

## MEETING MINUTES

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### Attendees

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#### Voting Members

Dr. James Joy, President  
Mrs. Monty Vest, Board Member  
Mr. Daxton Maze, Board Member  
Mr. Randy Sparkman, Vice President  
Ms. Amy Pace, Board Member

#### Non-Voting Members

Dr. Brian Clayton, Superintendent

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#### I. Call to Order

The Board President, Dr. James Joy, called the meeting to order at 6:00 p.m.

#### II. Establishment of Quorum

The Board President, Dr. James Joy declared that a quorum was present. All members were in attendance.

#### III. Invocation

The Invocation led by Mr. Tim Southerland, Director of Technology.

#### IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Mrs. Karissa Lang, Principal of Crestline Elementary School.

#### V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Monty Vest

Voting: Unanimously Approved

#### VI. Approval of Minutes

The Superintendent made the recommendation to approve the minutes of the following meetings:

1. June 25, 2024 - June Board Meeting

## **2. July 11, 2024 - Work Session**

Motion made by: Mr. Randy Sparkman; Motion seconded by: Ms. Amy Pace  
Voting: Unanimously Approved

## **VII. Action Items**

### **1. Reports to the Board**

#### **a. June 2024 Financial Reports and Account Reconciliations**

Mr. Bradley Colburn, Chief School Finance Officer, presented the Board with the June 2024 financial reports and account reconciliations.

#### **b. Superintendent's Report**

- Hartselle High School set school records Advanced Placement in passing rate, number of tests passed, and number of tests administered. Great performance by students, teachers, and staff. I also would like to thank our whole PreK-12 system because it starts when students are 3 years old in the school system. Additionally, I would like to thank our supportive parents who ensure that we have a well-rested student who values education.
- Congratulations to Brit Godfrey who is competing this week in Montgomery at the North South All Star Game. She is a catcher on our State Runner Up Softball Team. Thanks to Coach Hall and her staff for continuing to establish Hartselle Softball.
- Congratulations also to coach Amber Deline who is coaching the North Girls basketball team.
- I wanted to report also to the Board that each school was awarded \$3500 from Hartselle Utilities. Each school will use it to support their many programs. We would like to thank our longtime partner Hartselle Utilities.

### **2. Recommendation to Approve 2024-2025 Board Meeting Dates**

The Superintendent made the recommendation to approve the 2024-2025 Board Meeting dates.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mr. Daxton Maze  
Voting: Unanimously Approved

### **3. Recommendation to Approve Child Nutrition Program Bids**

The Superintendent made the recommendation to approve the following Child Nutrition Program bids for the 2024-2025 school year.

1. Beverage Bid to Pepsi, Co. for Capri Sun and Beverages Bi
2. OK Produce for Produce Bid
3. Osborne Grocers for Supplemental Groceries Bid
4. Hershey's Ice Cream for Ice Cream Bid

5. SFSPac for Chemical Bid
6. Pizza Hut for Fresh Baked Pizza Delivery Bid

Motion made by: Mrs. Monty Vest; Motion seconded by: Ms. Amy Pace  
Voting: Unanimously Approved

#### **4. Recommendation to Approve Change Orders for Crestline Elementary**

The Superintendent made the recommendation to approve the following Change Orders for Crestline Elementary School totaling \$4,928.16.

- Lowering of the white boards in the Pre-K wing to meet OSR requirements: \$4,528
- Credit for casework adjustments: -\$60,000
- Changes of pass through windows in the main lobby and Pre-K lobby: \$2,625
- Fencing along the car line and playgrounds, sidewalks to playgrounds: \$57,775.16

Motion made by: Ms. Amy Pace; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

#### **5. Recommendation to Approve Surplus Property**

The Superintendent made the recommendation to approve the request from Hartselle Junior High School to declare an HP Printer, 1992 Golf Cart, a Dell monitor, and a LaserJet Printer as surplus property to be disposed of.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

#### **6. Recommendation to Approve Policy Revision - Final Reading**

The Superintendent made the recommendation to approve the final reading to revise Board Policy 3.18 - *Child Nutrition Procedures*.

Motion made by: Ms. Amy Pace; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

#### **7. Recommendation to Approve Memorandums of Understanding - SRO/SPO**

The Superintendent made the recommendation to approve the Memorandums of Understanding between the City of Hartselle and Hartselle City Schools for School Resource Officers (SRO) and School Protection Officers (SPO).

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

## **8. Recommendation to Approve Re-Roofing Bid and Contract**

The Superintendent made the recommendation to approve a bid and contract to Johns and Kirksey of Tuscaloosa, Alabama, for the partial re-roofing of Hartselle High School. The bid and contract for the base bid amount of \$334,000 and alternate 1 (replacing gutters and downspouts) in the amount of \$62,600, for a total of \$396,600.

Motion made by: Mr. Daxton Maze; Motion seconded by: Ms. Amy Pace  
Voting: Unanimously Approved

## **9. Recommendation to Approve Out-of-District Students**

The Superintendent made the recommendation to approve an additional eleven out-of-district students.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

# **VIII. Personnel Items**

## **1. Recommendation to Approve Personnel Items**

The Superintendent made the recommendation to approve the following personnel items:

### Resignation

1. Hannah Rose Vines from the position of Spanish Teacher at Hartselle High School, effective June 13, 2024.

### Employments

1. Leigh Ellen Atkins in the position of Bus Aide, effective August 5, 2024.
2. Stephanie Baggs as an English Teacher at Hartselle High School, effective August 2, 2024.
3. Emma Bennich as an Instructional Aide, based at the Central Office, to be assigned to schools, effective August 5, 2024. First School Assignment - Hartselle High School.
4. Landon Garner as an Instructional Aide, based at the Central Office, to be assigned to schools, effective August 5, 2024. First School Assignment - Hartselle High School.
5. Zachary Grizzard in the position of Special Education Teacher at Hartselle Junior High School, effective August 2, 2024.
6. Rebecca Hazel as an Instructional Aide, based at the Central Office to be assigned to schools, effective August 5, 2024. First School Assignment- F. E. Burleson Elementary School.
7. Rachel Lovell in the position of Speech Language Pathologist, based at the Central Office, to be assigned to schools, effective August 2, 2024. First School Assignments- Hartselle Intermediate School, Hartselle Junior High School, and Hartselle High School.

8. Alisa Parker (Sumi) as an Instructional Aide, based at the Central Office, to be assigned to schools, effective August 5, 2024. First School Assignment - Barkley Bridge Elementary School.

#### Additional Duties

1. Hartselle City Schools elementary teachers to be paid \$125 per day for Kindergarten Camp, to be paid from the local school.

#### Contracts

1. Shanna Coan, Science Teacher at Hartselle High School, to be awarded an Advanced TEAMS contract effective July 1, 2024, through June 30, 2027.
2. Megan Dillard, Math Teacher at Hartselle High School, to be awarded an Advanced TEAMS contract effective July 1, 2024, through June 30, 2027.
3. Sarah Ellen Anders, Math Teacher at Hartselle High School, to be awarded an Advanced TEAMS contract effective July 1, 2024, through June 30, 2027.

#### Athletics

1. Josh Golden to be paid for working the 2024 Youth Basketball Camp, to be paid from proceeds collected from the Youth Camp.
2. Glavine Segars to get paid \$1500.00 for a baseball supplement for the 2024 Baseball Season.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Monty Vest  
Voting: Unanimously Approved

### **IX. Information Items**

#### **1. Next Board Meeting - July 30, 2024 - Special Called Meeting**

### **X. Adjournment**

With no further business, the Board President, Dr. James Joy, declared the meeting adjourned at 6:24 p.m.