

Hartselle City Schools

Meeting Minutes

January 2019 Board Meeting

01/22/2019 06:00 PM

Central Office

Hartselle, Alabama 35640

Attendees

Voting Members

Mr. Randy Sparkman, Board Member

Dr. James Joy, Chair

Mrs. Venita Jones, Board Member

Mr. Daxton Maze, Vice Chair

Mrs. Amy Pace, Board Member

Non-Voting Members

Dr. Dee Dee Jones, Superintendent

I. Call to Order

The meeting was called by Board President, Dr. James Joy at 6:00 p.m.

II. Establishment of Quorum

Dr. Joy declared that a quorum was present

III. Invocation

The invocation was let by LeeAnne Pettey, Special Services Coordinator.

IV. Pledge of Allegiance

The *Pledge of Allegiance* was led by Susan Hayes, Federal Programs Coordinator.

V. Adoption of Agenda

A recommendation was made to approve the agenda.

Motion made by: Mrs. Venita Jones; Motion seconded by: Mr. Daxton Maze

Voting: Unanimously Approved

VI. Approval of Minutes

A recommendation was made to approve the minutes of the following meetings:

1). December 11, 2018

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace

Voting: Unanimously Approved

VII. Action Items

1. Presentations

Mrs. Karissa Lang, Principal at Crestline Elementary School presented an overview of student programs and assessments at Crestline.

2. Reports to the Board

- a. December 2018 Financial Reports and Account Reconciliations – by Bradley Colburn, Chief School Finance Officer
- b. Superintendent's Report
Dr. Jones gave an update on AdvancEd accreditation process that will be the first week of February. She also let the Board know about educational comedian, Gerry Brooks who would be performing at Hartselle High School on February 2nd, as well as the Educator Hall of Fame Banquet on the evening of February 2nd.
3. The Superintendent made the recommendation to approve the following out-of-state field trips:
 1. Hartselle Junior High chorus students to travel to Atlanta, Georgia, on May 2-4, 2019, to perform at Six Flags Over Georgia;
 2. Hartselle High School competition cheer team to travel to Orlando, Florida, on February 7-10, 2019, to attend the UCA's national Cheerleading Championship;
 3. Hartselle High School baseball team to travel to Memphis, Tennessee, on March 19-21, 2019, to participate in a baseball tournament.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

4. The Superintendent made the recommendation to approve the partial roof bid for Hartselle Junior High School to be awarded to Standard Roofing of Montgomery, Alabama in the amount of \$86,950.00.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

5. The Superintendent made the recommendation to approve John Hall to provide baseball lawn maintenance services for 2019. This will be paid with baseball funds.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Mrs. Amy Pace
Voting: Unanimously Approved

6. The Superintendent made the recommendation to approve to allow First United Methodist Church of Hartselle to use 3 school buses during their Discovery weekend on February 9, 2019. FUMC will pay all fees for using the buses.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones
Voting: Unanimously Approved

7. The Superintendent made the recommendation to approve the easement agreements.

Motion made by: Mr. Randy Sparkman; Motion seconded by: Dr. James Joy
Voting: Mr. Randy Sparkman – Yes; Dr. James Joy – Yes; Mrs. Venita Jones – Yes; Mr. Daxton Maze – Abstain; and Mrs. Amy Pace - Yes

Personnel Items

The Superintendent made the recommendation to approve the following personnel items:

Resignations

1. Zaine Suggs, from the position of custodian, currently assigned to Barkley Bridge Elementary School, effective January 25, 2019;
2. Terri Ward, from the position of CNP manager, currently assigned to Hartselle High School, effective May 23, 2019;
3. Jean Marie Davis, from the position of Lead Nurse at the Central Office, effective January 18, 2019; and,
4. Deborah Ricketts, from the position of CNP worker, currently assigned to Hartselle High School, effective January 11, 2019.

Retirement

1. Joyce Godsey, from the position of CNP worker, currently assigned to Hartselle High School, effective March 1, 2019.

Transfers

1. Renee Owen from the position of CNP worker to the position of Interim Cafeteria Manager, based at the Central Office, effective January 23, 2019.
2. Cindy Morris from the position as a 3-hour CNP worker to the position as a 6-hour CNP worker, based at the Central Office, effective January 23, 2019.
3. Felina Holmes from the position of custodian, currently assigned to Hartselle Intermediate School, to the position of 6-hour cafeteria worker, based at the Central Office, effective January 23, 2019.
4. Tom Dusina from the position of cafeteria worker, currently assigned to Hartselle High School, to the position of custodian, effective January 23, 2019.

Employment

1. John Smyth, as a bus aide, effective January 23, 2019.
2. Amy Luker for the position of 3-hour CNP worker, based at the Central Office (to be assigned to schools, effective January 23, 2019.
3. Jessica Parker for the position of 6-hour cafeteria worker, based at the Central Office (to be assigned to schools), effective January 23, 2019.
4. Nancy Nix for the position of 3-hour CNP worker, based at the Central Office (to be assigned to schools), effective January 23, 2019.
5. Amanda Gargus for the position of a 3-hour cafeteria worker, based at the Central Office (to be assigned to schools), effective January 23, 2019.
6. Kelli Morton for the position of Lead Nurse at the Central Office, effective January 23, 2019.

Substitutes

1. Substitutes on the attached list to be added to the substitute list.
2. Courtney Sloan as a long-term sub, based at the Central Office, to work with special needs students.
3. Sara Freeman to be a long-term substitute for an FMLA leave vacancy at Hartselle Junior High School, effective February 25 - May 5, 2019.
4. Rachel Walker Sims to be a long-term substitute for an FMLA leave vacancy at Hartselle Junior High School, effective February 4 - April 10, 2019.

5. Laura Beth Stepp to be a long-term substitute for an FMLA leave vacancy at F.E. Burleson Elementary School, effective January 22, 2019 - February 11, 2019.
6. Tina Southerland for temporary bookkeeping services at F.E. Burleson Elementary School, effective January 14, 2019.

Volunteer

1. Justin Pflueger (pending background clearance) and Jacob Wray as volunteer baseball coaches for the 2018-2019 season.
2. Kevin Howard to be a volunteer assistant tennis coach for the 2019 season, pending a background clearance.

Motion made by: Mr. Daxton Maze; Motion seconded by: Mrs. Venita Jones

Voting: Unanimously Approved

Information Items

- Work Session – January 29, 2019 – 5:30 – Central Office
- Next Board Meeting – February 19, 2019 – 6:00 – Central Office

Adjournment

With no further business, Dr. Joy declared that meeting was adjourned at 7:00 p.m.

Chairperson