

**Hartselle City Schools
Meeting Minutes**

**December 2019 Board Meeting
12/17/2019 06:00 PM**
Central Office
Hartselle, Alabama 35640

Attendees

Voting Members

Mrs. Venita Jones, Board Member

Dr. James Joy, Board Member

Mr. Daxton Maze, Chair

Mr. Randy Sparkman, Board Member

Non-voting Member

Dr. Dee Dee Jones

I. Call to Order

The Board President called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President established that a quorum was present. All members were present except Ms. Pace.

III. Invocation

The Invocation was let by Tim Southerland, Technology Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Jenny Newton, CNP Supervisor.

V. Adoption of Agenda

A motion was made to approve the agenda.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

VI. Approval of Minutes

A motion was made to approve the minutes of the November 17, 2019 meeting.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

VII. Action Items

1. Presentations
 - a. Recognition of Eagle Scouts
 - Bradley Burden
 - Harrison Hope
 - Matthew Haskins
 - Blaze Kizale
 - Janzen McBride
 - b. Presentation from Debbie Queen - F.E. Burleson Elementary
2. Reports to the Board
 - November 2019 Financial Reports and Account Reconciliations
 - Superintendent's Report
Dr. Jones gave the board an update on the Blue Ribbon status at Hartselle Intermediate School, and the STEM Certification at F.E. Burleson Elementary School.
3. Recommendation to Approve Bus Service Request
The Superintendent made the recommendation to approve the request for First United Methodist to use three buses for their Discovery weekend on February 1, 2020. FUMC will pay all fees associated with the use of the buses.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

4. Recommendation to Approve to Out-of-State Field Trip
The Superintendent made the recommendation to approve the request for the Hartselle High School wrestling team to travel to Stewarts Creek High School, in Smyrna, Tennessee, on January 4, 2020, to participate in a wrestling tournament.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

5. Recommendation to Approve Property Lease Agreement
The Superintendent made the recommendation to approve to enter into a lease agreement with the Nunn-Oden Masonic Lodge#398, 124 Sparkman Street, Hartselle, at the request from the Hartselle High School Drama Department, to provide a location to build and store props for the drama department. This will be paid from local funds.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

6. Recommendation to Approve Payment for Lawn Services

The Superintendent made the recommendation to pay John Hall for his services in providing lawn services for maintaining baseball, football, and softball fields.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

7. Recommendation to Approve Opening a Bank Account

The Superintendent made the recommendation to open a bank account to place the funds for Slate Memorial Band Endowment.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

1. Tera Tapscott, Instructional Aide currently assigned to Crestline Elementary School, for FMLA on January 8, 2020 - February 10, 2020.

Retirement

1. Melissa Sandor, Instructional Aide, currently assigned to Hartselle High School, effective January 1, 2020.
2. Betty Ferguson, Bus Driver, effective February 1, 2020.

Resignation

1. Bo Culver, from the position as Head Football Coach at Hartselle High School, effective November 21, 2019.

Transfer

1. Chad Gladden from the position of Special Education teacher at Hartselle High School, to the position of Driver's Education teacher at Hartselle High School, effective January 1, 2020.
2. Hope Wilkins, from the position of Child Nutrition Program worker to the position of Child Nutrition Program Manager, base at the Central Office (to be assigned to schools), effective February 1, 2020.
3. John Smyth, from the position of Bus Aide to the position of Bus Driver, effective January 1, 2020.

4. Amy Luker, from the position of Bus Aide to the position of Bus Driver, effective January 1, 2020.

Employment

1. Dudley Sharp, for the position of bus driver at the Central Office, effective January 1, 2020.

Supplements

1. Bo Culver to be paid an additional supplement of \$4,000.00. This will be paid from the HHS Quarterback Club.
2. Bert Newton to be paid an additional supplement of \$3,000.00. This will be paid from the HHS Quarterback Club.

Long Term Substitute

1. Michaela Leudesdorf to be a long-term substitute at Hartselle Junior High School, effective December 16, 2019, thru the end of the 2019-2020 school year.
2. Keith Beatty, to be added to the bus substitute list.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Randy Sparkman

Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting- January 21, 2020 - Central Office - 6:00 p.m.

X. Adjournment

With no further business, the Board President declared that the meeting adjourned at 6:58 p.m.

Chairperson