

MEETING MINUTES

Attendees

Voting Members

Dr. James Joy, President
Mr. Daxton Maze, Board Member
Mr. Randy Sparkman, Board Member
Ms. Amy Pace, Board Member

Non-Voting Members

Dr. Brian Clayton, Superintendent

I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance except Mrs. Monty Vest.

III. Invocation

The Invocation will be led by Hartselle Intermediate School Vice Principal Jake Hembree.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by a group of Hartselle Intermediate School students.

V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1. November 14, 2023 - November Board Meeting
2. December 7, 2023 - Work Session

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

VII. Action Items

1. Presentation

Mrs. Sheats, Principal of Hartselle Intermediate School, led a presentation to the Board about activities and achievements at Hartselle Intermediate.

2. Reports to the Board

a. October 2023 Financial Reports and Account Reconciliations

b. Superintendent's Report

- I would like to thank Mrs. Sheats and her staff for the hospitality tonight. I am very proud of the job done at this school every day.
- We continue to do our best to know the data point of each student and what that student needs as we move forward.
- We continue to investigate through a committee led by Dr. Josh Swindall the possibilities of Artificial Intelligence in the classroom. It has many benefits for teachers and students but like most technology it does have some drawbacks. I would like to thank Mrs. Karissa Lang and Mr. Randy Sparkman for serving on a state committee for AI.
- In the mornings I see our bus drivers going out to transport our students to school. On the very cold mornings that does not change. I would like to thank them for the job that they do.
- The Theatre group at the high school competed in the State Trumbauer Competition and brought home many awards. I would like to thank Mrs. King for the job that she does with our theater group.
- I would like to thank Coach Moore and his staff for a great football season. The coaching job was extraordinary due to the number of injuries sustained.
- I would like to wish all of you a Merry Christmas and Happy New Year!!! I appreciate each one of you for the job you do for the school children of Hartselle City Schools.

3. Recommendation to Approve 2024-2025 School Calendar

The Superintendent made the recommendation to approve the final reading of the 2024-2025 School Calendar.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

4. Recommendation to Approve Out-of-State Field Trip

The Superintendent made the recommendation to approve the request from Hartselle High School Competition Cheer team to travel to Orlando,

Florida to attend the UCA's National Cheerleading Championships, on February 8 - 13, 2024.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

5. Recommendation to Approve Change Orders

The Superintendent made the recommendation to approve the following change orders at the new Crestline Elementary School:

1. Change Order in the amount of \$12,126.53, for changes in the canopies and fencing near the courtyard of the new school.
2. Change Order in the amount of \$9,996.69, to add a washer and dryer connection to the kitchen area of the new school.
3. Change Order in the amount of \$-8,498.71, as a credit toward the construction of the new school.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

6. Recommendation to Approve Deed

The Superintendent made the recommendation to approve the deeding of the tennis court tract at Hartselle Intermediate School, as well as a quitclaim deed for the Petain Street ROW between Bullard and Railroad Streets, to the City of Hartselle. The deed was never recorded after the transfer of property several years ago.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman
Voting: Unanimously Approved

7. Recommendation to Approve Positions

The Superintendent made the recommendation to approve the positions of Army JROTC Instructor and Senior Army JROTC Instructor.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

8. Recommendation to Approve Banking Services

The Superintendent made the recommendation to approve Hartselle City School to begin using Regions Bank for banking services, effective beginning January 1, 2024.

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

9. Recommendation to Approve Device Lease

The Superintendent made the recommendation to approve the lease agreement with Howard for Chromebook leases.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze
Voting: Unanimously Approved

VIII. Personnel Items

1. Recommendation to Approve Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Leave

1. Sandra Armistead for FMLA leave in the position of School Secretary at Barkley Bridge Elementary School from November 27, 2023, through approximately December 15, 2023.
2. Fred Childs for FMLA leave in the position of Bus Driver for Hartselle City Schools from November 17, 2023, through December 15, 2023.
3. Carly Howse for maternity leave in the position of Pre-K Auxiliary Teacher at Barkley Bridge Elementary School from approximately February 9, 2024, through March 22, 2024.
4. Tracy Johnson for FMLA leave in the position of Custodian at Crestline Elementary School from November 13, 2023, through December 15, 2023.
5. Anabeth Ward for Unpaid Study Leave of Absence in the position of Pre-K Auxiliary Teacher at F.E. Burleson Elementary School from January 8, 2024, through March 1, 2024.

Employment

1. Ivan Bello in the position of Custodian based at the Central Office to be assigned to schools, effective January 2, 2024. First school assignment- F.E. Burleson.

Additional Duties

1. The following Hartselle City Schools Volleyball Coaches to be paid for working the 2024 Youth Volleyball Camp, to be paid from the proceeds collected from the Youth Camp: Lindsey Crumpton, Whitney Glover, Lauren Wynn, Laura Taube, and Faith Giriado.
2. Renee Owen to be paid \$100 from HHS Cheerleader funds for helping with Breakfast with Santa fundraiser.

Substitutes

1. Add the following to the substitute list, effective January 3, 2024: Adrianna Valladares, Brandon Bradley and Hannah Tapscott (Nurse).
2. Brittnie Arnold to work as a long-term substitute at Hartselle Intermediate School from January 3, 2024, through May 24, 2024.

Retiree Agreement

1. Ada Jackson as a part-time Secretary, based at the Central Office, effective January 3, 2024, through December 31, 2024.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace
Voting: Unanimously Approved

IX. Information Items

1. Next Board Meeting - January 23, 2024 - F.E. Burleson Elementary School

X. Adjournment

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:34 p.m.