

HARTSELLE CITY BOARD OF EDUCATION

July 18, 2016

6:00 p.m.

Central Office

The Hartselle City Board of Education convened on Monday, July 18, 2016, at 6:01 p.m., at the Central Office. Randy Sparkman, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Randy Garrison, Editor of *The Hartselle Enquirer* gave an invocation and Wendy Lang, UniServ Director, led *The Pledge of Allegiance*.

A motion was made by Mrs. Jones to approve the agenda, with a second by Mr. Swafford. The vote was unanimous in favor of the motion.

A motion was made by Dr. Joy to approve the minutes of the June 13, 2016 meeting, and the July 14, 2016 work session. Mr. Swafford seconded the motion, and the vote was unanimous in favor of the motion.

Reports to the Board

Jonathan Craft, Chief School Finance Officer, presented the June 2016 Financial Report and Account Reconciliations.

Dr. Wilson, Superintendent, provided the board with a report on the following:

1. Gaylon Parker, Principal at Hartselle Intermediate School has been selected by the Council for Leaders in Alabama Schools (CLAS) as a member of the Certified Instructional Leader (CIL) 2016-2017 cohort.
2. Dr. Robbie Smith, Principal at Hartselle Junior High School, and PE teacher, Shane Alexander will be leading a team in the St. Jude Half Marathon and Marathon in honor of Kayleigh McClellan. The team goal is to raise 5K for St. Jude. Shane Alexander is the team captain and so far, there are approximately 20 runners comprised of Hartselle City School employees and Alabama State Troopers.
3. Hartselle Relay for Life will hold its annual 2017 Relay Event Night at J.P. Cain Stadium on Friday, May 12, 2017.

2016 Budget Amendment

The Superintendent made a recommendation to approve the 2016 budget amendment.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

Early Implementation State Mandated Raise

The Superintendent made the recommendation to approve the early implementation of the State mandated raise.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

2016-2017 Salary Schedules

The Superintendent made the recommendation to approve the 2016-2017 Salary Schedules.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Mike Swafford
Voting: Unanimously Approved

Out-of-District Students

The Superintendent made the recommendation to approve twenty-eight (28) additional Out-of-District Students.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Jennifer Sittason
Voting: Unanimously Approved

Job Descriptions

The Superintendent made the recommendation to approve the following job descriptions:

- Administrative Assistant to the Superintendent
- Receptionist / Secretary to the Office of Teaching and Learning

Motion made by: Mr. Mike Swafford; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

Retirement Incentive Program Extension

The Superintendent made the recommendation to approve the extension of the Voluntary Retirement Incentive Program (VRIP) through the end of the 2015-2016 fiscal year.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Randy Sparkman
Voting: Dr. James Joy – Yes, Mr. Randy Sparkman – Yes, Mrs. Venita Jones – No, Mrs. Jennifer Sittason – Yes, and Mr. Mike Swafford – No
The motion passed with a majority vote.

Personnel

The Superintendent made the motion to approve the following personnel items:

Resignation

1. Taylor Nails, from the position of Band Director at Hartselle Junior High and Hartselle Intermediate schools, effective June 24, 2016;
2. Leigh Anne Beard, from the position of math teacher at Hartselle High School, effective July 7, 2016; and,
3. Jonathan Craft, from the position of Chief School Finance Office, effective July 31, 2016.

Employment / Stipend

1. Christy Martin to fill the position of school nurse, based at the Central Office (to be assigned to schools), effective with the beginning of the 2016-2017 school year;
2. Kimberly Bueto to fill the position of Instructional Aide, based at the Central Office (to be assigned to schools), effective with the beginning of the 2016-2017 school year;
3. April McCurry to fill the position of Pre-K teacher at F.E. Burleson Elementary, beginning with the 2016-2017 school year;
4. Melanie Wright to fill the position and of Pre-K auxiliary teacher at F.E. Burleson Elementary, beginning with the 2016-2017 school year;
5. Kristi Greeson to work during the summer performing district website setup duties at a rate of \$25.00 per hour, not to exceed 130 hours;
6. Jeff Vaughn to fill the position of Band Director at Hartselle Junior High School and Hartselle Intermediate schools, effective with the beginning of the 2016-2017 school year;
7. Amy Stadthagen to fill the position of bookkeeper at F.E. Burleson Elementary School, effective with the beginning of the 2016-2017 school year; and,
8. Lindsey McCaghren to fill the position of math teacher at Hartselle High School, effective with the beginning of the 2016-2017 school year.

Volunteer Coaches

1. Mykel Welch to be a volunteer coach for the Hartselle High School football team for the 2016-2017 school year, pending background clearance; and,
2. Schyuler Forman to be a volunteer assistant for the Hartselle Junior High School football team for the 2016-2017 school year, pending background clearance.

Motion made by: Dr. James Joy; Motion seconded by: Mr. Mike Swafford

Voting: Unanimously Approved

Public Comments

The Board President opened the floor opened the floor for any public comments.

Dr. Wilson publically thanked Jonathan Craft for the job he has done while at Hartselle City Schools, and to wanted to send him to Athens State University with his best wishes.

Information Items

1. Next Board Meeting will be July 21, 2016 for a work session, at 5:00 p.m., at the Central Office
2. August Board Meeting will be August 15, 2016, at 6:00 p.m., Central Office

Adjournment

There being no further business, Mr. Sparkman declared the meeting adjourned.

The meeting was adjourned at 6:29 p.m.

ATTEST:

Chairman