

HARTSELLE CITY BOARD OF EDUCATION

August 15, 2016

6:00 p.m.

Central Office

The Hartselle City Board of Education convened on Monday, August 15, 2016, at 6:00 p.m., at the Central Office. Randy Sparkman, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Dr. Dee Dee Jones, Director of Teaching and Learning, gave an invocation and Tina Towers, Curriculum and Professional Development Coordinator, led *The Pledge of Allegiance*.

A motion was made by Dr. Joy to approve the agenda, with a second by Mr. Swafford. The vote was unanimous in favor of the motion.

A motion was made by Mrs. Jones to approve the minutes of the following meetings:

- July 18, 2016
- July 21, 2016 - Special Called Meeting
- August 2, 2016 - Special Called Meeting

Mr. Sparkman seconded the motion, and the vote was unanimous in favor of the motion.

Professional Development Presentation

Tina Towers, Curriculum and Professional Development Coordinator, presented an overview of professional development opportunities that were fulfilled by the faculty over the past school year.

Reports to the Board

Dr. Wilson, Superintendent, provided the board with the following information:

1. Whole Board Training Update
2. AASB District 8 Meeting is the same night as September Board Meeting. The Board was given the option to attend the District 9 meeting in Madison.
3. Walk-through Schools with Board Members will be scheduled soon.

Job Descriptions and Salary Schedules

The Superintendent made the recommendation to approve the following job description and salary schedules:

- New Position - General Ledger Accountant - Central Office
- Salary Schedule for General Ledger Accountant
- Salary Schedule update for Central Office Bookkeeper

Motion made by: Mrs. Venita Jones; Motion seconded by: Dr. James Joy
Voting: Unanimously Approved

Personnel

CSFO Contract

Mr. Sparkman made the recommendation to approve the contract for John Godwin to be employed as the Chief School Finance Officer for Hartselle City Schools.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Mike Swafford
Voting: Unanimously Approved

The Superintendent made the recommendation to approve the following personnel items:

Leave Request

- Chandler Phillips - request for FMLA from approximately September 12, 2016 - December 12, 2016; and,
- Fred Wallace - request for intermittent leave beginning August 18, 2016, until caretaker responsibilities are no longer needed.

Retirement

- Tina Southerland retiring from the position of Central Office bookkeeper, effective September 30, 2016.

Transfers / Reassignments

- Fred Wallace to transfer from the position of Secretary/Receptionist at the Central Office to the position of Clerical Aide in the Library at Hartselle High School, effective with the beginning of the 2016-2017 school year; and,
- Tina Kimbrell be moved from a half-time assistant principal to a full-time assistant principal at Hartselle Junior High School for the 2016-2017 school year, beginning October 1, 2016.

Employment

- Sarah Lombardi to fill the position of special education teacher at Hartselle Intermediate School, effective for the 2016-2017 school year;
- Kim Johnson for the position of Receptionist/Secretary of the Office of Teaching and Learning beginning August 16, 2016;
- Susan Martin for the position of bus driver beginning with the 2016-2017 school year, pending certification approval; and,
- Shane Russell for the position of bus driver beginning with the 2016-2017 school year, pending certification approval.

Substitutes

- Julie Hardin as a long-term substitute to fill the leave for Brooke Tankersley at Hartselle Intermediate School, effective August 5, 2016, through September 16, 2016.
- Add the following to the bus driver's substitute list:
 - Larry Long
 - Debra Pendley
 - Shirley Harris

Non-Employment Agreements

Approve the following Non-Employee Contract Agreements for the 2016-2017 school year:

- Wanda McAbee – Gifted
- Joan Grantland - CNP
- Janice Bell – Tickets
- John Bell – Tickets
- Peggy Jones - Part-time Speech
- Carrie Long - Homebound

Supplements

Approve the 2016-2017 supplement list.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Mike Swafford

Voting: Unanimously Approved

Public Comments

The Board President opened the floor opened the floor for any public comments.

No comments were offered.

Information Items

1. Next Regular Board Meeting – September 19, 2016 – at the Central Office

Adjournment

There being no further business, Mr. Sparkman declared the meeting adjourned.

The meeting was adjourned at 6:35 p.m.

ATTEST:

Chairman