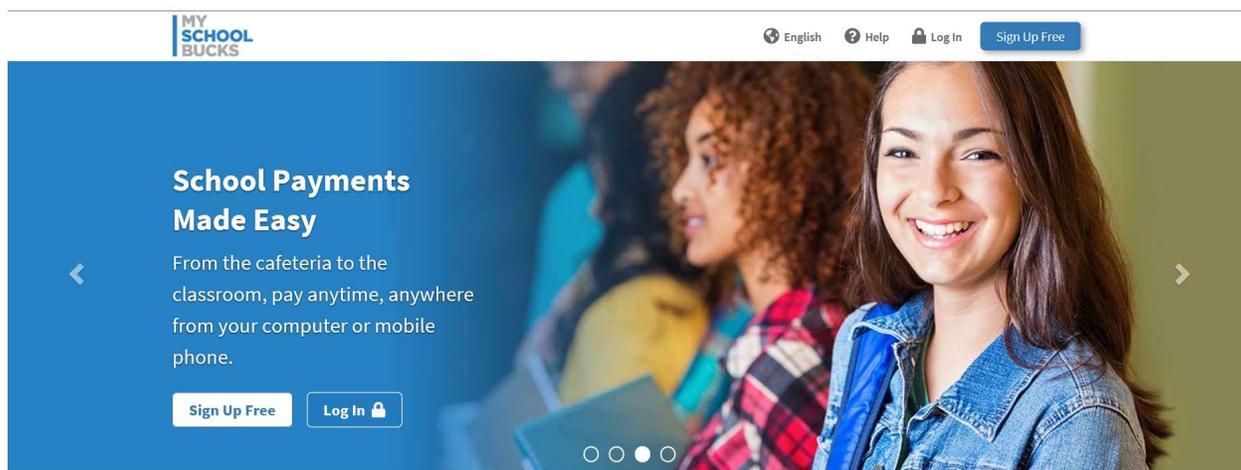


# Hartselle City Schools MySchoolBucks Parent Guide

## How to Sign Up (Web)

- Go to <https://www.myschoolbucks.com>
- Click Sign Up Free in the top right corner



### GO MOBILE

Download the MySchoolBucks app and get



- Select State: Alabama
- Select School District: Hartselle City BOE
- Enter all required parent information
- Click Create Account



English ▾
Help ▾
Guest 

Sign Up
HOME → SIGN UP

## Sign Up

Search for your district by state or province

**Mobile Phone Number**

Enter your mobile phone number and check the Allow MySchoolBucks to send me text alerts at my request box to receive important account information (e.g. password reset) via text message.

Allow MySchoolBucks to send me text alerts at my request.\*

\*Message and data rates may apply. Text **HELP** to 58864 for help. Text **STOP** to 58864 to cancel.  
[Terms of Service](#) | [Privacy Policy](#)

NOTE: Your email address will be your username

Show

\*We suggest you do not include any personal information or common phrases

**Security Question #1**

**Security Question #2**

I would like to receive feature updates, news and promotional emails from MySchoolBucks

By creating an account, I accept the MySchoolBucks [Terms of Service](#) and [Privacy Policy](#).

- Click Continue to Add Student

Sign Up

Your user profile was created successfully. A welcome email has been sent to your inbox. Now let's add a student...

Continue to Add A Student

Skip this step, I'll do it later

- Select School
- Enter Student's First Name
- Enter Student's Last Name
- Enter Student's Birthdate
  - You do not need the Student # if you enter the student's birthdate
- Click Find Student

## Add Student

To add a student to your account please enter their name and identifying information.

Hartselle City BOE

- Select School -

Note: If your child attends school in a different school district please use the district selector at the top of the page to switch.

 First Name

 Last Name

One of the following is required to validate your student

 Birthdate (mm/dd/yyyy)

- or -

 Student #

[Don't have your child's student ID?](#)

Cancel

Find Student

- Verify Student Information
- Set up Meal Balance Notifications (Optional)
- Click Add Student

## Add Student

School:

First Name:

Last Name:

Grade:

When meal account balance reaches or falls below:

\$

Send email

- Click Add Another Student OR Finish

The student you selected has been successfully added to your household.



- Begin making meal and/or school fee payments



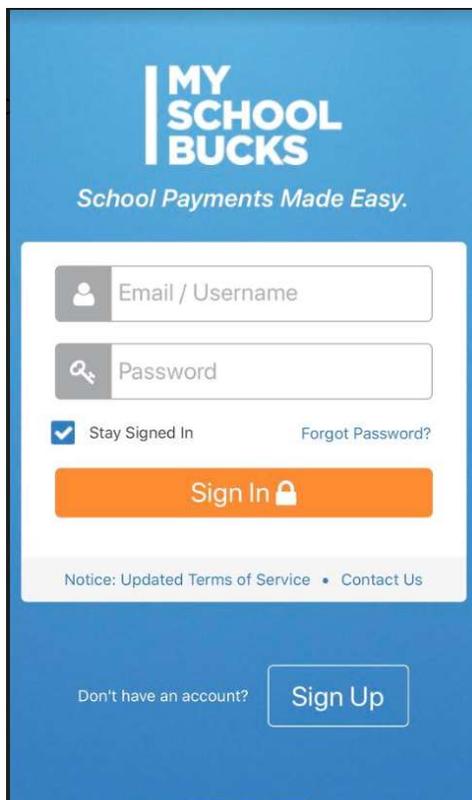
- MySchoolBucks Parent Support 1-855-832-5226

## How to Sign Up (App)

- Download MySchoolBucks App



- Click Sign Up



- Step 1: Enter all required parent information
- Select State: Alabama
- Select School District: Hartselle City BOE
- Click Next

## Sign Up

### STEP 1 of 3 Profile

Welcome to the MySchoolBucks app! To get started, please enter your first name, last name, email address, password, and select your region and district.

Password should not be a dictionary word in any language.  
Password should not be based on personal information.

*This will be your username.*





- Step 2: Enter Security Questions and Answers
- Click Next

**Sign Up** ✕

**STEP 2 of 3 Security**  
We're committed to ensuring your privacy. These questions will help us verify your identity should you forget your password.

Question 1  
Choose a Question ▼  
Answer

Question 2  
Choose a Question ▼  
Answer

← Back Next →

- Step 3: Select E-Newsletter Notifications (Optional)
- Complete Terms of Service & Privacy Policy
- Click Confirm

**Sign Up** ✕

**STEP 3 of 3 Finish**  
You're almost done! Then you'll be prompted to add a student to your account.

**E-Newsletter**  
 I would like to receive feature updates, news and promotional e-mails from MySchoolBucks.

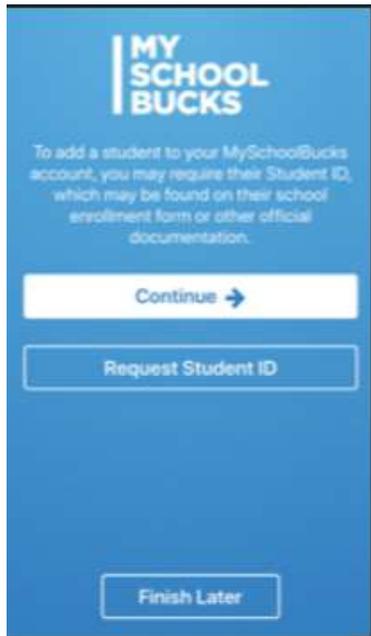
**Terms of Service & Privacy Policy**  
 By creating an account, I accept the MySchoolBucks Terms of Service and Privacy Policy.

Notice: Updat...rms of Service

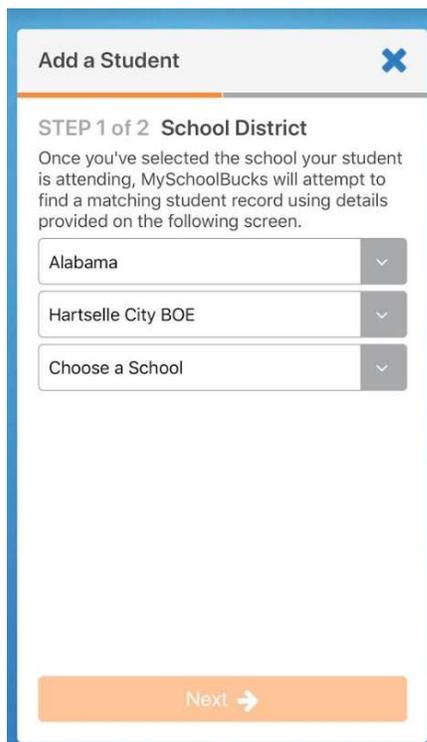
Privacy Policy

← Back Confirm ✓

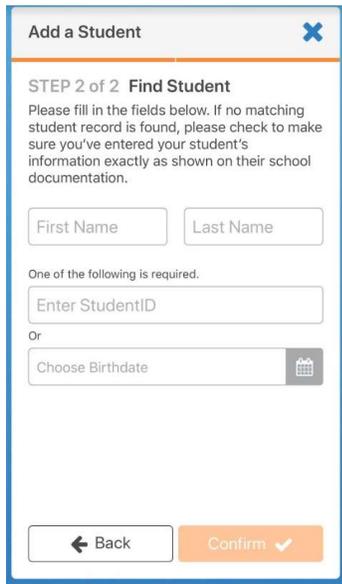
- Click continue to add your student(s) to your MySchoolBucks account



- Step 1: Choose your student's school
  - You will have the opportunity to add additional students later
- Click Next

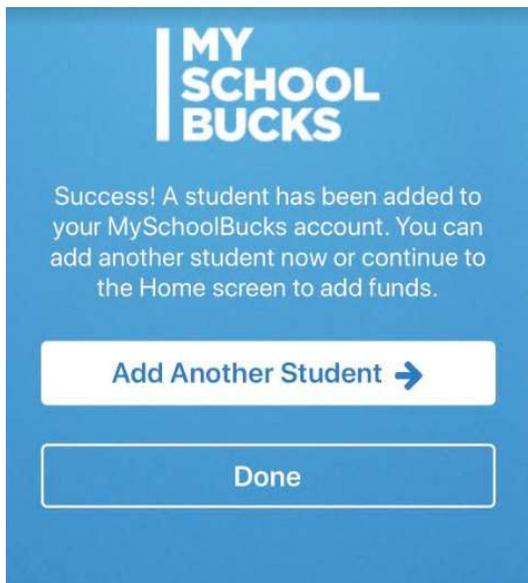
A screenshot of the "Add a Student" mobile app screen. The title bar at the top says "Add a Student" with a close button (X). Below the title bar, it says "STEP 1 of 2 School District". A message reads: "Once you've selected the school your student is attending, MySchoolBucks will attempt to find a matching student record using details provided on the following screen." There are three dropdown menus: "Alabama", "Hartselle City BOE", and "Choose a School". At the bottom, there is an orange "Next →" button.

- Step 2: Enter Student's First Name
- Enter Student's Last Name
- Enter Student's Birthdate
  - You do not need the Student # if you enter the student's birthdate
- Click Confirm

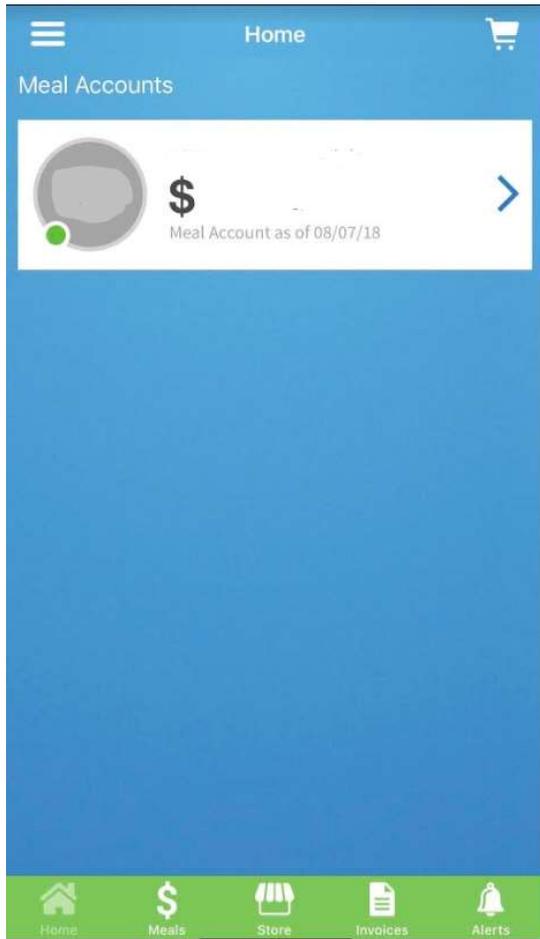


The screenshot shows a mobile application interface for adding a student. At the top, there is a header 'Add a Student' with a close button (X). Below the header, it says 'STEP 2 of 2 Find Student'. A message reads: 'Please fill in the fields below. If no matching student record is found, please check to make sure you've entered your student's information exactly as shown on their school documentation.' There are two input fields for 'First Name' and 'Last Name'. Below these, it says 'One of the following is required.' and provides two options: 'Enter StudentID' and 'Choose Birthdate' (with a calendar icon). At the bottom, there are two buttons: 'Back' with a left arrow and 'Confirm' with a checkmark.

- Click Add Another Student OR Done



- Begin making meal and/or school fee payments



- MySchoolBucks Parent Support 1-855-832-5226