

MEETING MINUTES

Attendees

Voting Members

Mr. Randy Sparkman, Vice President
Mrs. Sabrina Buettner, Board Member
Mr. Daxton Maze, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board Vice President, Mr. Randy Sparkman, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board Vice President, Mr. Randy Sparkman, declared that a quorum was present. All members were in attendance except Dr. James Joy.

III. Invocation

The Invocation was led by Reid Summerford, a student at Barkley Bridge Elementary.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Coco Royer, a student at Barkley Bridge Elementary.

V. Adoption of Agenda

A recommendation was made to approve the agenda. A motion was made by Mr. Daxton Maze with a second by Ms. Amy Pace. The vote was unanimous in favor of the motion.

VI. Approval of Minutes

A recommendation was made to approve the minutes of the November 19, 2024 Board Meeting.

Motion made by: Mrs. Sabrina Buettner; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

VII. Presentations

1. Senator Arthur Orr

Senator Arthur Orr presented the Board with A Resolution commemorating Hartselle City Schools 50th Anniversary as a school system.

2. Mrs. Laura Lamb, Principal of Barkley Bridge Elementary

Mrs. Laura Lamb reported to the Board a presentation of activities and accomplishments at Barkley Bridge Elementary.

VIII. Action Items

1. Reports to the Board

a. November 2024 Financial Reports and Account Reconciliations

Mr. Bradley Colburn, Chief School Finance Officer, presented the Board a report on the November 2024 financial reports and account reconciliations.

b. Superintendent's Report

- Thank Mrs. Towers for securing \$22,000 for First Class PreK seats for buses. This allows us to have field trips for PreK in a safe manner.
- Congratulations to Hartselle Intermediate School for earning the Lighthouse School Award sponsored by the Blue Ribbon School Association.
- This a listing of our report card scores by school and the system. We are very proud of the hard work that goes into these scores.
- Teachers of the Year per school:
 - BBE- Teacher - Laura Gaskin, Support - Heather Olenjnik
 - CES- Teacher- Christy Bennich, Support - Sheryl Sharp
 - FEB- Teacher- Susan England, Support- Tanya Yocum
 - HIS- Teacher- Heath Morrow, Support- Tara Mobbs
 - HJHS- Teacher- Brittany Moore, Support- Angelica Robles
 - Hartselle High- Teacher- Austyn Randolph, Support- Amy Butler
- District Teachers of the Year
 - Elementary - Christy Bennich
 - Secondary - Brittany Moore

- Rhett Busard, Barkley Bridge student, did a picture of me for his turkey drawing. I don't know exactly what that says, but I took it as an honor.
- I am very proud of all of our schools and their accomplishments. It is a direct testament to the hard work by our faculty, staff, administration, and students. We will release a newsletter this week highlighting these accomplishments. I hope everyone has a Merry Christmas and a Happy New Year!!

Board Vice President, Mr. Randy Sparkman, took time to pay honor to the passing and memory of Bob Sittason, a long-time supporter of Hartselle City Schools.

2. Recommendation to Approve Architect Agreement

The Superintendent made the recommendation to approve the Architect Agreement for the new gymnasium project at Barkley Bridge Elementary School.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

3. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve to declare property at Hartselle Intermediate School:

- Removal/disposal of old charging Chromebook storage carts
- Two large computer tables

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the requests for out-of-state field trips:

- Hartselle Junior High and Hartselle Intermediate School band students to travel to Gatlinburg/Pigeon Forge, Tennessee, on April 24-26, 2025.
- Hartselle High School Dance Team to travel to a National competition in Orlando, Florida on January 30 - February 4, 2025.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

IX. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leaves

1. Elaine Green for leave of absence in the position of Bus Driver from November 16, 2024, through January 10, 2025.
2. Lexi Langston for unpaid study leave in the position of Pre-K Teacher at Crestline Elementary school from January 13, 2025, through February 28, 2025.
3. Stacie Martin for FMLA leave in the position of Pre-K Teacher at Crestline Elementary School from November 21, 2024, through January 1, 2025.
4. Linda Roberts for FMLA leave in the position of Business Education Teacher at Hartselle High School from January 6, 2025, through January 24, 2025.

Resignations

1. Lyndsey Bawolek from the position of Instructional Aide, based at the Central Office, currently assigned to Crestline Elementary School, effective November 21, 2024.
2. Carson Daniel from the position of History Teacher and Assistant Football Coach at Hartselle High School, effective January 1, 2025.
3. Austyn Randolph from the position of Bus Driver, effective December 6, 2024.

Retirement

1. Joel McCay from the position of History Teacher at Hartselle High School, effective January 1, 2025.

Employments

1. Brad Bray in the position of History Teacher at Hartselle High School, effective January 21, 2025.
2. Emma Estrada in the position of Elementary Teacher (3rd Grade) at F.E. Burleson Elementary School, effective January 6, 2025.
3. Edgar Groves (Eddie) in the position of History Teacher at Hartselle High School, effective January 6, 2025.

Additional Duties

1. Attached list of Hartselle City Schools employees to work Extended Day for the 2024-2025 school year.

2. Noah Herchenhahn to be paid \$35 an hour to provide Tutoring Services for the 2024-2025 school year at Hartselle Intermediate School.
3. Hank Quattlebaum to be paid \$30 an hour for lawn maintenance additional duties, effective December 9, 2024, through December 20, 2024.

Substitutes

1. Add the following to the substitute list, effective January 22, 2025: Emma Kate Austin, Haley Cobb, Edgar (Eddie) Groves (Bus Driver), Gabrielle Legg, and Vicki Terry.
2. Richard Richie to work as a long-term substitute for a Math Teacher leave and a Business Teacher leave at Hartselle High School, effective December 2, 2024, through January 24, 2025.

Retiree Agreements

1. Angela Craig as a part-time Central Office Clerk (Special Services) for Hartselle City Schools, effective February 2, 2025.
2. Susan Hayes as a part-time Administrative Consultant for Hartselle City Schools, effective January 6, 2025.
3. Ada Jackson as a part-time Secretary, based at the Central Office, effective January 6, 2025.

Non-Employee Agreement

1. Harlon Halbrooks to be paid \$30 an hour for lawn maintenance, effective December 9, 2024, through December 20, 2024.

Athletics

1. Brad Bray to be paid \$2,666.68 for Assistant Football Coach supplement for the 2024-2025 school year, to be paid from Board of Education supplements.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Sabrina Buettner
Voting: Unanimously Approved

X. Information Items

1. **Next Board Meeting - January 21, 2025 - Hartselle Jr. High School Library**

XI. Executive Session

Randy Sparkman announced that at this time the Board would go into Executive Session. Mr. Sparkman also announced that the Board would not reconvene after the Executive Session. Woody Sanderson, Board Attorney, made the declaration that in the Executive Session, the Board would be discussing pending or threatening legal action.

With no further business, Mr. Randy Sparkman, Board Vice President, adjourned the Board meeting adjourned at 6:30 p.m.

XII. Adjournment

With no further business after the Executive Session, the Board Vice President, Mr. Randy Sparkman, declared the meeting adjourned at 6:52 p.m.