

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Vice President
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy, declared that a quorum was present. All members were in attendance.

III. Invocation

The Invocation was led by Mrs. Tina Towers, Elementary Curriculum Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Ms. Jordan Cantrell, Human Resources Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. July 16, 2024—July Board Meeting

2. July 30, 2024 - Special Called Meeting
3. August 15, 2024 - Work Session
4. August 15, 2024 - Special Called Meeting

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VII. Action Items

1. Reports to the Board

a. Superintendent's Report

- We have had an excellent start to the school year. I would like to thank Teachers Principals, staff, CNP workers, bus drivers, and Central Office staff for a great start. Most people don't understand the work that has to be done to start a school year.
- Very excited to report that Hartselle City Schools finished 6th in the state in science on the ACAP results. Also finished 11th in English Language Arts and 14th in Math
- First volleyball game is Thursday and our First Football game is Friday vs one of our rivals Austin
- Our band is primed and ready for the football and competition season.
- I was able to attend the Partners in Schools Decatur Morgan County Chamber of Commerce Breakfast on Thursday, August 15th. Cirro Wire representative Mr. John Zorio spoke about Tiger Launch. There were several positive comments made. One was Hartselle City Schools does School to Work very well and Tiger Launch is a model program.
- Hopefully tonight you will approve a field trip for our theater program to go to Broadway in New York to study and attend plays
- I would like to thank our board for their support. We have a great board and it is a pleasure to work with them.

2. Recommendation to Approve Out-of-State Field Trips

The Superintendent made the recommendation to approve the following out-of-state field trips:

1. High School theater students to go to New York City on November 6–11, 2024, to participate in workshops taught by Broadway actors, attend Broadway shows and tour various sites in the city.
2. Hartselle High School FFA students to attend the National FFA Convention in Indianapolis, Indiana on October 22–25, 2024.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

3. Recommendation to Approve Surplus Property

The Superintendent made the recommendation to approve the following items as surplus property:

1. 1 Afinia H800 3D Printer at Hartselle High School.
2. CNP equipment: Pass Thru Unit at Barkley Bridge Elementary; Pass Thru Unit at F.E. Burleson; 2 stainless steel work tables and an Ice Cream Freezer at Hartselle Intermediate; Holding Cabinet, Pass Thru Unit, and Proofer/Warmer at Hartselle Jr. High School.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

4. Recommendation to Approve Sick Leave Bank Committee

The Superintendent made the recommendation to approve the 2024-2025 Sick Leave Bank Committee.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leaves

1. Chasity Hughes for FMLA leave in the position of 6th Grade Social Studies Teacher at Hartselle Intermediate School from approximately September 16, 2024, through November 29, 2024.
2. Steve Ward for FMLA leave in the position of Maintenance Worker from September 25, 2024, through November 8, 2024.

Transfers

1. Kelsey Crow from the position of Instructional Aide, based at the Central Office, currently assigned to Hartselle High School, to Special Education Teacher at Hartselle High School, effective August 21, 2024.

Employments

1. Jesse Bailey in the position of Instructional Aide, based at the Central Office, to be assigned to schools, effective August 22, 2024. First School Assignment- Hartselle High School.
2. Tracy Chapman in the position of Custodian, based at the Central Office, to be assigned to schools, effective August 21, 2024. First School Assignment: Hartselle Junior High School.

3. Sandra Collins in the position of CNP Worker, based at the Central Office, to be assigned to schools, effective August 21, 2024. First School Assignment- F.E. Burleson Elementary School
4. Kellen Drinkard in the position of Instructional Aide, based at the Central Office, to be assigned to schools, effective August 21, 2024. First School Assignment- Hartselle Junior High School.
5. Amanda Millette in the position of Custodian, based at the Central Office, to be assigned to schools, effective August 21, 2024. First School Assignment- Crestline Elementary School
6. Susan Neville in the position of CNP Worker, based at the Central Office, to be assigned to schools. First School Assignment- Crestline Elementary School
7. Brittany Phelps in the position of Instructional Aide, based at the Central Office, to be assigned to schools. First School Assignment- Crestline Elementary School
8. David Austyn Randolph in the position of Bus Driver, effective August 21, 2024.

Additional Duties

1. The attached list of Hartselle City Schools employees to be paid to provide Tutoring Services for the 2024-2025 school year.
2. The attached list of Hartselle City Schools employees and student workers to be paid for serving the Hartselle City Schools Extended Day Programs for the 2024-2025 school year.
3. Jeremy "Chad" Smith, Bus Driver, for an additional midday bus route from HJHS to HHS, effective August 5, 2024.
4. Mary Travers, Special Education Teacher, to provide Homebound Services as needed for the 2024-2025 school year, to be paid \$50 an hour, to be paid from Special Education funds.
5. Wallace "Keith" Wright, Bus Driver, for an additional midday bus route from HHS to HJHS, effective August 5, 2024.

Substitutes

1. Add the following to the substitute list, effective August 29, 2024: Laura Anglea, Kim Baker, Beth Emerson (bus aide), Stormy Hornbuckle, Laura Rutherford, Brad Sheats (bus driver), Shelia St. John (clerical), Emily Vest (nurse), and Caitlin Whited.
2. Sara Woodall to work as a long-term substitute for an Elementary Teacher opening at F.E. Burleson, effective August 2, 2024, through December 20th, 2024.
3. Tabatha Nowak to work as a long-term substitute for an English Teacher opening at Hartselle High School, effective August 19, 2024 through October 10, 2024.

Retiree Contracts

1. Jenny McFee as part-time Special Education Testing, effective August 5, 2025, through May 21, 2024.
2. Julia Senn as a part-time CNP Worker, effective August 5, 2024, through May 21, 2024.

Athletics

1. Kelsey Crow to be paid \$2,500 for Assistant Softball Coaching duties during the 2023-2024 softball season, to be paid from softball funds.
2. Dyroma Burroughs to be paid \$3,000 for HHS Soccer for the 2024-2025 soccer season, to be paid from Hartselle City Schools Board approved supplement funds.
3. Chandler James to be paid \$5,000 for HJHS Basketball for the 2024-2025 basketball season, to be paid from Hartselle City Schools Board approved supplement funds.
4. Brittany Sams to be paid \$1,000 for HJHS Volleyball for the 2024-2025 volleyball season, to be paid from Hartselle City Schools Board approved supplement funds.
5. Jordan Spreck to be paid \$1,000 for HJHS Volleyball for the 2024-2025 volleyball season, to be paid from Hartselle City Schools Board approved supplement funds.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

IX. Board Member Appointment

1. Recommendation to Approve Appointing New Board Member

The Board President made the recommendation to appoint Sabrina Buettner as a new Board member.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

X. Information Items

Next Board Meeting

1. First Budget Hearing: September 3, 2024 - Central Office - 6:00 PM
2. Second Budget Hearing: September 10, 2024 - Central Office - 6:00 PM
3. September Board Meeting: September 10, 2024 - Central Office - Immediately following Budget Hearing.

XI. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:12 p.m.