

## MEETING MINUTES

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### Attendees

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#### Voting Members

Mr. Randy Sparkman, Chairman  
Dr. James Joy, Vice Chairman  
Mrs. Venita Jones, Board Member  
Mr. Daxton Maze, Board Member  
Mrs. Monty Vest, Board Member

#### Non-Voting Members

Dr. Dee Dee Jones, Superintendent

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#### I. Call to Order

The Board President, Mr. Randy Sparkman, called the meeting to order at 6:00 p.m.

#### II. Establishment of Quorum

The Board President, Mr. Randy Sparkman declared that a quorum present. All members were in attendance.

#### III. Invocation

The Invocation was led by Katie Black, Special Services Coordinator.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Elisa Harris, Gifted Coordinator.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Dr. James Joy.

#### VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. November 16, 2021

Motion made by: Mr. Daxton Maze; Motion seconded by: Dr. James Joy  
Voting: Unanimously Approved

## **VII. Action Items**

### **1. Presentations**

Presentations were given by:

1. Crestline Elementary Construction report by Darrell Bovee and Jim Harsell with Davis Construction.
2. Dr. Dee Dee Jones - Blue Ribbon Presentation
3. Representative Parker Moore - Resolution regarding Dr. Dee Dee Jones's Blue Ribbon Lighthouse School Superintendent of the Year.
4. Glenn Thompson - announcement of William Booth to be inducted into the Morgan Sports Hall of Fame.

### **2. Reports to the Board**

#### **a. November 2021 Financial Reports and Account Reconciliations**

Bradley Colburn, Chief School Finance Officer, presented the Board with the November 2021 financial reports and account reconciliations.

#### **b. Superintendent's Report**

1. Dr. Jones reported that Mrs. Nanette Edde has been appointed to the Alabama State Department Career and Technical Committee Task Force to set courses of study for career and technical subjects.

### **3. Recommendation to Approve Child Nutrition Program Service Agreement**

The Superintendent made the recommendation to approve the service agreement with Lee Company for child nutrition program ice machines.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

### **4. Recommendation to Approve Oven Purchase**

The Superintendent made the recommendation to approve the purchase of one Henry Penny oven, for \$22,000, for F.E. Burleson Elementary School.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

**NOTE:** Mr. Maze had to leave the meeting at this time.

### **5. Recommendation to Approve Bus Services**

The Superintendent made the recommendation to approve the request from Daystar Church for bus services for two buses on December 15, 2021, and January 12, 2022. Daystar will pay costs for services.

Motion made by: Dr. James Joy; Motion seconded by: Mrs. Monty Vest  
Voting: Mr. Daxton Maze - Not Present, Mrs. Monty Vest – Yes, Mrs. Venita Jones – Yes, Dr. James Joy – Yes, Mr. Randy Sparkman – Yes

## **6. Recommendation to Approve Textbooks**

The Superintendent made the recommendation to approve the State approved English Language Arts textbooks for the 2021-2022 adoption.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Randy Sparkman  
Voting: Mr. Daxton Maze - Not Present, Mrs. Monty Vest – Yes, Mrs. Venita Jones – Yes, Dr. James Joy – Yes, Mr. Randy Sparkman – Yes

## **VIII. Personnel Items**

### **1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approve the following personnel items:

#### **Leave Request**

1. Penny Roy, fourth grade teacher at Barkley Bridge, for FMLA leave from November 29, 2021 - March 18, 2022.
2. Lexi Langston, Pre-K assistant teacher at F.E. Burleson Elementary, for a leave of absence from approximately January 25 - March 8, 2022.
3. Stacie McDaniel, Pre-K assistant teacher at Crestline Elementary, for a leave of absence from January 10 - March 29, 2022, to complete degree internship.

#### **Resignations**

1. Susan Hayes, Federal Programs Director, to retire effective January 1, 2022.
2. Gunnar Wiggins, custodian assigned to Hartselle Intermediate School, to resign effective November 18, 2021.

#### **Transfers**

1. Ashley Benham, from the position of fifth grade math teacher at Hartselle Intermediate School, to the position of Assistant Principal at Crestline Elementary School, effective January 4, 2022.
2. Amy Stadthagen, from the position of bookkeeper at Barkley Bridge Elementary, to the position of bookkeeper at F.E. Burleson Elementary School, effective January 4, 2022.

#### **Employment**

1. Scott Stringer for the position of bus driver, effective January 5, 2022.
2. Somer Baldwin for the position of bus driver, effective January 5, 2022.
3. DeWana Bowling, for the position of instructional aide, based at the Central Office (to be assigned to schools), effective January 4, 2022.
4. Tracy Sharp, for the position of bookkeeper at Barkley Bridge Elementary, effective January 4, 2022.
5. Charlie Benton, for the position of instructional aide, based at the Central Office (to be assigned to schools), pending background check, effective January 4, 2022.

#### TEAMS Contract

1. Maribeth Morgan, math teacher at Hartselle Junior High School, effective January 4, 2022.

#### Non-Employee Agreements

1. Josh LyBrand, as a part-time secondary teacher for the remainder of the 2021-2022 school year.
2. Ada Jackson, as a part-time special services assistant, effective January 1, - December 31, 2022.

#### Stipend and Supplements

1. Elisa Harris to be paid \$1,000 per assignment, from the Alabama State Department of Education, to assist the State Department in writing Plans of Instruction (POI) for Career Tech courses. This will be paid for with funds provided by the Alabama State Department of Education.
2. Renee Owen to be paid \$200.00 for cooking potatoes for the baseball team fundraiser. This will be paid with baseball funds.
3. Mariann Parker to be paid \$2,000.00 to be the donation drive coordinator for the baseball program. This will be paid from baseball funds.
4. David Giambrone, for the choir director supplement at Hartselle Junior High School of \$2,000, effective September 1, 2021.
5. Kailyn Johnson, as a prom sponsor at Hartselle High School, the supplement of \$1,000 will be paid from the prom account.
6. Bryan Moore, football coaching supplement of \$5,000.00, to be paid by the Hartselle High School Quarterback Club.

#### Substitutes

1. Add the following people to the substitute list: Tasha Harden, Kaknotta Love, Tiffany Riley, Deborah Ritter, Scott Stringer, and Sabrina Ward.
2. Brea Spangler, to be the long term substitute for Sarah Iverson, teacher at Hartselle Intermediate School, effective approximately January 4 - February 15, 2022
3. Sheree Johnston, to be the long term substitute for Brooke Tankersley, teacher at Hartselle Intermediate School, effective approximately January 7 - March 25, 2022.
4. Nadia Sanders, to be a long-term substitute for Charleston Parker, teacher at Hartselle Intermediate School, effective approximately December 13, 2021 – March 18, 2022.
5. Christine Wise, to be long term substitute for Lexi Langston, Pre-K assistant teacher at F.E. Burleson, effective approximately January 24 – March 9, 2022.
6. Dana Brown, to be long term substitute for Stacey McDaniel, Pre-K assistant teacher at Crestline Elementary, effective approximately January 10 – March 29, 2022.

#### Volunteer

1. Jonathan Minnon to be a volunteer coach for boys' soccer at Hartselle High School.

2. Thomas McNamara to be a volunteer track and field coach at Hartselle High School.

Motion made by: Mrs. Venita Jones; Motion seconded by: Dr. James Joy

Voting: Mr. Daxton Maze - Not Present, Mrs. Monty Vest – Yes, Mrs. Venita Jones – Yes, Dr. James Joy – Yes, Mr. Randy Sparkman – Yes

## **IX. Information Items**

### **1. Principal Comments**

Principals from each school gave the Board a report of events and accomplishments at their schools.

### **2. Next Board Meeting - January 18, 2021**

## **X. Adjournment**

With no further business, the Board President, Mr. Randy Sparkman, declared the meeting adjourned at 7:06 p.m.

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Chairperson