

## HARTSELLE CITY BOARD OF EDUCATION

July 13, 2015

6:00 p.m.

Central Office

Following the 5:45 p.m. swearing in ceremony of Mike Swafford as a new board member, the Hartselle City Board of Education convened for the regular July meeting on Monday, July 13, 2015, at 6:00 p.m., at the Central Office. Randy Sparkman, Board Chairman, called the meeting to order, and declared that a quorum was present. All members were present except Dr. Joy. Dr. Vic Wilson, Superintendent, served as Secretary to the Board.

Gaylon Parker, Principal at Hartselle Intermediate School, gave an invocation and Dr. Dee Dee Jones, Director of Teaching and Learning, led *The Pledge of Allegiance*.

A motion was made by Mrs. Jones to approve the agenda, with a second by Mrs. Sittason. The vote was unanimous in favor of the motion.

A motion was made by Mr. Swafford to approve the minutes of the June 15, 2015 meeting, and the June 29, 2015 special called meeting. Mrs. Sittason seconded the motion, and the vote was unanimous in favor of the motion.

### **Reports to the Board**

Tim Southerland, Technology Coordinator, presented information addressing CIPA filtering and monitoring of the Internet in Hartselle City Schools.

Jonathan Craft, Chief School Finance Officer, presented the June 2015 Financial Report and Account Reconciliations.

### **Sell Miscellaneous Equipment**

The Superintendent made the recommendation to sell old buses and miscellaneous equipment on govdeals.com.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Jennifer Sittason  
Voting: Unanimously Approved

### **CNP Agreement**

The Superintendent made the recommendation to approve the agreement Community Action Partnership of North Alabama to furnish food services for Hartselle Head Start.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

### **Out-of-District Students**

The Superintendent made the recommendation to approve 8 additional out-of-district students.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mr. Mike Swafford  
Voting: Unanimously Approved

### **Job Descriptions**

The Superintendent made the recommendation to approve the job descriptions for:

- Special Services Administrative Assistant/Bookkeeper
- Part-time Special Education Teacher/Part-time Psychometrist

Motion made by: Mrs. Venita Jones; Motion seconded by: Mrs. Jennifer Sittason  
Voting: Unanimously Approved

### **Student Insurance**

The Superintendent made the recommendation to approve for the student accident insurance program to remain with Guarantee Trust Life for the 2015-2016 school year.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

### **Non-Employee Agreements**

The Superintendent made the recommendation to approve the non-employee agreements for the following, for the 2015-2016 school year:

- Joan Grantland
- Wanda McAbee
- John Bell
- Janice Bell
- Peggy Jones

Motion made by: Mr. Mike Swafford; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

### **Supplement Schedule**

The Superintendent made the recommendation to approve the 2015-2016 Supplement Schedule.

Motion made by: Mrs. Jennifer Sittason; Motion seconded by: Mrs. Venita Jones  
Voting: Unanimously Approved

## **Salary Schedules**

The Superintendent made the recommendation to approve the 2015-2016 Salary Schedules.

Motion made by: Mr. Mike Swafford; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## **Personnel**

The Superintendent recommended approving the following personnel requests:

### **Resignations:**

1. Kenny Lopez from the position of School Counselor at Hartselle High School effective July 13, 2015.
2. Leesia Johnson (retirement) from the position as Special Education teacher at Crestline Elementary School, effective September 1, 2015; and leave of absence request from Leesia Johnson for August 5, 2015 - August 31, 2015.
3. Kristie Durand from the position of 8th grade Language Arts teacher Hartselle Junior High School.

### **Transfer:**

1. Transfer of Elisa Harris from the position of Gifted Teacher at Hartselle Junior High School to the position of Instructional Partner at Crestline Elementary, effective with the beginning of the 2015-2016 school year.

### **Employment:**

1. Amanda Smith for the position of First Class Pre-K Assistant Teacher, effective with the beginning of the 2015-2016 school year.
2. Stephanie Roden to fill the position of Librarian at Crestline Elementary School, effective with the beginning of the 2015-2016 school year.
3. Kimberly Fowler to fill the position of part-time speech-language pathologist at F.E. Burleson Elementary, effective with the beginning of the 2015-2016 school year, pending background clearance and Alabama certification.
4. The temporary employment of Morgan Sharp and Nathan Brooks from July 14 - August 6, 2015, to be paid minimum wage for summer help.

### **Supplements:**

1. 2015-2016 Supplement Master List
2. Correction to the 2014-2015 Supplements - wrong name submitted; the baseball supplement should be paid to Jesse Perrin (not Benny Perrin).

Motion made by: Mr. Mike Swafford; Motion seconded by: Mr. Randy Sparkman  
Voting: Unanimously Approved

## **Information Items**

1. Monthly Financial Statement, Bank Reconciliations and Budget Analysis
2. Next Regular Board Meeting – August 17, 2015 at the Central Office

## **Adjournment**

There being no further business, Mr. Sparkman declared the meeting adjourned.

The meeting was adjourned at 6:22 p.m.

ATTEST:

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Chairman