

HARTSELLE CITY BOARD OF EDUCATION
August Work Session and Board Meeting
August 24, 2017
5:30 PM
Central Office

Work Session

The Hartselle City Board of Education convened on Thursday, August 24, 2017, at 5:30 p.m., at the Central Office for a Work Session. Randy Sparkman, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present. Dr. Dee Dee Jones, Superintendent, served as Secretary to the Board.

Discussions included a financial update and items that would be presented at the board meeting.

No action was taken. The work session was adjourned at 7:45 p.m.

Board Meeting

Randy Sparkman, Board Chairman, called the board meeting to order at 7:51 p.m. All members were present. Dr. Dee Dee Jones, Superintendent, served as Secretary to the Board.

Dr. Jerome Ward, English Teacher at Hartselle High School, gave an invocation and Mr. Gaylon Parker, Hartselle Intermediate School Principal, led *The Pledge of Allegiance*.

A motion was made by Mr. Maze to approve the agenda, with a second by Mrs. Pace. The vote was unanimous in favor of the motion.

A motion was made by Dr. Joy to approve the minutes of the July 20, 2017 board meeting, the July 24, 2017 work session, the July 24, 2017 Interviews, the July 24, 2017 Interviews, the July 31, 2017 work session and special called meeting, the August 3, 2017 special called meeting, and the August 7, 2017 special called meeting. Mr. Sparkman seconded the motion, and the vote was unanimous in favor of the motion.

Reports to the Board

Bradley Colburn, Chief School Finance Officer, presented the July 2017 Financial Report and Account Reconciliations.

Dr. Jones, Superintendent, provided the board with an update on the roof replacement project at Hartselle Intermediate School, a welding program update at Hartselle High School, and a report regarding the smooth start for the beginning of the 2017-2018 school year.

Out-of-State Field Trip

The Superintendent made the recommendation to approve the following out-of-state field trip requests:

- Eighth-grade students to travel to Nashville, Tennessee, on November 17, 2017, to visit the Parthenon.
- Eighth grade students to travel to Nashville, Tennessee, on April 20, 2018, to visit the Holy Trinity Greek Orthodox Church.

Motion made by: Dr. Joy; seconded by: Mrs. Jones
Voting: Unanimously Approved

Board Policy Addition - First Reading

The Superintendent made the recommendation to approve the first reading of the *Uniform Guidance for Federal Programs* to be an addition to the Hartselle City Schools Board Policy.

Motion made by: Ms. Pace; seconded by: Mr. Sparkman
Voting: Unanimously Approved

Board Meeting Dates

The Superintendent made the recommendation to approve the board meeting dates for the 2017-2018 year.

Motion made by: Mrs. Jones; seconded by: Dr. Joy
Voting: Unanimously Approved

Counseling Agreements

The Superintendent made the recommendation to approve the following agreements with the Mental Health Center of North Central Alabama for the 2017-2018 school year:

- At-Risk Counselor Agreement
- Early Intervention Counselor

Motion made by: Mr. Maze; seconded by: Mrs. Jones
Voting: Unanimously Approved

Salary Schedules and Job Descriptions

The Superintendent made the recommendation to approve the following salary schedules and job descriptions for the following positions:

- Federal Programs Coordinator
- Professional Development and Curriculum Coordinator
- Special Services Coordinator
- Transition Coordinator

Motion made by: Ms. Pace; seconded by: Dr. Joy
Voting: Unanimously Approved

Personnel

The Superintendent recommended approving the following personnel items:

Leave Request

1. James Johns, bus driver at the Central Office, for a leave of absence from August 9, 2017, until approximately October 4, 2017.

Substitutes

1. Add an additional forty substitutes (list is attached).

Long-term Substitute

1. Sandy Collins as a long-term substitute to fill the vacancy at Barkley Bridge from September 5, 2017, for thirteen weeks.

Employment

2. Josh Buckelew to fill the position of Custodian, based at the Central Office (to be assigned to schools), effective retroactive to August 17, 2017.
3. Britney Smith for the position of Accounting Supervisor, effective September 25, 2017.
4. Cindy Morris for the position of a 3.5-hour cafeteria worker, based at the Central Office (to be assigned to schools), effective August 25, 2017.

Supplement

1. Jill Anderson, Special Education teacher at Hartselle Junior High School, to provide individualized instruction for a 7th-grade student, to be paid \$25.00 per hour, not to exceed \$900 for the 17-18 school year.

Motion made by: Ms. Pace; seconded by: Mrs. Jones
Voting: Unanimously Approved

Public Comments

The Board President opened the floor opened the floor for any public comments.

No comments were offered.

Information Items

- 1. Next Regular Board Meeting – September 19, 2017 - at the Central Office – 6:00 PM
- 2. First Budget Hearing – August 31, 2017 – at the Central Office – 5:45 PM
- 3. Second Budget Hearing – September 7, 2017 – at the Central Office – 5:30 PM

Adjournment

There being no further business, Mr. Sparkman declared the meeting adjourned.

The meeting was adjourned at 8:04 p.m.

ATTEST:

Chairman