camp Instructor
  5. Isaac Taylor - \$350 Camp Instructor
  6. Tamisha Key - \$200 Camp Secretary/Concessions/Prizes Coordinator

Motion made by: Mrs. Amy Pace; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

2. Recommendation to Approve Non-Employee Agreements  
The Superintendent made the recommendation to approve the following Non-Employee Agreements:
  1. Wanda McAbee - part-time Gifted Coordinator
  2. Jenny McFee - part-time Speech /Language Pathologist
  3. Peggy Jones - part-time Speech/Language Pathologist
  4. Greg Adams - part-time Agriscience Teacher at Hartselle Intermediate
  5. Alba Quattlebaum - part-time Spanish Teacher at Hartselle Junior High
  6. Melva Brown - part-time intervention Teacher at Crestline Elementary
  7. Peggy Tedford - part-time intervention Teacher at Barkley Bridge Elementary
  8. John Bell - part-time Athletic Ticket Coordinator
  9. Janice Bell - part-time Athletic Ticket Coordinator
  10. Kay Long - part-time iNow Data Entry Worker
  11. Lisa Lang - part-time homebound Teacher
  12. Carrie Long - part-time homebound Teacher

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy  
Voting:

- Mrs. Venita Jones – Yes
- Dr. James Joy – Yes
- Mr. Daxton Maze – Recuse
- Mrs. Amy Pace – Yes
- Mr. Randy Sparkman - Yes

#### **IX. Information Items**

1. Next Board Meeting - August 20, 2019 - Central Office - 6:00 p.m.

#### **X. Adjournment**

With no further business, the Board President declared the meeting adjourned at 6:36 p.m.