

**Hartselle City Schools
Meeting Minutes**

**February 2019 Board Meeting
02/19/2019 06:00 PM**
Central Office
Hartselle, Alabama 35640

Attendees

Voting Members

Dr. James Joy, Chair
Mr. Daxton Maze, Vice Chair
Mr. Randy Sparkman, Board Member
Mrs. Venita Jones, Board Member
Mrs. Amy Pace, Board Member

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

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- I. **Call to Order**
Dr. James Joy, School Board President, called the meeting to order at 6:00 p.m.
 - II. **Establishment of Quorum**
All members were present.
 - III. **Invocation**
The invocation was led by Tim Southerland, Technology Coordinator.
 - IV. **Pledge of Allegiance**
The *Pledge of Allegiance* was led by Karissa Lang, Principal of Crestline Elementary.
 - V. **Approval of Minutes**
Approval of minutes was postponed to the next meeting.
 - VI. **Adoption of Agenda**
A motion was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved
 - VII. **Action Items**
 1. **Audit Report**
Tim Smalley with Byrd, Smalley, and Adams, P.C. presented the annual audit report.
 2. **Presentations**
Dr. Robbie Smith, Principal of Hartselle Junior High School, presented an overview of student programs and assessments at Hartselle Junior High.

3. Reports to the Board

- a. January 2019 Financial Reports and Account Reconciliations -
Presented by Bradley Colburn, Chief School Finance Officer
- b. Superintendent's Report
Dr. Jones thanked all involved during the AdvancED accreditation process.

4. Recommendation to Approve Burleson Center Lease

The Superintendent made the recommendation to approve to cancel the old lease with the Hartselle Historical Society and approve the new lease with the Hartselle Fine Arts Center, Inc., dba the Burleson Center, an Alabama nonprofit corporation.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

5. Recommendation to Approve Summer School Class

The Superintendent made the recommendation to approve for summer school drivers' education classed to be taught beginning May 28, 2019.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

6. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

- Hartselle High School Health Occupation Students of America (HOSA) students to travel to Nashville, Tennessee, on March 15, 2019, to visit the Nashville Zoo.
- Hartselle High School Medical Academy classes along with AP Biology and Anatomy classes request to travel to Atlanta, Georgia on April 26, 2019, to visit the Bodies Exhibit and the Georgia Aquarium.
- Fifth-grade gifted class at Hartselle Intermediate School to travel to Atlanta, Georgia, on March 28-29, 2019, to visit the Georgia Aquarium.
- Hartselle High School volleyball team to travel to Helen, Georgia, on June 23-25, 2019, to participate in the Unicoi State Park and Lodge team building camp.
- Hartselle Intermediate School band to travel to Atlanta, Georgia, on May 4, 2019, to go to Six Flags over Georgia.
- Hartselle Junior High School band to travel to Pigeon Forge, Tennessee, on April 25-27, 2019 to participate in the Music in the Parks Festival.
- Hartselle High School volleyball to travel to Franklin, Tennessee, on September 20-21, 2019 for a volleyball tournament.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

7. Tennis Court Agreement

The Superintendent made the recommendation to approve the tennis court agreement with the City of Hartselle.

Motion made by: Mrs. Amy Pace; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

VIII. Personnel Items

Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Requests

1. Ronald Wallace, Custodian, currently assigned to Hartselle High School, FMLA leave request be extended thru March 4, 2019.
2. Whitney Clemons, Kindergarten teacher at F.E. Burleson Elementary School, FMLA request for April 4 - May 16, 2019.
3. Terri Hayes, CNP worker currently assigned to Barkley Bridge Elementary School, leave request from February 7 - March 26, 2019.
4. Gregory Percy, music teacher at Crestline Elementary, FMLA leave for ten days beginning approximately March 14, 2019.

Retirement

1. Imelda Fisher, elementary teacher at Barkley Bridge Elementary School, effective June 1, 2019.

Employment

1. Kim McCartt, for the position of custodian, based at the Central Office (to be assigned to schools), effective February 20, 2019.
2. Cassie George, for the position of Custodian, based at the Central Office (to be assigned to schools), effective February 20, 2019.

Supplements

1. Tim Miller to be paid at a rate of \$1,985 per 15 students to teach summer school classes of Drivers Education.
2. Rhonda Miller to be paid (Retroactive) \$14.00 per page for 164 pages, for her work on the 2019 baseball media guide. The total, to be paid with baseball funds, is \$2,296.00.
3. Dana Sharp to provide homebound instruction for a junior high student. She should be compensated \$25.00 per hour, not to exceed \$700 for the remainder of the semester.
4. Elizabeth Cheatham to provide homebound instruction for a junior high student. She should be compensated \$25.00 per hour, not to exceed \$700 for the remainder of the semester.

Long Term Substitute

1. Sarah Woodall as a long-term substitute to fill vacancy at F.E. Burleson Elementary school from April 4, 2019 - May 17, 2019.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

IX. Information Items

Next Board Meeting - March 26, 2019 - Central Office - 6:00 p.m.

X. Adjournment

With no further business, Dr. Joy declared the meeting was adjourned at 6:46 p.m.

Chairperson